



# Sri Sankara Arts & Science College

**Autonomous**

A Unit of Sri Kanchi Kamakoti Peetam Charitable Trust  
Affiliated to University of Madras  
Accredited by NAAC with 'A' Grade

## MINUTES OF MEETING OF THE ACADEMIC COUNCIL

Minutes of the meeting of the Academic Council held on 10/01/2020 at 3p.m. in Sri Sankara Arts and Science College, Enathur, Kanchipuram.

The Chairman of the council and the Principal of the college Dr.K.R.Venkatesan welcomed all the members of the Academic Council. He also made a brief presentation of the college and ongoing activities pertaining to autonomy.

### **List of the members who attended the meeting: -**

1. Dr.V.B.Kumarakrishnan, M.D.S., Chairman of Sri Sankara Arts and Science College, Enathur, Kanchipuram.
2. Dr.V.B.Hrishikesan, M.B.B.S., M.D., Secretary of Sri Sankara Arts and Science College, Enathur, Kanchipuram.
3. Prof.K.R.Venkatesan, M.A., M.Phil., Ph.D., P.G.D.J.M.C., Principal, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman of the Academic Council.
4. Prof.M.UmaMaheswari, Ph.D., Professor, Department of Politics and Public Administration, University of Madras, Chennai. – University Nominee.
5. Prof.R.R.Krishnamurthy, Ph.D., Professor and Head, Department of Applied Geology & Centre for Environmental Studies, University of Madras, Chennai. – University Nominee.
6. Prof.A.K.Munirajan, Ph.D., Professor, Department of Genetics, University of Madras, Chennai. – University Nominee.
7. Prof.R.Puvanakrishnan, Ph.D., Professor, CSIR Emeritus, Central Leather Research Institute, Adyar, Chennai - External Expert Member.
8. Sri.V.K.Shravan Kumar, M.S.,(France), iOS International Quality Engineer, Apple India, Mumbai - External Expert Member.



9. Prof.S.Ramanathan, M.Com., M.Phil., Ph.D., Principal, Asan Memorial college, Chennai - External Expert Member.
10. Mr.R.S.Balaji, B.Com., A.C.A., Chartered Accountant, Faculty, "Gurukripa" Chennai - External Expert Member.
11. Dr.J.Radhakrishnan, M.A., M.Phil., Head, Department of Tamil, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
12. Mr.M.SridharRajan M.A., Assistant Professor, Department of Sanskrit, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
13. Mr.J.Viju Kumar, M.A., M.Phil., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
14. Mr.R.Veera Sivaji, M.Sc., M.Phil., Assistant Professor and Head, Department of Mathematics, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
15. Dr.R.K.Balachandar, M.Sc., Ph.D., Assistant Professor and Head, Department of Physics, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
16. Mrs.S.Usha, M.Sc., M.Phil., Associate Professor and Head, Department of Chemistry, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
17. Dr.N.Rangarajan, M.Sc., M.Phil., Ph.D., Associate Professor and Head, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
18. Dr.G.Suresh, M.Sc., Ph.D., Assistant Professor and Head, Department of Microbiology, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
19. Mr.R.Krishnamurthy, M.C.A., M.Phil., Associate Professor and Head, Department of Computer Science, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
20. Mr.C.Jayasankar, M.Com., M.Phil., Assistant Professor and Head, Department of Commerce, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.



21. Prof.G.Veeramani, M.Com., M.B.A., Ph.D., Professor and Head, Department of Management Studies, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
22. Mrs.S.Geetha,M.L.I.S., M.Phil., Librarian, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.
23. Dr.S.Sivakumar, M.Sc., M.Phil., Ph.D., Associate Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur – Teacher Representative.
24. Dr.K.Naveen Kumar, M.A., M.Phil., Ph.D., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur – Teacher Representative.
25. Dr.V.Guruchandran, M.Sc., M.Phil., Ph.D., Assistant Professor, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur – Teacher Representative.
26. Dr.L.Rajesh, M.C.A., M.Phil., Ph.D., Assistant Professor and Head, Dept of Computer Applications, Sri Sankara Arts and Science College, Enathur, Kanchipuram– Teacher Representative.
27. Prof.B.Ramesh, Ph.D., Professor and Head, Dept. of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member Secretary.

**The following members could not attend the meeting due to their preoccupation;**

1. Dr.V.Krishna Leela, M.P.Ed., M.Phil., Ph.D., Physical Director, Sri Sankara Arts and Science College, Enathur – Internal Expert Member.

