



SRI SANKARA ARTS AND SCIENCE COLLEGE

Autonomous

*A Unit of Sri Kanchi Kamakoti Peetam Charitable Trust
and Affiliated to University of Madras | Accredited by NAAC with 'A' Grade*

ENATHUR, KANCHIPURAM - 631 661.

Phone : 044-27264066

Mail : admin@sankaracollege.edu.in

Website : www.sankaracollege.edu.in

24/07/2017

MINUTES OF MEETING

- Subject:** Board of Studies –UG & PG Soft Skills, Non-Major, Environmental Studies, Value Education and Internship
- Venue:** Board Room
- Date:** 24th July, 2017
- Agenda:**
1. Conducting Orientation Programme for the faculty members.
 2. Special Coaching Class for Rural Students

The following members were present in the meeting:

1. Dr. K. Naveen Kumar, M.A., M. Phil., Ph. D., Assistant Professor, Department of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman.
2. Mrs. Hema Narayanan, M.Com., M.B.A., PGDFM., NET, Assistant Professor, Dept. of Management Studies, Sri Sankara Arts and Science College, Enathur., Kanchipuram – Member.
3. Mr. V. Sampath, M.Sc., M.Phil., DMLT., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member.
4. Mr. E. Manigandan, M.C.A., M.Phil., Assistant Professor, Dept. of Computer Science, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member.
5. Mr. V. Muralidharan, M.A., M.Phil., B.Ed., Assistant Professor, Dept. of English, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member.
6. Dr.K.R.Venkatesan, Ph.D., Principal, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Special invitee.

The implementation of the prescribed Soft Skills, Non-Major and Value Education syllabus and to serve its purpose fully, the Board of Studies suggested conducting an Orientation Programme for the faculty members to handle the papers more effectively.

The Board also recommended that a special coaching class for Spoken and Presentation Skills can be conducted for the students, who are coming from the rural areas, to compete effectively in campus interviews.

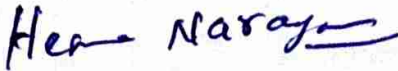
The Board of Studies considered and approved the list of examiners for the ensuing theory and Viva-voce examinations for the semester examinations of the academic year 2017-2018.

Signature of the Members:

1. Dr. K. Naveen Kumar

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2. Mrs. Hema Narayanan

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3. Mr. V. Sampath

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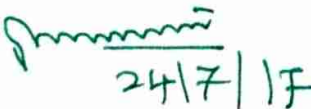
4. Mr. E. Manigandan

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5. Mr. V. Muralidharan

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6. Dr. K. R. Venkatesan

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24/7/17