

Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram- 631561
GRIEVANCE REDRESSAL COMMITTEE

29/06/2018

MINUTES OF MEETING

Venue : Committee Hall
Date : June 29th 2018
Agenda : To discuss the grievances reported by the students for redressal measures

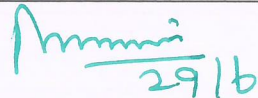



Proceedings of the Grievance redressal committee held on 29th June 2018 at 11.00 a.m. in Committee Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Ms.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram - Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that additional fans were connected in S-block. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of Meeting	Students' Grievances	Action Taken
29.06.2018	Requested to increase space for two wheeler parking	Decided to build a separate parking space behind J Block
	Request for additional bus for Sriperumbudur route	Recommended the Bus In-charge to send an additional bus to the route

The committee member proposed vote of thanks and the meeting came to an end at 11.50 a.m.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal / Chairman	
Dr. B.Ramesh	Dean of Academics	
Mrs.K.Porkodi	Convenor	
Ms.P.Banu Priya	Member	

Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram- 631561
GRIEVANCE REDRESSAL COMMITTEE

25/07/2018

MINUTES OF MEETING

Venue : Committee Hall
Date : July 25th 2018
Agenda : To discuss the grievances reported by the students for redressal measures

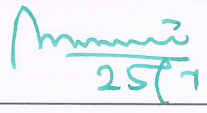

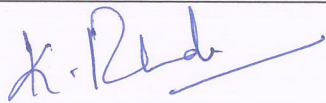
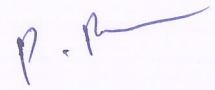
Proceedings of the Grievance redressal committee held on 25th July 2018 at 11.30 a.m. in Committee Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Ms.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram - Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that construction of additional two-wheeler parking space was started and transportation up to Sriperumbudur was sanctioned. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of Meeting	Students' Grievances	Action Taken
25.07.2018	Requested to replace damaged switches in K and C Blocks	Committee suggested electrician to replace the damaged switches
	PG project students requested to provide additional electrical sockets to charge laptops	Recommended to provide two additional electrical sockets in all MBA classrooms in P block

The committee member proposed vote of thanks and the meeting came to an end at 12.30 p.m.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal / Chairman	
Dr. B.Ramesh	Dean of Academics	
Mrs.K.Porkodi	Convenor	
Ms.P.Banu Priya	Member	

Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram- 631561
GRIEVANCE REDRESSAL COMMITTEE

31/08/2018

MINUTES OF MEETING

Venue : Bharadwajar seminar hall
Date : August 31st 2018
Agenda : To discuss the grievances reported by the students for redressal measures

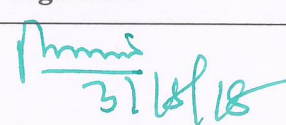

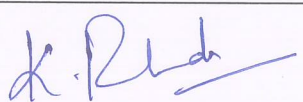
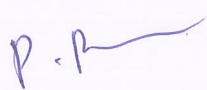
Proceedings of the Grievance redressal committee held on 31st August 2018 at 11.30 a.m. in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of
Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean
of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Ms.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English,
Sri Sankara Arts and Science College, Enathur, Kanchipuram - Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that additional electrical sockets were installed in P-block and damaged electric switches were replaced in K and C blocks. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of Meeting	Students' Grievances	Action Taken
31.08.2018	Requested to conduct coaching classes for NET SET competitive exams	Decided to conduct the coaching classes twice in a week
	English Department students requested for an educational tour	Decided and recommended to plan for educational tours.

The committee member proposed vote of thanks and the meeting came to an end at 12.30 p.m.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal / Chairman	
Dr. B.Ramesh	Dean of Academics	
Mrs.K.Porkodi	Convenor	
Ms.P.Banu Priya	Member	

Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram- 631561
GRIEVANCE REDRESSAL COMMITTEE

29/09/2018

MINUTES OF MEETING

Venue : Advaidam seminar hall
Date : September 29th 2018
Agenda : To discuss the grievances reported by the students for redressal measures

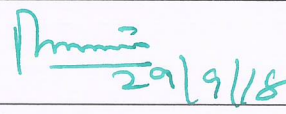

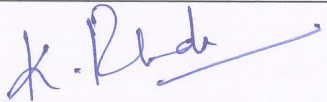
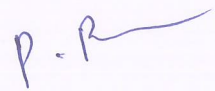
Proceedings of the Grievance redressal committee held on 29th September 2018 at 11.30 a.m. in Advaidam Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of
Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean
of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Ms.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English,
Sri Sankara Arts and Science College, Enathur, Kanchipuram - Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that coaching classes for competitive exams were planned to conduct twice in a week and an educational tour for English Department students was arranged. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of Meeting	Students' Grievances	Action Taken
29.09.2018	To reduce night study timing in the hostel.	Deputy warden was suggested to reduce night study timing
	Commerce students requested for an industrial visit	Decided and Allowed to go during the Semester holidays.

