



# SRI SANKARA ARTS AND SCIENCE COLLEGE

*Autonomous*

*A Unit of Sri Kanchi Kamakoti Peetam Charitable Trust  
and Affiliated to University of Madras | Accredited by NAAC with 'A' Grade*

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04/02/2021

## MINUTES OF MEETING

- Subject:** Board of Studies –UG & PG Soft Skills, Non-Major, Environmental Studies, Value Education and Internship
- Venue:** Board Room
- Date:** 4<sup>th</sup> February, 2021
- Agenda:** Discussion on bringing in students effectively through various online modes during the pandemic situation from February, 2021 to April 2021.

### **The following members were present in the meeting:**

1. Dr. K. Naveen Kumar, M.A., M. Phil., Ph. D., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman.
2. Dr. Hema Narayanan, M.Com., M.B.A., PGDFM., Ph.D., NET, Assistant Professor, Dept. of Management Studies, Sri Sankara Arts and Science College, Enathur., Kanchipuram – Member.
3. Mr. V. Sampath, M.Sc., M.Phil., DMLT., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member.
4. Dr. E. Manigandan, M.C.A., M.Phil., Ph.D., Assistant Professor, Dept. of Computer Science, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member.
5. Dr. V. Muralidharan, M.A., M.Phil., B.Ed., Ph.D., Assistant Professor, Dept. of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member.
6. Dr.K.R.Venkatesan, Ph.D., Principal, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Special invitee.

Discussed on various methods of teaching and evaluation followed during the pandemic period, the Board also gave some suggestions and ideas to be followed in the forthcoming semester, February, 2021 - April 2021.

The Board appreciated the department for the following modes to reach out the students effectively:

1. Audio and Video lectures
2. Uploading videos in YouTube channels
3. Radio Enabled Learning
4. Online Quiz via Google Forms

## 5. Webinars

The Board of Studies appraised the method of using Community Radio for conducting classes for the safe learning of students from home.

The Board congratulated the efforts taken by the college management in conduct of both Internal and External Examinations without compromising on the quality of evaluation.

The Board of Studies considered and approved the list of examiners for the ensuing Practical, Theory and Viva-Voce examinations, for the even semester of the academic year 2020-2021.

### Signature of the Members:

1. Dr. K. Naveen Kumar

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2. Dr. Hema Narayanan

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3. Mr. V. Sampath

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4. Dr. E. Manigandan

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5. Dr. V. Muralidharan

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6. Dr. K. R. Venkatesan

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