Then the following items were taken up for detailed deliberations and unanimously resolved as follows: -

**Item No.1.1**

**Agenda 1.1:** Ratification Approval of the Reconstitution of relevant Boards of Studies.

**Resolution 1.1:** Resolved to grant Ratification Approval of the Reconstitution of the following Boards of Studies:

1. Board of Studies in English
2. Board of Studies in Tamil
3. Board of Studies in Sanskrit
4. Board of Studies in Physics
5. Board of Studies in Chemistry
6. Board of Studies in Biochemistry
7. Board of Studies in Computer Science
8. Board of Studies in Microbiology
9. Board of Studies in Biotechnology
10. Board of Studies in Commerce
11. Board of Studies in Business Administration
12. Board of Studies in Management Studies
13. Board of Studies in Soft Skills, Non-Major Elective,  
Environmental Studies and Value Education

List of the Members of the Re-constituted Boards of Studies of the said Departments is given as Annexure – I.

**Item No. 1.2:**

**Agenda 1.2:** Approval of the Minutes of the Meeting of the concerned Board of Studies which proposed Revised Regulations and Syllabus for the UG and PG Courses to take effect from the academic year 2020-21 (Minutes of the meeting of all the Board of Studies concerned along with Proposed Regulations and Syllabus are enclosed as Annexure – II).

**Resolution 1.2:** Resolved to approve the minutes of meetings of the Board of Studies and the Revised Regulations and Syllabus for all the following UG and PG courses to take effect from academic year 2020 – 2021. Overall percentage of programs for which syllabus are revised is 18.18% (4/22).



1. B.Sc., Biochemistry
2. M.Sc., Biochemistry
3. B.Sc., Microbiology
4. M.Sc., Microbiology

**Item No. 1.3:**

**Agenda 1.3:** Approval for starting new program - B.A., Journalism and Mass Communication from the academic year 2020-21.

**Resolution 1.3:** Resolved to approve starting the new program - B.A., Journalism and Mass Communication from the academic year 2020-21 (Proposed Regulations and Syllabus are enclosed as Annexure – III).

**Item No. 1.4:**

**Agenda 1.4:** Approval of the Minutes of the Result Passing Board Meetings held on 23-31.05.2019 (2018 - 2019 Even semester) and 29.11.2019-16.12.2019 (2019-2020 odd semester).

**Resolution 1.4:** Resolved to approve the Minutes of the Result Passing Board Meetings held on 23-31.05.2019 (2018 - 2019 Even semester) and 29.11.2019-16.12.2019 (2019-2020 odd semester) (Minutes enclosed as Annexure-IV).

**Item No. 1.5:**

**Agenda 1.5:** Implementation of Learning Outcome Based Curriculum Framework (LOCF).

**Resolution 1.5:** Resolved to ratify the implementation of Learning Outcome Based Curriculum Framework (LOCF) by updating curriculum with effect from 2019-2020 as approved by the Academic Council on 12/02/2019 Agenda 1.7 (Outcome matrix of all the departments enclosed as Annexure-V).

**Item No. 1.6:**

**Agenda 1.6:** Approval of Annual Quality Assurance Report for the Academic year 2018-19.

**Resolution1.6:** Resolved to approve Annual Quality Assurance Report for the Academic year 2018-19 (AQAR enclosed as Annexure-VI).

**Reporting Item No. 1.7:** Average percentage of courses having focus on employability/entrepreneurship/ skill development in all the programs offered by the college.

It is reported that more than 50%, 40% and 30%of courses having focus on employability, entrepreneurship and skill development, respectively, in all the programs offered by college. Department wise details are enclosed as Annexure-VII.

**Reporting Item No. 1.8:**Structured feedback received from Students, Teachers, Employers, Alumni and Parents for design and review of syllabus from all the Departments of the college.

Reported that feedbacks on curriculum are received through Google forms and the links provided through college website, from the academic year 2018-2019. The feedback forms collected so far were used for revision of curriculum and the Action Taken Report of the all the departments are submitted to IQAC (Annexure-VIII).

The meeting ended with a vote of thanks to the Chairman and all the members of the Academic Council.



Signature of members:

1. Dr.V.B.Kumarakrishnan

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2. Dr.V.B.Hrishikesan

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3. Prof.K.R.Venkatesan

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10/1/2020

4. Prof.M.Uma Maheswari

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5. Prof.R.R.Krishnamurthy

-

  
10/01/2020

6. Prof.R.Puvanakrishnan

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7. Prof.S.Ramanathan

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8. Mr.R.S.Balaji

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9. Dr.J.Radhakrishnan -




10. Mr.M.Sridhar Rajan

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11. Mr.J.Viju Kumar

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12. Mr.R.Veera Sivaji

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13. Dr.R.K.Balachandar











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14. Mrs.S.Usha

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15. Dr.N.Rangarajan - 
16. Dr.G.Suresh - 
17. Mr.R.Krishnamurthy - 
18. Mr.C.Jayasankar - 
19. Prof.G.Veeramani - 
20. Mrs.S.Geetha - 
21. Dr.S.Sivakumar - 
22. Dr.K.Naveen Kumar - 
23. Dr.V.Guruchandran - 
24. Dr.L.Rajesh - 
25. Prof.B.Ramesh - 