# Yearly Status Report - 2019-2020

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **SRI SANKARA ARTS AND SCIENCE COLLEGE** |
| Name of the head of the Institution | **Dr.K.R.Venkatesan** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **04427264066** |
| Mobile no. | **9443485177** |
| Registered Email | **admin@sankaracollege.edu.in** |
| Alternate Email | **iqac@sankaracollege.edu.in** |
| Address | **Enathur** |
| City/Town | **Kanchipuram** |
| State/UT | **Tamil Nadu** |
| Pincode | **631561** |
| **2. Institutional Status** | |

| | |
|---|---|
| Autonomous Status (Provide date of Conformant of Autonomous Status) | **25-Aug-2015** |
| Type of Institution | **Co-education** |
| Location | **Rural** |
| Financial Status | **private** |
| Name of the IQAC co-ordinator/Director | **Dr.N.Rangarajan** |
| Phone no/Alternate Phone no. | **04427264066** |
| Mobile no. | **9443186132** |
| Registered Email | **iqac@sankaracollege.edu.in** |
| Alternate Email | **n.rangarajan@yahoo.co.in** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | https://www.sankaracollege.edu.in/AQAR-2018-19.pdf |

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.sankaracollege.edu.in/academics/academic-calendar/ |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **1** | **A** | **3.10** | **2011** | **30-Nov-2011** | **31-Dec-2020** |

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **29-Feb-2012** |

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **Laws for Children** | **11-Feb-2020**<br>**1** | **450** |

| | | |
|---|---|---|
| Walk for Plastic | 05-Jan-2020 1 | 210 |
| Friends of Police | 10-Feb-2020 1 | 450 |
| Ulcer and Brain Tumor | 16-Dec-2019 1 | 100 |
| Women Safety | 25-Oct-2019 1 | 160 |
| Road Safety Awareness | 18-Sep-2019 1 | 200 |
| No Files Uploaded !!! | | |

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Nil | Nil | Nil | 2020 00 | 0 |
| No Files Uploaded !!! | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
| Upload latest notification of formation of IQAC | View File |
| **10. Number of IQAC meetings held during the year :** | **1** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | View File |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? IQAC is insisting to revise and update the curriculum in all the departments. ? IQAC is suggesting to introduce innovations in the teaching and learning system. ? IQAC is encouraging the staff members to publish papers in UGC listed, Web of Science and Scopus journals ? IQAC is collecting the feedback from the stakeholders, analysing the feedbacks and proper actions are taken for the feedbacks. ? IQAC is encouraging to conduct more socially relevant programmes for creating awareness among the students.

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
| --- | --- |
| Attached as Excel sheet | Uploaded |
| [View File](#) | |

| **14. Whether AQAR was placed before statutory body ?** | **Yes** |
| --- | --- |

| Name of Statutory Body | Meeting Date |
| --- | --- |
| Management Committee | 20-Nov-2020 |

| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **No** |
| --- | --- |

| **16. Whether institutional data submitted to AISHE:** | **Yes** |
| --- | --- |

| Year of Submission | **2020** |
| --- | --- |

| Date of Submission | **25-Feb-2020** |
| --- | --- |

| **17. Does the Institution have Management Information System ?** | **Yes** |
| --- | --- |

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | **The administrative system in the college is updated with appropriate software and all information on student admission, fee payments, etc is available for timely decision making and actions. Customized software is used for both academic and administration which includes Student Management, Staff Management and Accounts Management. The dates and programme details of the events of all the departments are uploaded in the college website. The information about the curriculum and facilities available in the college is available in the college website. The administrative office of Controller of Examinations is completely upgraded with the new software tools. The automation of the examination system provides easy and** |
| --- | --- |

## Part B

## CRITERION I – CURRICULAR ASPECTS

### – Curriculum Design and Development

– Programmes for which syllabus revision was carried out during the Academic year

| Name of Programme | Programme Code | Programme Specialization | Date of Revision |
|---|---|---|---|
| BA | Attached as Excel Sheet | Uploaded | Nill |
| View File ||||

– Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

| Programme with Code | Programme Specialization | Date of Introduction | Course with Code | Date of Introduction |
|---|---|---|---|---|
| BA | Attached as Excel | 17/06/2019 | Uploaded | 17/06/2019 |
| View File |||||

