

# **SRI SANKARA ARTS AND SCIENCE COLLEGE**

**(Autonomous)**

**Enathur, Kanchipuram – 631 561**

## **Minutes of the Internal Quality Assurance Cell (IQAC)**

**meeting held on 3<sup>rd</sup> August 2018 at 11.30am**

The Co-ordinator of the IQAC Dr.N. Rangarajan delivered the Welcome Address in the presence of Dr. K.R.Venkatesan, Principal and Chairman of IQAC of the institution. He insisted all the HoDs to give their valuable suggestions for the betterment of the institution.

Principal informed that the initiatives to make plastic free and paperless campus should be done. Further, he added that the detailed plan should be prepared. Specific activities that focus on awareness about the importance of environment cleanliness.

Dr.G.Suresh, Head, Department of Microbiology said that a special awareness programme on e-Waste management can be conducted.

Dr.N. Rangarajan said that the we have applied to University of Madras for the approval of M.Phil research programme in the Department of Biochemistry from 2019-20.

Principal informed that the Departments applied for M.Phil / Ph.D programme need to track the status of the application with University of Madras.

Mr.Manigandan, Assistant Professor, Department of Computer Applications said that District level Youth Parliament will be conducted in our college in this academic year. He also informed that our college students are going to participate in the NSS parade to be conducted in New Delhi during Republic day.

Principal informed that the programmes focusing on Institutional Social Responsibility should be conducted more. Dr.N.Rangarajan said that AIDS awareness programme and Medical diagnosis camp for diagnosing diabetes mellitus will be organized by the Biochemistry Department.



Dr.B.Ramesh, Head, Department of Biotechnology said that new value added programmes on Lab automation and artificial intelligence will be introduced in the Biotechnology department.

Dr.G.Veeramani, Head, Department of Business Administration said that the students are encouraged to carry out industry based projects and internships for skills upgradation and to make job ready candidates.

Dr.R.K.Balachandar, Head, Department of Physics has informed that in order to bridge gap between the industrial expectations from the fresh graduates, regular industrial visits are arranged every year to have industrial exposure to our students.

Mr.J.Vijukumar, Assistant Professor, Department of English has informed that students are regularly mentored to overcome their personal, academic and career oriented barriers through proper and regular mentoring system.

Dr.G.Suresh, Head, Department of Microbiology said that faculty members actively involved in the publication of papers and 4 papers has been published in this year in referred journals.

Mr.L.Rajesh, Head, Department of Computer Application informed that new certificate courses related to big data analysis are under consideration in collaboration with external agencies. H also informed that they are planning to conduct FDPs in association with IITs.

Mr.R.Veerasingh, Head, Department of Mathematics said that student mentoring has played significant role in reducing the dropouts among students due to their personal and academic obstacles.

Principal informed the HODs that the action taken reports should be prepared for feedback analysis and submit for further actions.







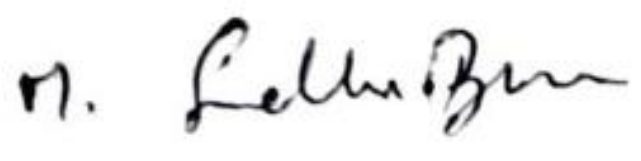








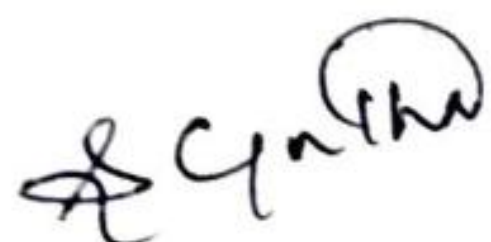
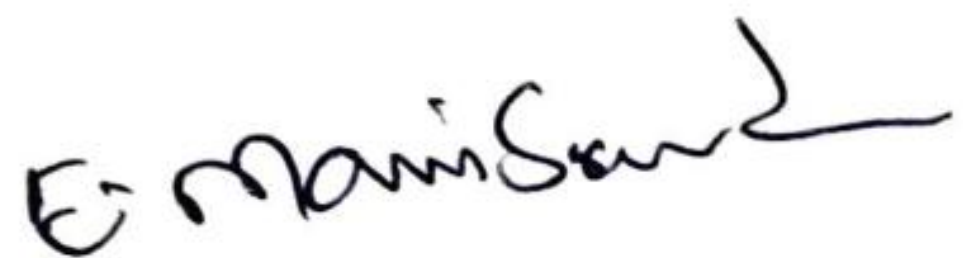
The meeting was concluded at 1.30 pm with the vote of thanks by Mr.J.Vijukumar, Assistant Professor, Department of English.

  
Co-Ordinator

  
Chairman



## Signature of the Members:

<u>Name</u>	<u>Signature</u>
1. Dr. K.R. Venkatesan, Chairman, IQAC.	
2. Dr.V.B.Hrishikesan, Secretary	
3. Dr. N. Rangarajan, Co-ordinator, IQAC	
4. Dr.S.Sivakumar, COE -	
5. Mr.J.Radhakrishnan, H.O.D, Department of Tamil -	
6. Mr.J.Vijukumar, Assistant Professor, Department of English.	
7. Mrs.S.Usha, H.O.D, Department of Chemistry.	
8. Mr.M.SridharRajan, H.O.D, Department of Sanskrit.	
9. Dr.B.Ramesh, H.O.D, Department of Biotechnology.	
10. Dr.G.Suresh, H.O.D, Department of Microbiology.	
11. Mr.R.Krishnamurthy, H.O.D, Department of Computer Science	
12. Mr.L.Rajesh, H.O.D, Department of Computer Application.	
13. Dr.G.Veeramani, H.O.D, Department of Business Administration.	
14. Mr.C.Jayasankar, H.O.D, Department of Commerce.	
15. Mr.R.Veerasivaji, H.O.D, Department of Mathematics.	
16. Dr.R.K.Balachandar, H.O.D, Department of Physics.	
17. Mrs.S.Geetha, Librarian.	
18. Mr.E.Manigandan, NSS Programme Officer.	



19. Mr.M.Seshagiri, Administrative Officer.



20. Mr.S.Vijayaraghavan, Accounts Assistant.

Q.F. 2012-2013

21. Mr. S.Jagadeesan, Managing Director, Thyro Laboratories

