

**SRI SANKARA ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
ENATHUR, KANCHIPURAM – 631 561**

**MINUTES**

**PLANNING AND EVALUATION COMMITTEE MEETING**





The planning and evaluation committee met on **06.10.2021** at **11.am** at the Principal's office. The following are the minutes of that meeting.

1. The minutes of the previous meeting held on **17.02.2021** was unanimously confirmed and approved by the members of the Planning and Evaluation Committee.
2. The upgradation of College Library with immediate effect was proposed.
3. The Result analysis of April/May End Semester Examination 2021 was done.
4. To organize activity under different clubs of the college.
5. To undertake renovation of computer laboratory.



**PRINCIPAL**

Attendance pertaining to the planning and evaluation committee of the college which is held on **06.10.2021** at **11.am** in our college premises.

Sl. No	Name and Designation	Signature
1	Dr. K. R. Venkatesan Chairman and Convener	
2	Mr. C. Jayasankar Teacher Representative	
3	Dr. B. Ramesh Teacher Representative	
4	Mr. R. Krishnamoorthy Teacher Representative	
5	Mr. M. Seshagiri Administrative Officer	