

**Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram – 631 561**

Minutes of the Meeting of the Library Committee held on 20.03.2025

- The Library Committee meeting was started at 11:30 am in the Prayer hall
- The meeting began with a Prayer song by Dr. S. Sivagamasundari. Following this, Dr. K. Naveen Kumar, Convenor of the Library Committee, delivered the welcome address and stated the agenda of the meeting.
- The Librarian In-charge, Mr. Soundar Rajan, presented the Library Report, highlighting key activities, and usage statistics for the year 2024-25.
- Dr. K. Naveen Kumar conveyed that a request was formally sent to AutoLib, for a training session to help library staff understand the software better.
- Dr. R. K. Balachandar reported on the Annual Maintenance Contract (AMC) for AutoLib.
- Dr. K. R. Venkatesan, Principal, suggested to renew subscription to the journal Resonance, considering its academic significance.
- He also emphasized to display NList journals to ensure easy access for students and faculty.
- Additionally, he recommended starting the Vasagar Vattam activity from the 2025-26 academic year to encourage reading habits among students.
- Ultimately, he highlighted that library books are valuable assets and should be treated as an investment, with a dedicated budget allocated for book purchases every year.
- Dr. S. Sivagamasundari expressed willingness to donate some general books to the library.
- The next Library Committee meeting will be held in the first week of June, 2025.
- The meeting ended with a vote of thanks by the convenor.


LIBRARIAN
(In-charge)


CONVENOR


PRINCIPAL

Proceedings of the Meeting of the Library Committee held on 20th March 2025 in the
Committee room at 11.30 am.

MEMBERS PRESENT:

Signature

1. Dr. K. R. Venkatesan -

Prasad
20/3/25

2. Dr. K. Naveen Kumar -

K.N.K.

3. Dr. R.K. Balachandar -

R.K. Balachandar

4. Dr.S.Sivagamasundari -

S. Sivagamasundari

5. Dr.R.Veerasivaji -

R.V.

6. Mr. M. Soundarrajan -

M. Soundarrajan