

**SRI SANKARA ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
ENATHUR, KANCHIPURAM – 631 561**

Date: 21.10.2019.

**NOTICE**

We wish to inform you that planning and evaluation committee meeting of Sri Sankara Arts and Science College will be held on **24.10.2019** at **11.00 am** in our college premises to discuss the items cited under agenda.




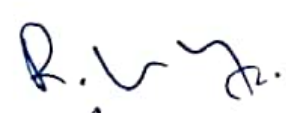
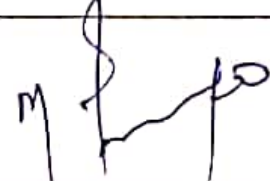
1. Prayer
2. Confirmation of minutes of the previous meeting held on **22.02.2019**.
3. Proposal to start additional sections in the existing UG courses.
4. Analysis of End Semester Results.
5. Any other.

Kindly attend the meeting and render your valuable suggestions.



**PRINCIPAL**

Attendance pertaining to the planning and evaluation committee of the college which is held on 24.10.2019 at 11.00 am in our college premises.

Sl.No	Name and Designation	Signature
1	Dr. K. R. Venkatesan Chairman and Convener	
2	Mr. C. Jayasankar Teacher Representative	
3	Dr. B. Ramesh Teacher Representative	
4	Mr. R. Krishnamoorthy Teacher Representative	
5	Mr. M. Seshagiri Administrative Officer	

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**MINUTES**

**PLANNING AND EVALUATION COMMITTEE MEETING**

The planning and evaluation committee met on **24.10.2019** at **11.00 am** at the principal's office. The following are the minutes of that meeting.

1. The minutes of the previous meeting held on **22.02.2019** was unanimously confirmed and approved by the members of the Planning and Evaluation Committee.
2. To take initiatives to start additional sections in the existing UG programmes. (B.Com. BCA and B. A. Tamil).
3. The Result analysis of April/May End Semester Examination 2018 was done.
4. To provide financial assistance to faculty members to present papers in conferences and seminars was proposed.



**PRINCIPAL**