The committee member proposed vote of thanks and the meeting came to an end at 12.30 p.m.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal / Chairman	
Dr. B.Ramesh	Dean of Academics	
Mrs.K.Porkodi	Convenor	
Ms.P.Banu Priya	Member	

Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram- 631561
GRIEVANCE REDRESSAL COMMITTEE

29/10/2018

MINUTES OF MEETING

Venue : Committee hall
Date : October 29th 2018
Agenda : To discuss the grievances reported by the students for redressal measures

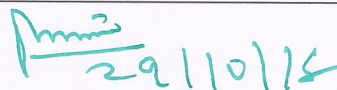


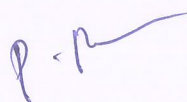
Proceedings of the Grievance redressal committee held on 29th October 2018 at 11.30 a.m. in Committee Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Ms.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram - Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that the industrial visit for commerce students was arranged. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of Meeting	Students' Grievances	Action Taken
29.10.2018	Requested for additional smart classroom	Decided to provide a smart classroom with all modern gadgets

The committee member proposed vote of thanks and the meeting came to an end at 12.20 p.m.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal / Chairman	
Dr. B.Ramesh	Dean of Academics	
Mrs.K.Porkodi	Convenor	
Ms.P.Banu Priya	Member	

Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

28/12/2018

MINUTES OF MEETING

Venue : Committee hall
Date : December 28th 2018
Agenda : To discuss the grievances reported by the students for redressal measures

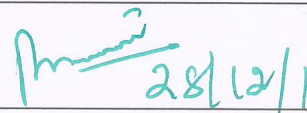

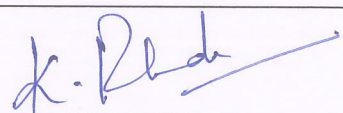

Proceedings of the Grievance redressal committee held on 28th December 2018 at 11.30 a.m. in Committee Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Ms.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram - Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that J-6 classroom was converted as an additional smart classroom. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of Meeting	Students' Grievances	Action Taken
28.12.2018	Requested to provide modern gym equipments in hostel	Decided to provide necessary gym equipments
	PG project students of commerce and English requested to conduct special class on DTP	Decided to conduct DTP class to the interested PG students

The committee member proposed vote of thanks and the meeting came to an end at 12.20 p.m.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal / Chairman	 28/12/18
Dr. B.Ramesh	Dean of Academics	
Mrs.K.Porkodi	Convenor	
Ms.P.Banu Priya	Member	

Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

29/01/2019

MINUTES OF MEETING

Venue : Committee hall
Date : January 29th 2019
Agenda : To discuss the grievances reported by the students for redressal measures

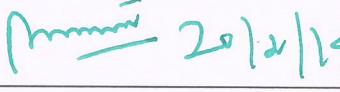

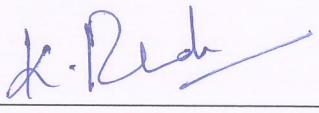
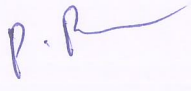
Proceedings of the Grievance redressal committee held on 29th January 2019 at 11.10 a.m. in Committee Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Ms.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram - Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that DTP class for all PG class was conducted between 2 and 3 pm at CS Lab and gym was installed in men's hostel. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of Meeting	Students' Grievances	Action Taken
20.02.2019	Requested to provide meals instead of variety rices	Recommended the canteen supervisor to provide meals
	To conduct awareness programme for girls hygiene	Decided to conduct an awareness program for girls hygiene through NSS team

The committee member proposed vote of thanks and the meeting came to an end at 12.00 p.m.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal / Chairman	 20/2/19
Dr. B.Ramesh	Dean of Academics	
Mrs.K.Porkodi	Convenor	
Ms.P.Banu Priya	Member	

Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

20/02/2019

MINUTES OF MEETING

Venue : Committee hall
Date : February 20th 2019
Agenda : To discuss the grievances reported by the students for redressal measures

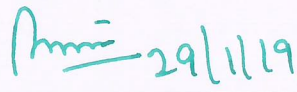

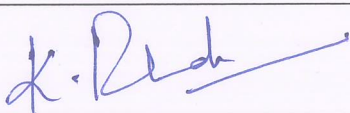

Proceedings of the Grievance redressal committee held on 20th February 2019 at 11.10 a.m. in Committee Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Ms.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram - Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that an awareness programme for girls hygiene through NSS team was conducted. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of Meeting	Students' Grievances	Action Taken
29.01.2019	To replace buckets and mugs in girls restroom	Recommended to replace damaged buckets and mugs in girls restroom.
	To increase a bus for Panapakkam route	Recommended the Bus In-charge to send an additional bus to the route

The committee member proposed vote of thanks and the meeting came to an end at 12.00 p.m.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal / Chairman	
Dr. B.Ramesh	Dean of Academics	
Mrs.K.Porkodi	Convenor	
Ms.P.Banu Priya	Member	

Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

25/03/2019

MINUTES OF MEETING

Venue : Committee Hall
Date : March 25th 2019
Agenda : To discuss the grievances reported by the students for redressal measures

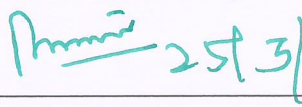

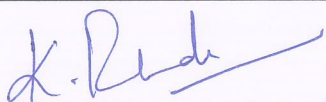
Proceedings of the Grievance redressal committee held on 25th March 2019 at 12.00 p.m. in Committee Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Ms.P.Banupriya, M.A., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram - Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that an additional bus route to Panapakkam was sanctioned. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of Meeting	Students' Grievances	Action Taken
25.03.2019	Requested to send buses to some routes for the students writing arrear exams in afternoon session	Decided and recommended bus in-charge to send buses to the necessary routes.

The committee member proposed vote of thanks and the meeting came to an end at 12.30 p.m.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal / Chairman	
Dr. B.Ramesh	Dean of Academics	
Mrs.K.Porkodi	Convenor	
Ms.P.Banu Priya	Member	