



SRI SANKARA ARTS & SCIENCE COLLEGE

Autonomous

*A Unit of Sri Kanchi Kamakoti Peetam Charitable Trust
and Affiliated to University of Madras
Accredited by NAAC with 'A' Grade*

ENATHUR, KANCHIPURAM - 631 561. Phone : 044-27264066, 044-27264066

MINUTES OF THE EXTERNAL EVALUATION COMMITTEE MEETING

Minutes of the External Evaluation Committee meeting held on 25/08/2018 at 3 p.m. in Sri Sankara Arts and Science College, Enathur, Kanchipuram. The External Evaluation of the College for the academic year 2018-2019 was conducted on 25/08/2018.

The Principal of the college Dr.K.R.Venkatesan welcomed all the members and thanked the external members for evaluating all the departments of the college.

List of the members who attended the meeting: -

1. Prof.M.G.Sethuraman, M.Sc., Ph.D., Professor, Department of Chemistry, Gandhigram Rural Institute (DU), Chinnalapatti, Tamil Nadu.
2. Prof.R.Balagurunathan, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Microbiology, Periyar University, Salem, Tamil Nadu.
3. Dr.V.B.Kumarakrishnan, M.D.S., Chairman of Sri Sankara Arts and Science College, Enathur, Kanchipuram.
4. Dr.V.B.Hrishikesan, M.B.B.S., M.D., Secretary of Sri Sankara Arts and Science College, Enathur, Kanchipuram.
5. Prof.K.R.Venkatesan, M.A., M.Phil., Ph.D., P.G.D.J.M.C., Principal, Sri Sankara Arts and Science College, Enathur, Kanchipuram.
6. Prof.B.Ramesh, M.Sc., M.Phil., Ph.D., Dean (Academics), Sri Sankara Arts and Science College, Enathur, Kanchipuram.

Action Taken Report on the previous External Evaluation was placed before the committee as follows;

S.No.	Recommendation	Action Taken
1	All the departments are encouraged to sign MOUs with	All the departments are in the process of signing MOUs.

	leading industries and strengthen the Industry-Academia Bridge.	
2	Department of Microbiology could introduce Ph.D., Microbiology and eligible faculty members in the Department can apply for the guideship.	Ph.D., Microbiology affiliation inspectin completed and 2 staff members applied for the guideship.
3	The Placement Cell to be strengthened and a greater number of campus interviews are to be arranged.	Placement Cell reconstituted and working towards improving the number of campus interviews.
4	Importance to be given to the Impact Factors of journals while considering for publication of research articles by staff members.	A workshop on “How to write and publish with Impact” was conducted on 05/07/2018 by Dr.B.Ramesh and created awareness to staff.
5	Student-Alumni interactions should be given due consideration through regular talks by Alumnus in department forums.	One alumni interaction co-ordinator for each department has been appointed. Department level alumni interaction and alumni Contribution to Placement, career guidance also are initiated. Each department is asked to maintain record of the meetings.
6	All the PG science students should be motivated to submit the Student Research Proposal to TNSCST for funding assistance.	All PG science students applied for TNSCST funding assistance
7	All the staff members are requested to take steps to increase the pass percentage.	Departments are asked to conduct bridge classes, mock exams, revision classes after the college hours and the scheme is to be maintained and monitored by the HODs.




		Hence, due importance is given for improving the pass percentage.
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The external members offered the following suggestions based on their evaluation of all the departments of the college;

- Department of Biochemistry to introduce Ph.D., Biochemistry and eligible faculty members in the Department to apply for the guideship.
- Department of Microbiology could introduce "Diploma in Food Quality Management and Safety" during the academic year 2019-2020.
- Computer Science department is encouraged to engrave proposal for Remote Center for various FDP programmes conducted by E & ICT Academy, IITDM- Jabalpur.
- Library as a learning service to be strengthened particularly to cater research. More number of journals can be purchased.
- Departments with qualified guides are to be elevated as research departments.
- Student – computer ratio to be improved.
- Teaching aids like LCD projectors can be improved.
- Staff members are requested to concentrate on publishing books with ISBN.

The Vote of Thanks was delivered by Dr.B.Ramesh, Dean (Academics).

Signature of the members:

1. Prof.M.G.Sethuraman - 
2. Prof.R.Balagurunathan - 
3. Dr.V.B.Kumarakrishnan - 
4. Dr.V.B.Hrishikesan - 