

Sri Sankara Arts and Science College, Autonomous

Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

26/06/2025

MINUTES OF MEETING

Venue	:	Bharadwajar seminar hall
Date	:	June, 26 th 2025
Agenda	:	To discuss the grievances reported by the students for redressal measures







Proceedings of the Grievance redressal committee held on June, 26th 2025 at 11AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil.,Ph.D., Professor and Head, Department of Biotechnology,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Dr.K.Porkodi,M.Sc.,M.Phil., Assistant Professor, Department of Biochemistry,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mr.R.Krishnamoorthy, M.Sc.,M.Phil Assistant Professor, Department of Computer science, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member
5. Mr. M.Seshagiri, M.C.A.,M.Phil.,M.Tech.,DCSE.,DCH, Administrative Officer,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member
6. Mr. S.Vijayaraghavan, MBA, Accounts Assistant, Sri Sankara Arts and Science College,
Enathur, Kanchipuram – Member

The Principal welcomed all the members and the convenor read the minutes of the previous meeting stating that smart classrooms were constructed for all departments and space area for playground was extended. She also put forth students' grievances before committee members for their suggestions. The grievances reported by the students were discussed and the following redressal measures were suggested for the betterment of the students' community.

Date of meeting	Grievances	Action taken
26.06.2025	To conduct sports activities for girls separately	Chairman decided and recommended to conduct sports activities for girls

The committee member proposed vote of thanks and the meeting came to an end at 12.05PM.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal	
Dr. B.Ramesh	Dean of Academics	
Dr.K.Porkodi	Convenor	
Mr.R.Krishnamoorthy	Member	
Mr.M.Seshagiri	Member	
Mr.S.Vijayaraghavan	Member	

Sri Sankara Arts and Science College, Autonomous

Enathur, Kanchipuram- 631561

GRIEVANCE REDRESSAL COMMITTEE

09/01/2026

MINUTES OF MEETING

Venue	:	Bharadwajar seminar hall
Date	:	January, 09 th 2026
Agenda	:	To discuss the grievances reported by the students for redressal measures






Proceedings of the Grievance redressal committee held on January, 09th 2026 at 11AM in Bharadwajar Seminar Hall under the presidentship of Chairman. The following members were present in the meeting:

1. Dr.K.R.Venkatesan, M.A., M.Phil., Ph.D., Principal,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Chairman
2. Dr.B.Ramesh, M.Sc., M.Phil.,Ph.D., Professor and Head, Department of Biotechnology,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Dean of Academics
3. Dr.K.Porkodi,M.Sc.,M.Phil., Assistant Professor, Department of Biochemistry,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Convenor
4. Mr.R.Krishnamoorthy, M.Sc.,M.Phil Assistant Professor, Department of Computer science, Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member
5. Mr. M.Seshagiri, M.C.A.,M.Phil.,M.Tech.,DCSE.,DCH, Administrative Officer,
Sri Sankara Arts and Science College, Enathur, Kanchipuram – Member
6. Mr. S.Vijayaraghavan, MBA, Accounts Assistant, Sri Sankara Arts and Science College,
Enathur, Kanchipuram – Member

The Principal welcomed all the members and the convenor read the minutes of the previous meeting stating that sports competitions will be conducted separately for girls in the month of February. She also put forth students' grievances before committee members for their suggestions. The grievances reported by the students were discussed and the following redressal measures were suggested for the betterment of the students' community.

Date of meeting	Students' grievances	Action taken
09.01.2026	To repair electrical appliances i.e., tube lights and fans in L-10 class room	Decided and recommended electrician to repair tube lights and fans in L-10 class room

The committee member proposed vote of thanks and the meeting came to an end at 12.05PM.

Names	Designation	Signature
Dr.K.R.Venkatesan	Principal	
Dr. B.Ramesh	Dean of Academics	
Dr.K.Porkodi	Convenor	
Mr.R.Krishnamoorthy	Member	
Mr.M.Seshagiri	Member	
Mr.S.Vijayaraghavan	Member	