

Sri Sankara Arts and Science College, Autonomous

Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

10/07/23

MINUTES OF MEETING

Venue	:	Bharadwajar seminar hall
Date	:	July, 10 th 2023
Agenda	:	To discuss the grievances reported by the students for redressal measures





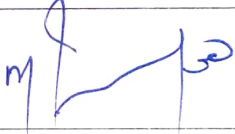

Proceedings of the Grievance redressal committee held on July, 10th 2023 at 10.00AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Dr.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mr.R.Krishnamoorthy, M.Sc., M.Phil Assistant Professor, Department of Computer science, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member
5. Mr. M.Seshagiri, M.C.A., M.Phil., M.Tech., DCSE., DCH, Administrative Officer, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member
6. Mr. S.Vijayaraghavan, MBA, Accounts Assistant, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that door latches in restrooms of girls' hostel were repaired and measures were taken to paint the blackboards in necessary classrooms. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of meeting	Students' grievances	Action taken
10.07.2023	To remove napkins in restrooms frequently	Decided to repair the existing napkin destroyer machine
	To improve food quality in hostel	Chairman decided to verify food quality in hostel

The committee member proposed vote of thanks and the meeting came to an end at 11.00 AM.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal	
Dr. B.Ramesh	Dean of Academics	
Dr.K.Porkodi	Convenor	
Mr.R.Krishnamoorthy	Member	
Mr.M.Seshagiri	Member	
Mr.S.Vijayaraghavan	Member	

Sri Sankara Arts and Science College, Autonomous
Enathur, Kanchipuram- 631561
GRIEVANCE REDRESSAL COMMITTEE

20/12/23

MINUTES OF MEETING

Venue	:	Bharadwajar seminar hall
Date	:	December, 20 th 2023
Agenda	:	To discuss the grievances reported by the students for redressal measures





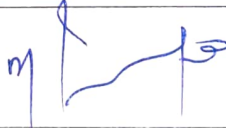
Proceedings of the Grievance redressal committee held on 30th December, 2023 at 11AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil., Ph.D., Professor and Head, Department of Biotechnology,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Dr.K.Porkodi, M.Sc., M.Phil., Assistant Professor, Department of Biochemistry,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mr.R.Krishnamoorthy, M.Sc., M.Phil Assistant Professor, Department of Computer science. Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member
5. Mr. M.Seshagiri, M.C.A., M.Phil., M.Tech., DCSE., DCH, Administrative Officer,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member
6. Mr. S.Vijayaraghavan, MBA, Accounts Assistant, Sri Sankara Arts and Science College,
Enathur, Kanchipuram – Member

The Principal welcomed all the members and the Convenor read the minutes of the previous meeting conveying that napkin incinerator machine was repaired and food quality in the hostel was also checked. The grievances reported by the students' had conversed and the following redressal measures were suggested for the betterment of the students' community.

Date of meeting	Students' Grievances	Action taken
20.12.2023	To paint black boards in L & J Block Classrooms	Decided to paint all classrooms in all the blocks
	To increase number of drinking water taps in canteen	Decided to increase tap numbers and also to provide stainless steel water tumblers

The committee member proposed vote of thanks and the meeting came to an end at 11.50 AM.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal	
Dr. B.Ramesh	Dean of Academics	
Dr.K.Porkodi	Convenor	
Mr.R.Krishnamoorthy	Member	
Mr.M.Seshagiri	Member	
Mr.S.Vijayaraghavan	Member	