

# **SRI SANKARA ARTS AND SCIENCE COLLEGE**

**(Autonomous)**

**Enathur, Kanchipuram – 631 561**

## **Minutes of the Internal Quality Assurance Cell (IQAC)**

**meeting held on 5<sup>th</sup> February 2021 at 10.30am**

The Co-ordinator of the IQAC Dr.N.Rangarajan delivered the Welcome Address. He then requested The Principal to address in the meeting.

Dr. K.R.Venkatesan, Principal and Chairman of IQAC said that we have applied to University of Madras for introducing two new programmes in our college . He said that HODs can note the previous revision of syllabus and should revise the syllabus in all the programmes for every three years. The Principal said that more value added courses can be introduced in the departments. Some of the departments have started Ph.D programmes in their departments. Some departments have applied to University of Madras for recognition to start Ph.D programmes in their departments.

The Principal said that the research publications can be improved and the staff members should publish research papers in the UGC listed journals. Many of our college students are working in the companies and shops in and around Kanchipuram. Our college is feeding the employees for the companies near Kanchipuram. The departments should maintain the data of such students who are working in the companies and shops. Many girl students are also working in the shops in and around Kanchipuram. They are earning not only for their studies but also for supporting their families. He said that the employability is satisfied through the degree programs of our colleges.

The Principal insisted that the project-based learning is the successful system in our college. This is a best practice to be continued in each and every semester. We should plan to resume the

project-based learning in this semester. Forum activities can also be resumed and upgraded. Departments should plan to conduct seminars or webinars in this semester. Internal and external examinations will be conducted as per the schedule. We should start the process for preparing to apply for NAAC accreditation.

Dr.G.Suresh, Head, Department of Microbiology, said that they have revised the syllabus for B.SC and M.SC microbiology programmes with effect from the academic year 2020-21. He said they are conducting diploma in food and safety management in microbiology department as value added programme. He said that they have published 13 papers in UGC listed journals and 3 in other journals. Mrs.Bharathi, Assistant professor, Department of Microbiology has applied for a project in microbiology department. He said that they are going to continue project-based learning in their department in this academic year.

Dr. G. Veeramani, Head, Department of Management Studies said that they are going to revise the syllabus from the academic year 2021-22. He also informed that they are conducting advanced Excel as the value added programme in their department. They have published one paper in the journal listed in UGC care journals. He said that they have conducted a online workshop on virtual learning. He also informed that they have conducted 5 guest lectures under Institutional Innovative Council.

Mr.Sridharrajan, Head, Department of Sanskrit said that they are conducting Arogya Subhashita as the value added programme. He also informed that they have conducted various competitions and arranged field visits to temples in and around Kanchipuram for students.

Dr.L.Rajesh, Head, Department of Computer Applications said that they have prepared the syllabus for introducing a new programme in B.Sc computer science with data analytics. He also informed that they have proposed to conduct MOOC certificate courses in association with

IIT,Bombay spoken tutorial programme. He said that they have conducted online FDPs in association with IITDM-Jabalpur.

Dr.R.K. Balachandar, Head, Department of Physics said that they are going to revise the syllabus from the academic year 2021-22. He also informed that they are going to conduct a webinar in this semester. He said that they will resume the forum activities in this semester.

Dr.J.Radhakrishnan, Head, Department of Tamil said that they are going to revise the syllabus from the academic year 2022-23. He also informed that they are conducting Tamil Pannisai and tourism as the value added programmes in their department. He said that they have conducted three guest lectures in their department.

Mr.M.Venkatesan, Department of Commerce said that they have published 3 books. He also informed that they have published 10 papers and 136 students have successfully completed tally courses in their department.

Mr.R. Veerasivaji, Head, Department of Mathematics said that they will revise the syllabus from the academic year 2022-23. He also informed that they are going to conduct a webinar in this semester. They have published four papers in the journal listed in UGC care. He said that the staff members in their departments have attended 75 webinars academic year.

Mrs.S.Usha, Head, Department of Chemistry said that they will revise the syllabus from the academic year 2022-23. She also informed that they have allotted topics for the students for project-based learning. She said that women development cell can be introduced for the welfare of women in the college. She insisted about the waste paper management in the college.

Dr.B. Ramesh, Head, Department of Biotechnology said that they will revise the syllabus from the academic year 2022-23. He insisted about the introduction of outcome-based education in all the departments. He said that they have introduced industrial biotechnology as a new course in





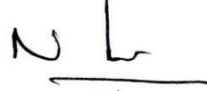




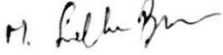



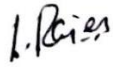




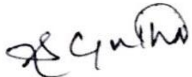
their department. They are conducting Advanced Diploma in Bioinformatics as the value added programme. He said that they have published 4 research papers with total impact factor of 8. He also informed that Rs.3 lakhs has been granted to their department for a student project by TNSCST project. He also informed that they have received Rs.1,20,000 for COVID-19 project. He informed that they have applied for a patent in their department. He said that we should apply for getting fund from funding agencies for conducting seminars and workshops. He also said that they will start forum activities in their department. He insisted that certificate courses can also be approved by BOS of the department. He said that they have introduced a new course in the new syllabus.

Dr.N.Rangarajan, Head, Department of Biochemistry said that they have revised the syllabus for B.SC and M.SC Biochemistry programmes with effect from the academic year 2020-21. He also said that they have included programme specific outcomes, course outcomes and mapping of PSO, CO with units in that new syllabus. He informed that they have introduced 3 new courses in the new syllabus. He said that they are conducting Advanced Diploma in Bioinformatics and DMLT as the value added programmes. He also informed that they have published 7 research papers in the UGC listed journals. He insisted that gender sensitisation programmes can be conducted for women empowerment. He said that they have conducted 1 webinar in their department. He also informed that they have proposed to conduct science quiz, new project presentations by the students and guest lectures under Biochemistry forum.

The meeting was concluded at 1.30 pm with the vote of thanks by Dr.L.Rajesh, Head, Department of Computer Applications.

  
**Co-Ordinator**  
**Chairman**

**Signature of the Members:**

<u>Name</u>	<u>Signature</u>
1. Dr. K.R. Venkatesan, Chairman, IQAC.	
2. Dr.V.B.Hrishikesan, Secretary	
3. Dr. N. Rangarajan, Co-ordinator, IQAC	
4. Dr.S.Sivakumar, COE -	
5. Mr.J.Radhakrishnan, H.O.D, Department of Tamil -	
6. Mr.J.Vijukumar, Assistant Professor, Department of English.	
7. Mrs.S.Usha, H.O.D, Department of Chemistry.	
8. Mr.M.SridharRajan, H.O.D, Department of Sanskrit.	
9. Dr.B.Ramesh, H.O.D, Department of Biotechnology.	
10. Dr.G.Suresh, H.O.D, Department of Microbiology.	
11. Mr.R.Krishnamurthy, H.O.D, Department of Computer Science	
12. Mr.L.Rajesh, H.O.D, Department of Computer Application.	
13. Dr.G.Veeramani, H.O.D, Department of Business Administration.	
14. Mr.C.Jayasankar, H.O.D, Department of Commerce.	
15. Mr.R.Veerasivaji, H.O.D, Department of Mathematics.	
16. Dr.R.K.Balachandar, H.O.D, Department of Physics.	
17. Mrs.S.Geetha, Librarian.	

18. Mr.E.Manigandan, NSS Programme Officer.



19. Mr.M.Seshagiri, Administrative Officer.



20. Mr.S.Vijayaraghavan, Accounts Assistant.



21. Mr. S.Jagadeesan, Managing Director, Thyro Laboratories

