

**I BA English**

**Semester II**

**Non Major**

**English for Competitive Examinations II**

- Unit – I**      Spotting Errors
- Unit – II**      Note Making and Precis Writing
- Unit – III**     Letter Writing in different formats and Report Writing
- Unit – IV**     Attending Interviews
- Unit – V**      Idioms and Phrases.

**Books for Reference**

1. N. Krishnaswamy, T. Sriraman, *Current English for Colleges*. Chennai: Macmillan.
2. Dr. M. Narayana Rao and Dr. B. G. Barki – *Anu's Current English for Communication*. Chennai: Anu Chitra Publications.
3. Dr. Geetha Nagaraj, *Comprehend and Compose*, New Delhi: Foundation Books.
4. R.P. Bhatnagar, Rajul Bhargava, *English for Competitive Examinations*. New Delhi: Macmillan.