



SRI SANKARA ARTS & SCIENCE COLLEGE
Kanchipuram - 631 561.

Minutes Book

Minutes of the meeting of the Library committee held on 17.08.2017

Members present

1. Dr. K.R. Venkatesan, Principal
2. Dr. K. Naveen Kumar, Assistant Professor, English Dept. *Is*
3. Dr. T.S. Jayalakshmi, Assistant Professor, Tamil Dept. *Is*
4. Dr. V. Guruchandran, Assistant Professor, Biotechnology Dept. *V.*
5. Mr. K. Nithyanandan, Assistant Professor, Computer Science Dept. *Is*
6. Dr. R.K. Balachandar, HOD., Physics Department
7. Mrs. S. Geetha, Librarian *G*

The meeting started at 2 pm in the committee room.

The librarian welcomed all of the committee members and read the minutes of the previous meeting. Then she presented the present status of the library.

Dr.T.S.Jayalakshmi, Asst professor, Department of Tamil, suggested some magazines for purchase for Tamil Department.

Dr.K.Naveenkumar, Asst professor, Department of English presented a booklist for Purchase for English Department. He also gave assurance for the release of library Newsletter.

Sri .K.Nithyanandan, Asst Professor, Department of Computer Science also suggested Some more books for the purchase for their department.

Dr.V.Guruchandran, Asst Professor, Department of Biotechnology, suggested N- List, A list of journals for purchase and also gave assurance to take steps for the subscription also.

Principal suggested some points to be followed:

- To take steps to conduct Library Exhibition for all the departments.
- To purchase more number of books to central library.
- A new software installation for the digitalization of the library through 2cqr automation pvt ltd.

Librarian produced the bills & stock register for the books purchased for the departments Physics, Tamil and Mathematics.

The meeting came to a close with vote of thanks by Dr.K.Naveenkumar.

Principal

Librarian and Convenor



Minutes Book

Proceedings of the Meeting of the Library Committee held on 17th Aug 2017 at 2.00 p.m. in the College Committee Room.

Members present:

1. K R Venkateshwar

Ammini
17/8

2. S. GEETHA

S. Geetha
17/8/17

3. V. VIVEKANANDAN

V. Vivekanandan

4. K. NITHYANANDAN

K. Nithyanandan

5. DR. T.S. JEYARAJAN

T.S. Jeyarajan

6. DR. K. NAVEEN KUMAR

K. Naveen Kumar

7. DR. R. K. BALACHANDAR

R.K. Balachandar