

Sri Sankara Arts and Science College, Autonomous

Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

26/06/2019

MINUTES OF MEETING

Venue : Bharadwajar seminar hall
Date : June 26th 2019
Agenda : To discuss the grievances reported by the students for redressal measures





Proceedings of the Grievance redressal committee held on 26th June 2019 at 11AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil.,Ph.D., Professor and Head, Department of Biotechnology,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi,M.Sc.,M.Phil., Assistant Professor, Department of Biochemistry,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mrs.P.Banupriya, M.A.,M.Phil, Assistant Professor, Department of English,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that additional bus services for arrear students writing examination in afternoon. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

| Date of meeting | Students' Grievances | Action taken |
|-----------------|--|---|
| 26.06.2019 | To repair door latches in Girls restroom | Recommended to repair door latches in girls restroom |
| | Hostel students felt homesick | Recommended to counsel those students by their respective faculty in-charge |

Mrs.P.Banupriya proposed vote of thanks and the meeting came to an end at 11.55 AM.

| Names | Designation | Signature |
|-------------------|--------------------|---|
| Dr.K.R.Venkatesan | Principal/Chairman |  |
| Dr. B.Ramesh | Dean of Academics |  |
| Mrs.K.Porkodi | Convenor |  |
| Mrs.P.Banu Priya | Member |  |

Sri Sankara Arts and Science College, Autonomous

Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

29/07/2019

MINUTES OF MEETING

Venue : Bharadwajar seminar hall
Date : July 29th 2019
Agenda : To discuss the grievances reported by the students for redressal measures



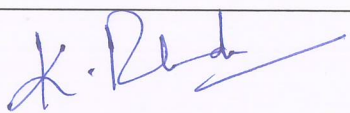

Proceedings of the Grievance redressal committee held on 29th July 2019 at 11AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil.,Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi,M.Sc.,M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mrs.P.Banupriya, M.A.,M.Phil, Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that hostel students feeling homesick were counselled by faculty in-charges and damaged door latches were replaced in girls' restroom. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' were discussed and the following redressal measures were suggested for the betterment of the students' community.

| Date of meeting | Students' Grievances | Action taken |
|-----------------|---|---|
| 29.07.2019 | To conduct awareness programme regarding health and hygiene | Chairman recommended Lifescience departments to organize awareness programme for the beneficiary of students' community |
| | To provide transport facility for remote areas | Chairman decided and recommended to provide transport facility with boarding points up to Walajabad |

The committee member proposed vote of thanks and the meeting came to an end at 12.30 PM.

| Names | Designation | Signature |
|-------------------|--------------------|---|
| Dr.K.R.Venkatesan | Principal/Chairman |  29/7 |
| Dr. B.Ramesh | Dean of Academics |  |
| Mrs.K.Porkodi | Convenor |  |
| Mrs.P.Banu Priya | Member |  |

Sri Sankara Arts and Science College, Autonomous

Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

30/09/2019

MINUTES OF MEETING

Venue : Bharadwajar seminar hall
Date : September 30th 2019
Agenda : To discuss the grievances reported by the students for redressal measures



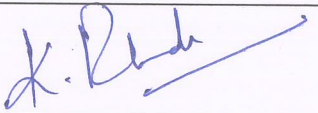

Proceedings of the Grievance redressal committee held on 30th September 2019 at 11AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mrs.P.Banupriya, M.A., M.Phil, Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that an awareness programme on the Health and Hygiene was conducted and new bus service up to walajabad was introduced. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

| Date of meeting | Students' Grievances | Action taken |
|-----------------|---|---|
| 30.09.2019 | To replace broken benches in P-block | Decided and recommended to replace damaged sitting and writing benches in P-block |
| | To repair damaged door latches in boys restroom | Decided and recommended to repair all damaged door latches in boys restroom |

The committee member proposed vote of thanks and the meeting came to an end at 11.30 AM.

| Names | Designation | Signature |
|-------------------|--------------------|---|
| Dr.K.R.Venkatesan | Principal/Chairman |  |
| Dr. B.Ramesh | Dean of Academics |  |
| Mrs.K.Porkodi | Convenor |  |
| Mrs.P.Banu Priya | Member |  |

Sri Sankara Arts and Science College, Autonomous

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GRIEVANCE REDRESSAL COMMITTEE

28/10/2019

MINUTES OF MEETING

Venue : Bharadwajar seminar hall
Date : October 28th 2019
Agenda : To discuss the grievances reported by the students for redressal measures




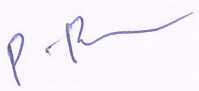
Proceedings of the Grievance redressal committee held on 28th October 2019 at 10.30 AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil.,Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi,M.Sc.,M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mrs.P.Banupriya, M.A.,M.Phil, Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that new benches were placed in P-block. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

| Date of meeting | Students' grievances | Action taken |
|-----------------|---|---|
| 28.10.2019 | To conduct coaching class for students with arrear papers | Decided by chairman to conduct coaching class for students with arrear subjects after college hours |
| | To repair electrical appliances i.e tubelights and fans in S-7 class room | Decided and recommended electrician to repair electrical appliances in S-7 class room |

