

## Minutes of the Meeting of the Library Committee held on 09.07.2025

The Library Committee meeting was held at 04:30 pm at The Committee Hall, Sri Sankara Arts and Science College.

- The meeting began with the welcome address by Librarian In-charge, Mr. Soundar Rajan, following this, Dr. K. Naveen Kumar, Convenor of the Library Committee, stated the agenda of the meeting.
- The Librarian In-charge Mr. Soundar Rajan informed the members that the request sent to AutoLib for a training session was successfully fulfilled. The library staff attended the training session in the month of June 2025. The staff found it useful in understanding and operating the software more efficiently. The Principal appreciated it and emphasized the importance of upgrading technical skills.
- The Librarian In-charge, Mr. Soundar Rajan, presented the current status of the library. He provided an overview of the available resources, and activities.
- The Librarian informed the committee that there were issues in accessing the complete set of journals available through N-LIST. The Principal, Dr. K. R. Venkatesan, instructed Dr. K. Naveen Kumar and Dr. R. Veerashivaji to look into the matter and to submit a report to him.
- On suggestion of collection books as donations, the Principal advised that while donations are welcome, they should be voluntary and not collected compulsorily. Likely suggested to find the sources and possibilities to find the donors. The responsibility was assigned to the Librarian and Dr. R. K. Balachandar.
- The Principal discussed the initiation of the *Vasagar Vattam* activity from the academic year 2025–26 to encourage reading habits among students. Dr. K. R. Venkatesan, Principal, nominated Dr. R. K. Balachandar as the Convenor of *Vasagar Vattam* and he shared his ideas on its format and frequency, suggesting regular interactive reading sessions.
- The committee discussed the proposal to organize department-wise book exhibitions in the library. Principal stated that the objective is to highlight the library resources to the students and staff members and would enhance academic engagement among students and faculty. Dr. S. Sivagamasundari was asked to prepare a proposal and plan.
- The Principal informed the committee about the National Digital Library of India (NDLI) as a significant initiative aimed at engaging students through its vast digital resources, including competitions, training sessions, and workshops. He emphasized its role as a valuable knowledge repository and learning platform. He proposed the formation of an NDLI Club in our institution and instructed Dr. K. Naveen Kumar and Dr. R. K. Balachandar to visit the NDLI website and begin the groundwork. He stressed the importance of fostering a strong knowledge-sharing environment on campus.
- The meeting ended with a vote of thanks by the Librarian In-charge. He expressed his gratitude to the Principal and all committee members for their valuable suggestions and active participation in the meeting.



LIBRARIAN



CONVENOR



PRINCIPAL

(INCHARGE)

Proceedings of the Meeting of the Library Committee held on 9<sup>th</sup> July 2025 in the Committee Room at 4.30pm.

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MEMBERS PRESENT:

Signature

1. Dr. K. R. Venkatesan -	
2. Dr. K. Naveen Kumar -	
3. Dr. R.K. Balachandar -	
4. Dr.S.Sivagamasundari -	
5. Dr.R.Veerasivaji -	
6. Mr. M. Soundarrajah -	