

**Sri Sankara Arts and Science College, Autonomous**

**Enathur, Kanchipuram 631 561.**

**Sexual Harassment Cell for Women**

**(Academic Year: 2018-2019)**

**PROCEEDINGS OF THE MEETING OF THE SEXUAL-HARASSMENT CELL FOR  
WOMEN HELD ON 8<sup>TH</sup> AUGUST, 2018 AT 11:00 A.M. IN THE BHARATWAJ HALL OF  
SRI SANKARA ARTS AND SCIENCE COLLEGE, (AUTONOMOUS) ENATHUR,  
KANCHIPURAM- 631561, TAMIL NADU**

**Date: 08 August 2018**

**Time: 11.00 a.m.**

**Place: BHARATWAJ HALL**

**Members present at the meeting**

| <b>Name</b>         | <b>Designation</b>  | <b>Address</b>   |
|---------------------|---------------------|--|
| Dr. K.R.Venkatesan  | Principal/Chairman, | Sri Sankara Arts and Science<br>College, (Autonomous),<br>Kanchipuram- 631 561 |
| Dr. G.Anitha        | Member              | Sri Sankara Arts and Science<br>College, (Autonomous),<br>Kanchipuram- 631 561 |
| Mrs. Usha .S        | Member              | Sri Sankara Arts and Science College,<br>(Autonomous), Kanchipuram- 631 561.   |
| Dr. B.Ramesh        | Member              | Sri Sankara Arts and Science College,<br>(Autonomous), Kanchipuram- 631 561.   |
| Mr.R.Krishnamoorthy | Member              | Sri Sankara Arts and Science College,<br>(Autonomous), Kanchipuram- 631 561.   |

**Agenda:**

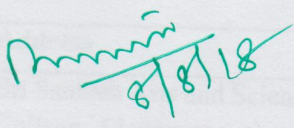
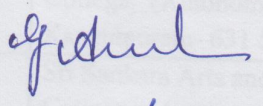
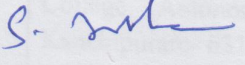

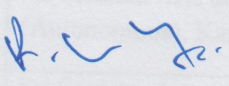
To decide action plan of the cell for the year 2018-2019.

**Minutes**

1. Dr. K.R.Venkatesan welcomed all the members on behalf of the chairman of the meeting and explained the purpose of the meeting.
2. Minutes of the previous meeting were read and discussed.
3. All the members decided to



- a) Make an action plan for the year 2018-2019 to ensure safety of the girl students in the college campus,
  - b) Make them aware about the functions and guidelines of the sexual harassment cell for women and aware them about the procedure to make complaints if they have any problem regarding sexual harassment,
  - c) Issue a notification to all the teaching and non-teaching staff to be alert to keep check on the incidents of sexual harassment of girl students in the college campus,
  - d) Increase collaboration among teachers, students and parents for the safety of the girl students.
4. Dr. G.Anitha concluded the meeting with the vote of thanks for the meeting.

| Name                | Signature  |
|---------------------|--|
| Dr. K.R.Venkatesan  |    |
| Dr. G.Anitha        |    |
| Mrs. Usha .S        |   |
| Dr. B.Ramesh        |  |
| Mr.R.Krishnamoorthy |  |