








SRI SANKARA ARTS & SCIENCE COLLEGE
Kanchipuram - 631 561.

Minutes Book

Minutes of the meeting of the Library Committee held on 16.02.17

Members present

1. Dr. K.R. Venkatesan, Principal
2. Dr.K. Naveen Kumar, Assistant Prof., English Dept. 
3. Dr.T.S. Jayalakshmi, Asst. Prof., Tamil Dept. 
4. Dr.V. Guruchandran, Asst. Prof., Bio technology Dept. 
5. Dr. R.K. Balachandar, HOD, Physics Dept.
6. Mr.K. Nithyanandan, Asst. Prof., Computer Science Dept. 
7. Mrs.S.Geetha, Librarian 

The meeting started with prayer

Welcome address was delivered by Dr. K. Naveen Kumar, Assistant Professor Dept. of English

The Members of the Committee shared their views.

The Department of Computer Science was assigned to take up the work of digitalization of Library as student Projects.

Principal Sir, gave some suggestions to the Librarian to be followed in the Future.

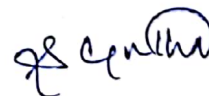
- To keep a notice board and to post the updates from the various Newspapers.
- To conduct Book Exhibitions for all the departments, in order to introduce subject Books, General Books & Journals to the students.
- To release a newsletter with compilation of all curricular, Co-curricular and extra-curricular activities of all departments.
- Library Card for Faculties
- Books can be purchased in Books Exhibition
- A Separate Computer should be kept for Student's access

The Committee members verified the bills and the stock register.

The Meeting came to a close with vote of thanks delivered by the Librarian.



Principal



Librarian and convenor



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Minutes Book

Proceedings of the Meeting of the Library Committee held on 16th Feb. 2017 at 2.00 p.m. in the College Committee Room

Members Present:

1. Dr.K.R.Venkatesan
2. Mrs.S.Geetha, Librarian
3. Mr.K.Nithyanandhan
4. Dr.K.Naveen Kumar
5. Dr.R.K.Balachandar
6. Dr.S.Guruprasad

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R.K. Balachandar

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