

**I BA English**

**Semester II**

**Non Major**

**English for Competitive Examinations II**

<b>Unit – I</b>	Spotting Errors
<b>Unit – II</b>	Note Making and Precis Writing
<b>Unit – III</b>	Letter Writing in different formats and Report Writing
<b>Unit – IV</b>	Attending Interviews
<b>Unit – V</b>	Idioms and Phrases.

**Books for Reference**

1. N. Krishnaswamy, T. Sriraman, *Current English for Colleges*. Chennai: Macmillan.
2. Dr. M. Narayana Rao and Dr. B. G. Barki – *Anu's Current English for Communication*. Chennai: Anu Chitra Publications.
3. Dr. Geetha Nagaraj, *Comprehend and Compose*, New Delhi: Foundation Books.
4. R.P. Bhatnagar, Rajul Bhargava, *English for Competitive Examinations*. New Delhi: Macmillan.