

**SRI SANKARA ARTS AND SCIENCE COLLEGE**  
**(AUTONOMOUS)**  
**ENATHUR, KANCHIPURAM – 631 561**

Date: 12.10. 2015

**NOTICE**

We wish to inform you that planning and evaluation committee meeting of Sri Sankara Arts and Science College will be held on **14.10.2015** at **10.00am** in our college premises to discuss the items cited under agenda.





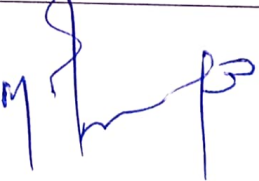
1. Prayer
2. Upgradation of college Library
3. Proposal to start to new UG and PG Courses.
4. Analysis of End Semester Results.
5. Any other.

Kindly attend the meeting and render your valuable suggestions.



**PRINCIPAL**

Attendance pertaining to the planning and evaluation committee of the college which is held on **14.10.2015** at **10.00am** in our college premises.

Sl.No	Name and Designation	Signature
1	Dr. K. R. Venkatesan Chairman and Convener	
2	Mr. C. Jayasankar Teacher Representative	
3	Dr. B. Ramesh Teacher Representative	
4	Mr. R. Krishnamoorthy Teacher Representative	
5	Mr. M. Seshagiri Administrative Officer	

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**MINUTES**

**PLANNING AND EVALUATION COMMITTEE MEETING**

The planning and evaluation committee met on **14.10.2015** at **10.00 am** at the principal's office. The following are the minutes of that meeting.

1. The upgradation of College Library with immediate effect was proposed.
2. To take initiatives to start new Under Graduate and Post Graduate Courses.
3. The Result analysis of April/May End Semester Examination 2015 was done.
4. To organize activity under different clubs of the college.
5. To undertake renovation of computer laboratory.



**PRINCIPAL**