

SRI SANKARA ARTS & SCIENCE COLLEGE

(AUTONOMOUS)

ENATHIUR, KANCHIPURAM – 631 561

Minutes of the Internal Self-Evaluation Committee meeting

held on 18.9.2015 at 10.00 am

Dr.N.Rangarajan, IQAC Coordinator and Convenor of the committee welcomed the Chairman and the members of the internal self-evaluation committee.

Dr.K.R.Venkatesan, Principal and Chairman of the committee suggested that the H.O.Ds should prepare the reports of the department activities and present in the Committee. He insisted that all the departments should conduct conferences, workshops and FDPs pertinent to their subjects.

Dr.B.Ramesh, Dean, Academics and member of the committee suggested that the syllabus should be framed in all the departments on the basis of improving the employability of the students.

Dr.S.Sivakumar, member of the committee suggested that the qualification of staff members can be enhanced by completing Ph.D.

Dr.N.Rangarajan, Convenor of the committee suggested that the departments should maintain complete documentation of the department activities, staff achievements and students achievements. The meeting was concluded at 12.30pm with the vote of thanks by Dr.B.Ramesh, Dean, Academics and member of the committee.

Members Present

Dr.K.R.Venkatesan,
Principal and Chairman of the committee

Dr.S.Sivakumar,
Member of the committee

Dr.B.Ramesh,
Dean, Academics and member of the committee

Dr.N.Rangarajan,
IQAC Coordinator and Convenor of the committee