The committee member proposed vote of thanks and the meeting came to an end at 11.15 AM.

| Names | Designation | Signature |
|-------------------|--------------------|---|
| Dr.K.R.Venkatesan | Principal/Chairman |  |
| Dr. B.Ramesh | Dean of Academics |  |
| Mrs.K.Porkodi | Convenor |  |
| Mrs.P.Banu Priya | Member |  |

Sri Sankara Arts and Science College, Autonomous
Enathur, Kanchipuram- 631561
GRIEVANCE REDRESSAL COMMITTEE

30/12/2019

MINUTES OF MEETING

Venue : Bharadwajar seminar hall
Date : December 30th 2019
Agenda : To discuss the grievances reported by the students for redressal measures



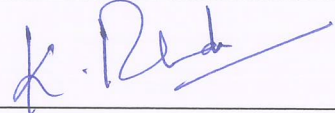

Proceedings of the Grievance redressal committee held on 30th December 2019 at 10AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mrs.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that special classes for arrear students were carried out and electrical appliances were repaired in S-7 classroom. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

| Date of meeting | Students' grievances | Action taken |
|-----------------|--|---|
| 30.12.2019 | To conduct industrial visit for lifescience students | Decided by chairman to organize Industrial visit for lifescience students |
| | To repair taps in boys restroom | Decided to repair damaged taps in boys restroom |

The committee member proposed vote of thanks and the meeting came to an end at 11.15 AM.

| Names | Designation | Signature |
|-------------------|--------------------|---|
| Dr.K.R.Venkatesan | Principal/Chairman |  |
| Dr. B.Ramesh | Dean of Academics |  |
| Mrs.K.Porkodi | Convenor |  |
| Mrs.P.Banu Priya | Member |  |

Sri Sankara Arts and Science College, Autonomous

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GRIEVANCE REDRESSAL COMMITTEE

27/1/2020

MINUTES OF MEETING

Venue : Bharadwajar seminar hall
Date : January 27th 2020
Agenda : To discuss the grievances reported by the students for redressal measures

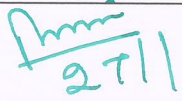

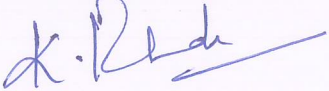

Proceedings of the Grievance redressal committee held on 27th January 2020 at 10AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil.,Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi,M.Sc.,M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mrs.P.Banupriya, M.A.,M.Phil, Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that the industrial visit for life science students was arranged. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

| Date of meeting | Students' grievances | Action taken |
|-----------------|---|---|
| 27.1.2020 | Requested to organize temple visit as a recreational tour | Decided by chairman to organize a visit to Panchapandavas cave temple |
| | To provide transport facility to remote areas | Decided to provide transport facility upto Uthiramerur |

The committee member proposed vote of thanks and the meeting came to an end at 11.15 AM.

| Names | Designation | Signature |
|-------------------|--------------------|---|
| Dr.K.R.Venkatesan | Principal/Chairman |  |
| Dr. B.Ramesh | Dean of Academics |  |
| Mrs.K.Porkodi | Convenor |  |
| Mrs.P.Banu Priya | Member |  |

Sri Sankara Arts and Science College, Autonomous
Enathur, Kanchipuram- 631561
GRIEVANCE REDRESSAL COMMITTEE

25/2/2020

MINUTES OF MEETING

Venue : Bharadwajar seminar hall
Date : February 25th 2020
Agenda : To discuss the grievances reported by the students for redressal measures

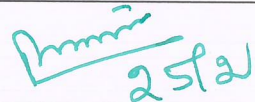

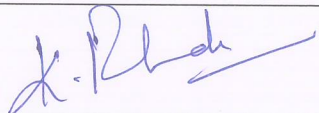
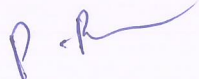
Proceedings of the Grievance redressal committee held on 25th February 2020 at 10AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Mrs.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mrs.P.Banupriya, M.A., M.Phil., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that the temple visit to Panchapandavas cave was arranged and new bus route to Uthiramerur was sanctioned. She also conveyed students' grievances before committee members for their suggestions. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

| Date of meeting | Students' grievances | Action taken |
|-----------------|---|--|
| 25.2.2020 | Requested to organize awareness programme for girls hygiene | Decided by chairman to organize an awareness programme for girls hygiene |

The committee member proposed vote of thanks and the meeting came to an end at 11.15 AM.

| Names | Designation | Signature |
|-------------------|--------------------|---|
| Dr.K.R.Venkatesan | Principal/Chairman |  |
| Dr. B.Ramesh | Dean of Academics |  |
| Mrs.K.Porkodi | Convenor |  |
| Mrs.P.Banu Priya | Member |  |