



SRI SANKARA ARTS AND SCIENCE COLLEGE

Autonomous

*A Unit of Sri Kanchi Kamakoti Peetam Charitable Trust
and Affiliated to University of Madras | Accredited by NAAC with 'A' Grade*

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09/07/2018

MINUTES OF MEETING

- Subject:** Board of Studies –UG & PG Soft Skills, Non-Major, Environmental Studies, Value Education and Internship
- Venue:** Board Room
- Date:** 09th July, 2018
- Agenda:** Approval of changes in B.A., English Non-Major Elective syllabus to take effect from 2018-2019.

The following members were present in the meeting:

1. Dr. K. Naveen Kumar, M.A., M. Phil., Ph. D., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman.
2. Dr. Hema Narayanan, M.Com., M.B.A., PGDFM., Ph.D., NET, Assistant Professor, Dept. of Management Studies, Sri Sankara Arts and Science College, Enathur., Kanchipuram – Member.
3. Mr. V. Sampath, M.Sc., M.Phil., DMLT., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member.
4. Mr. E. Manigandan, M.C.A., M.Phil., Assistant Professor, Dept. of Computer Science, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member.
5. Dr. V. Muralidharan, M.A., M.Phil., B.Ed., Ph.D., Assistant Professor, Dept. of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member.
6. Dr.K.R.Venkatesan, Ph.D., Principal, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Special invitee.

The Board of Studies approved the following changes in the BA English, Non-Major Elective Syllabus with effect from 2018-2019.

1. Department of English - Non Major Elective – Paper I - English for Competitive Examination I

In the prescribed syllabus of University of Madras Unit Three consists of three topics – Reading, Listening, Comprehending, Verbal Reasoning, and Reproducing. It is divided into three units as follows,

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| Unit – III | Reading and Listening Skills |
| Unit – IV | Comprehending and Reproducing |
| Unit – V | Verbal Reasoning |

Paper II - English for Competitive Examination II

In the prescribed syllabus of University of Madras there are six units in this paper. It is changed into five units by merging III and IV Units into one unit, i.e. Unit III - Letter Writing Formats and Report Writing.

The Board of Studies considered and approved the list of examiners for the ensuing theory and Viva-voce examinations for the semester examinations of the academic year 2018-2019.

Signature of the Members:

1. Dr. K. Naveen Kumar

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2. Dr. Hema Narayanan -



3. Mr. V. Sampath

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4. Mr. E. Manigandan

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5. Dr. V. Muralidharan

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6. Dr. K. R. Venkatesan

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