

SRI SANKARA ARTS AND SCIENCE COLLEGE

(Autonomous)

Enathur, Kanchipuram – 631 561

Minutes of the Internal Quality Assurance Cell (IQAC)

meeting held on 19th February 2020 at 10.30am

The Co-ordinator of the IQAC Dr.N.Rangarajan delivered the Welcome Address. He then requested The Principal to address in the meeting. Dr. K.R.Venkatesan, Principal and Chairman of IQAC insisted that the HODs should submit,

- The details of the papers published in UGC-CARE listed journals.
- The new value added programmes planned to offer.
- The details of Field projects and internship programmes conducted in 2019-20.
- The details of the Co-curricular activities of the department forums.
- Number of students enrolled and the list of E-learning courses.
- Results analysis and percentage of the final year students of November-2019 examinations.

The Principal also stated that

- The initiation of NAAC Revised Accreditation process should be started.
- Documentation of the department proceedings & annual reports.
- Faculty and Student Enrichment initiatives should be given priority.
- Staff members should regularly publish research papers in UGC approved journals.

Dr.B.Ramesh, Head, Department of Biotechnology, said that they are conducting Ph.D programme in Biotechnology. He also said that five students have registered in the Ph.D programme. He informed that they are conducting Advanced Diploma in Bioinformatics as the value added programme and 32 students enrolled in that programme. He also said that the students are doing projects in private hospitals like Dr.Mehtha's Hospital, Chennai, MSD

Hospital, Kanchipuram and Life care plus path lab, New Delhi. He said that six students and two faculty members successfully completed NPTEL course in 2019-20 batch.

Dr.N. Rangarajan said that M.Phil research programme has been started in the Department of Biochemistry and 6 students have joined. He also reported that Industrial Visit has been arranged for I M.Sc and II M.Sc students to Sophisticated Analytical Instrument Facility, Indian Institute of Technology, Chennai. Another visit has arranged for III B.Sc Biochemistry students to PKKVK, Pudhucherry.

Dr.G.Suresh, Head, Department of Microbiology, said that they have successfully started a value added programme on food safety and management in association with Biochemistry and Biotechnology Departments.

Principal also mentioned that a committee can be formed to maintain the green campus. Dr.G.Suresh said that the wastes collected in the campus can be properly decomposed and can be donated to the farmers as manure to the farm lands. Dr.B.Ramesh said that more saplings can be planted and can be maintained in the campus. Dr.N. Rangarajan said that eco-friendly campus can be created by reducing the usage of papers and planting the saplings.

Mr.Sridharrajan, Head, Department of Sanskrit said that they have celebrated Navarathri festival in the college for 9 days. They have conducted Vedhacllasses, Bagavathgeetha and spiritual discourses during the Navarathri festival.

Dr.L.Rajesh, Head, Department of Computer Applications said that they have approached few organizations to sign MoU for conducting new training programmes in computer science. He also said that they are going to introduce a value added programme on Introduction to Robotics.

Dr.E.Manigandan, NSS officer said that our college NSS students have done service in Tirupathi under the Srivari seva. He said that they have conducted two days orientation course for NSS students. He also said that they have arranged blood donation camp in our college. He informed that they are conducting AC mechanic, mobile service, electrical service and tailoring certificate courses under community college.

Dr.R.Balachandar, Head, Department of Physics said that they are planning to do multidisciplinary or interdisciplinary projects in physics. He said that they are arranging

industrial visits regularly for real time exposure to students. He informed that they are conducting the programmes in Albert Einstein forum regularly.

Dr. G. Veeramani, Head, Department of Management Studies said that the students are doing internship and projects in the reputed companies. He informed that they are going to introduce a value added programme on digital marketing.

Mr.R.Krishnamurthy, Head, Department of Computer Science said that they will conduct National Conference in the next semester. He also informed that they will conduct the forum activities.

Mr.J.Radhakrishnan, Head, Department of Tamil informed that co-curricular activities are being conducted regularly through department forum to develop the presentation skills and organizational behavior of the students.

Mrs.S.Geetha, Librarian said that the number of students visiting the library has been significantly improved in this academic year which showed their interest in the curricular and co-curricular activities.

Mr.C.Jayasankar, Head, Department of Commerce said that the involvement students in Project based learning has showed their active participation in the innovative learning methodologies.

The meeting was concluded at 12.30 pm with the vote of thanks by Dr.G.Suresh, Head, Department of Microbiology.



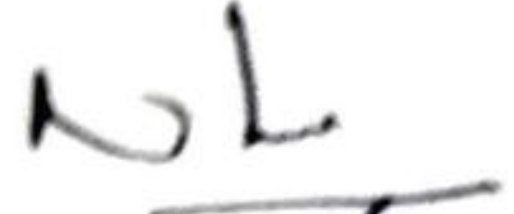
















Co-Ordinator



Chairman

Signature of the Members:

<u>Name</u>	<u>Signature</u>
1. Dr. K.R. Venkatesan, Chairman, IQAC.	
2. Dr.V.B.Hrishikesan, Secretary	
3. Dr. N. Rangarajan, Co-ordinator, IQAC	
4. Dr.S.Sivakumar, COE -	
5. Mr.J.Radhakrishnan, H.O.D, Department of Tamil -	
6. Mr.J.Vijukumar, Assistant Professor, Department of English.	
7. Mrs.S.Usha, H.O.D, Department of Chemistry.	
8. Mr.M.SridharRajan, H.O.D, Department of Sanskrit.	
9. Dr.B.Ramesh, H.O.D, Department of Biotechnology.	
10. Dr.G.Suresh, H.O.D, Department of Microbiology.	
11. Mr.R.Krishnamurthy, H.O.D, Department of Computer Science	
12. Mr.L.Rajesh, H.O.D, Department of Computer Application.	
13. Dr.G.Veeramani, H.O.D, Department of Business Administration.	
14. Mr.C.Jayasankar, H.O.D, Department of Commerce.	
15. Mr.R.Veerasivaji, H.O.D, Department of Mathematics.	
16. Dr.R.K.Balachandar, H.O.D, Department of Physics.	
17. Mrs.S.Geetha, Librarian.	

18. Mr.E.Manigandan, NSS Programme Officer.

E-Manigandan
M. Seshagiri

19. Mr.M.Seshagiri, Administrative Officer.

20. Mr.S.Vijayaraghavan, Accounts Assistant.

27.2.2020

21. Mr. S.Jagadeesan, Managing Director, Thyro Laboratories

Jagadeesan