

**SRI SANKARA ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
ENATHUR, KANCHIPURAM – 631 561**

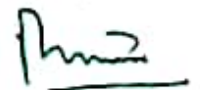
Date: 15.02.2021.

**NOTICE**

We wish to inform you that planning and evaluation committee meeting of Sri Sankara Arts and Science College will be held on 17.02.2021 at 2.00 pm in our college premises to discuss the items cited under Agenda.

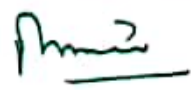



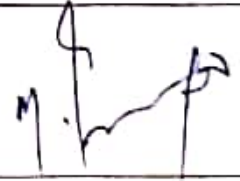
1. Prayer
2. Confirmation of minutes of the previous meeting held on 19.10.2020.
3. Presentation and evaluation of the activities of the college conducted during the year 2020 – 2021.
4. Discussion on planning for the activity to be conducted for the academic year 2021 – 2022.
5. Any other.

Kindly attend the meeting and render your valuable suggestions.



**PRINCIPAL**

Attendance pertaining to the planning and evaluation committee of the college which is held on 17.02.2021 at 2.00 pm in our college premises.

Sl. No	Name and Designation	Signature
1	Dr. K. R. Venkatesan Chairman and Convener	
2	Mr. C. Jayasankar Teacher Representative	
3	Dr. B. Ramesh Teacher Representative	
4	Mr. R. Krishnamoorthy Teacher Representative	
5	Mr. M. Seshagiri Administrative Officer	

**SRI SANKARA ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
ENATHUR, KANCHIPURAM – 631 561**

**MINUTES**

**PLANNING AND EVALUATION COMMITTEE MEETING**

The planning and evaluation committee met on 17.02.2021 at 2.00 pm at the principal's office. The following are the minutes of that meeting.

1. The minutes of the previous meeting held on 19.10.2020 was unanimously confirmed and approved by the members of the Planning and Evaluation Committee.
2. The principal of the college, Dr. K. R. Venkatesan presented before the committee the report of the activity of the college conducted during the academic year 2020 – 2021. The members of the committee carefully evaluated the activity planned and conducted under the heads:
  - i. Curricular aspects.
  - ii. Teaching, Learning and Evaluation
  - iii. Research and Extension..
  - iv. Innovative practices.

After discussion the committee unanimously approved the activity carried

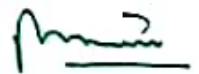
out during the academic year 2020 – 2021 and placed on record their appreciation to the Principal, Teaching and Non-Teaching Staff for commitment and co-operation.

3. Principal Presented plan of action for the academic year 2021– 2022.

- Autonomy Extension works – The work to be carried out for extension of autonomy for a period of 5 years (2021-22 to 2026-27).
- Encourage sports students to participate in the National Level Competitions.
- Encourage student participates in On campus and Off campus interviews and get placed.
- Encourage the students and teachers to actively participate in the extension activities to be socially responsible.

The committee unanimously approved the plans for the coming academic year 2021 – 2022.

4. Promote entrepreneurial skills by organizing workshops on Entrepreneurship through EDC.



**PRINCIPAL**