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Minutes of the IQAC Meeting held on 06.02.2023

Venue: Board Room

Participants:

1. Dr. K.R. Venkatesan, Principal and Chairman-IQAC
2. Mr. S. Hariharan, Assistant Professor, Dept. of CS and IQAC Coordinator
3. Dr. S. Sivakumar, Associate Professor, Dept. of Biochemistry and COE
4. Dr. B. Ramesh, Professor and Head, Dept. of Biotechnology and Dean, Academics
5. Dr. N. Rangarajan, Associate Professor and Head, Dept. of Biochemistry
6. Mr. R. Krishnamurthy, Assistant Professor and Head, Dept. of Computer Science
7. Dr. G. Suresh, Assistant Professor and Head, Dept. of Microbiology
8. Mr. M. Venkatesan, Assistant Professor, Dept. of Commerce
9. Dr. K. Naveen Kumar, Assistant Professor, Dept. of English
10. Dr. J. Radhakrishnan, Assistant Professor and Head, Dept. of Tamil
11. Dr. R. Veerasivaji, Assistant Professor and Head, Dept. of Mathematics
12. Dr. R. K. Balachandar, Assistant Professor and Head, Dept. of Physics
13. Dr. A. Vikraman, Assistant Professor, Dept. of Business Administration
14. Mrs. S. Geetha, Librarian
15. Mr. M. Ganapathi, NSS Programme Officer
16. Mr. M. Seshagiri, Administration Officer
17. Mr. S. Vijayaragavan, Accountant

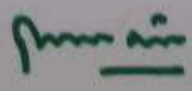
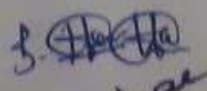
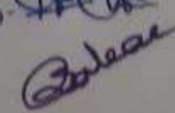

Agenda of the Meeting:

- To introduce and induct new IQAC Coordinator and member representatives of the revamped IQAC.
- To assign and entrust roles and responsibilities of the incumbent IQAC Coordinator and the member representatives of the revamped IQAC composition.
- To discuss Quality Assurance strategies to be adopted for enhancing the overall quality of the Institution.

Proceedings of the Meeting:

- The welcome address was delivered by Mr. S. Hariharan, IQAC-Coordinator.
- Dr. K. R. Venkatesan, Principal and IQAC-Chairman introduced and welcomed the newly inducted members of the IQAC.
- The Principal announced the following members as the new inductees into the Composition of IQAC:
 - **IQAC Coordinator:**
 - S. Hariharan, Assistant Professor, Department of Computer Science.
 - **Teacher Representatives of IQAC:**
 - Dr. A. Vikraman, Assistant Professor, Dept. of Business Administration
 - Dr. K. Naveen Kumar, Assistant Professor, Dept. of English
 - Mr. M. Venkatesan, Assistant Professor, Dept. of Commerce
 - Mr. M. Ganapathi, NSS Programme Officer
 - **Nominee from Local Society for IQAC:**
 - Mr. Nirmal Kumar, Officer, City Union Bank, Little Kancheepuram Branch, Kanchipuram
- The new members registered their acknowledgment over the appointments and assumed the designated roles with an assurance to deliver their bestowed responsibilities in terms of upholding the quality of the Institution.
- Principal and IQAC Chairman insisted on timely dissemination of information and data on various quality parameters of higher education.
- Principal and IQAC Chairman reiterated to undertake quality-related activities in the College.
- The meeting concluded with the Vote-of-Thanks being delivered by Dr. K. Naveen Kumar, Assistant Professor, Department of English.

Signature:

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| 1. Dr. K.R. Venkatesan | - |  |
| 2. Mr. S. Hariharan | - |  |
| 3. Dr. S. Sivakumar | - |  |
| 4. Dr. B. Ramesh | - |  |

5. Dr. N. Rangarajan
6. Mr. R. Krishnamurthy
7. Dr. G. Suresh
8. Dr. K. Naveen Kumar
9. Dr. J. Radhakrishnan
10. Dr. R. Veerasivaji
11. Dr. R. K. Balachandar
12. Dr. A. Vikraman
13. Mr. M. Venkatesan
14. Mrs. S. Geetha
15. Mr. M. Ganapathi
16. Mr. M. Seshagiri
17. Mr. S. Vijayaragavan

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- J. Radhakrishnan
- R. V. 7
- R. K. Balachandar
- A. Vikraman
- M. V. A.
- S. Geetha
- M. Ganapathi
- M. Seshagiri
- S. Vijayaragavan