

**Sri Sankara Arts and Science College
(Autonomous)
Enathur, Kanchipuram – 631 561**

Minutes of the Meeting of the Library Committee held on 20.03.2025

- The Library Committee meeting was started at 11:30 am in the Prayer hall
- The meeting began with a Prayer song by Dr. S. Sivagamasundari. Following this, Dr. K. Naveen Kumar, Convenor of the Library Committee, delivered the welcome address and stated the agenda of the meeting.
- The Librarian In-charge, Mr. Soundar Rajan, presented the Library Report, highlighting key activities, and usage statistics for the year 2024-25.
- Dr. K. Naveen Kumar conveyed that a request was formally sent to AutoLib, for a training session to help library staff understand the software better.
- Dr. R. K. Balachandar reported on the Annual Maintenance Contract (AMC) for AutoLib.
- Dr. K. R. Venkatesan, Principal, suggested to renew subscription to the journal Resonance, considering its academic significance.
- He also emphasized to display NList journals to ensure easy access for students and faculty.
- Additionally, he recommended starting the Vasagar Vattam activity from the 2025-26 academic year to encourage reading habits among students.
- Ultimately, he highlighted that library books are valuable assets and should be treated as an investment, with a dedicated budget allocated for book purchases every year.
- Dr. S. Sivagamasundari expressed willingness to donate some general books to the library.
- The next Library Committee meeting will be held in the first week of June, 2025.
- The meeting ended with a vote of thanks by the convenor.


M. Soundar Rajan
LIBRARIAN
(Contd.)

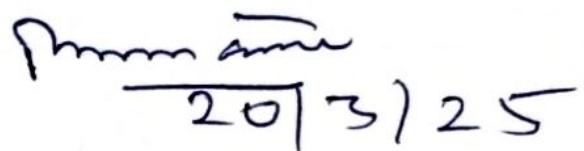

Dr. K. Naveen Kumar
CONVENOR


Dr. K. R. Venkatesan
PRINCIPAL

Proceedings of the Meeting of the Library Committee held on 20th March 2025 in the Committee room at 11.30 am.

MEMBERS PRESENT:

Signature

1. Dr. K. R. Venkatesan -	
2. Dr. K. Naveen Kumar -	
3. Dr. R.K. Balachandar -	
4. Dr.S.Sivagamasundari -	
5. Dr.R.Veerasivaji -	
6. Mr. M. Soundarajan -	