### – Academic Flexibility

– New programmes/courses introduced during the Academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| BA | Attached as Excel | 17/06/2019 |
| View File |||

– Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| MSc | Computer Science | 17/06/2019 |
| MSc | Biochemistry | 17/06/2019 |
| MSc | Applied Microbiology | 17/06/2019 |
| MSc | Biotechnology | 17/06/2019 |
| MSc | Physics | 17/06/2019 |
| MSc | Computer Science and Technology | 17/06/2019 |
| MBA | Business Administration | 17/06/2019 |

| | | |
|---|---|---|
| MCom | Commerce | 17/06/2019 |
| MPhil | Microbiology | 17/06/2019 |
| MPhil | English | 17/06/2019 |
| PhD or DPhil | Biotechnology | 17/06/2019 |
| BSc | Computer science | 17/06/2019 |
| BSc | Biochemistry | 17/06/2019 |
| BSc | Microbiology | 17/06/2019 |
| BSc | Biotechnology | 17/06/2019 |
| BCom | Commerce | 17/06/2019 |
| BBA | Business Administration | 17/06/2019 |
| BSc | Physics | 17/06/2019 |
| BA | Tamil | 17/06/2019 |
| MA | Tamil | 17/06/2019 |
| BA | English | 17/06/2019 |
| MA | English | 17/06/2019 |
| BSc | Mathematics | 17/06/2019 |
| MSc | Mathematics | 17/06/2019 |
| BCA | Computer Applications | 17/06/2019 |

**– Curriculum Enrichment**

– Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| Diploma in Medical Laboratory Technology | 01/08/2019 | 59 |
| Advanced Diploma in Bioinformatics | 01/08/2019 | 28 |
| Statistics with R | 02/01/2020 | 245 |
| Diploma in Office Automation (TALLY) | 01/08/2019 | 136 |
| Diploma in Food Safety and Quality Management | 01/08/2019 | 28 |
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– Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| MA | English | 24 |
| MSc | Physics | 18 |
| MSc | Biochemistry | 19 |
| MSc | Computer science and Technology | 16 |
| MSc | Computer Science | 20 |
| MSc | Microbiology | 26 |

| MSc | Biotechnology | 19 |
| MBA | Business Administration | 60 |
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
| --- | --- |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
| --- |
| The development of any institution depends upon a well-functioning feedback system. Curriculum feedback is obtained online through a well-structured Questionnaire from Students, Teachers, Employers, Alumni, and Parents annually. The feedback collected is analyzed and data is compiled at the Institutional level. It needs a thorough preparation to initiate and implement the feedback system. Students: Students feedback on the curriculum and institution include parameters like Syllabus of courses, technological advancements, evaluation scheme, institutional library facility, internet facility, sports activity are completely scrutinized and executed appropriate measures. The feedback regarding the curriculum is taken from final year students which are analyzed at the departmental level. On the basis of their suggestions, various certificate courses, value-added courses, science forums, seminars, workshops, guest lectures, science exhibitions are conducted to enrich their learning experience and perform to their maximum potential. Students are also taken for Field /Industrial visits to bridge the gap between academia and industry. This helps to make the course more practical and enhances the practical knowledge of students. Teachers: Teachers feedback regarding the curriculum is collected and analyzed at the Departmental level. Suggestions regarding revision of syllabus, contents compiled and communicated to the BOS members during BOS meetings. Parents: Parents feedback is collected every year online. Some of the parameters occupied in the parents' feedback include quality of teaching, student discipline, sports facilities, lab facilities, examination system, student skill development, etc., are collected, analyzed, and compiled at the Institutional level for necessary considerations. Alumni: As the alumni are found to be pillars of our institution, the feedback of the alumni is taken with due considerations. Interactions with eminent alumni members are arranged on regular basis. Alumni feedback on curriculum facilitate improvements at the institutional level and enhance career opportunities for students. |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
| --- | --- | --- | --- | --- |
| BA | Attached as Excel | 1937 | 2050 | 1861 |
| View File | | | | |

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
| --- | --- | --- | --- | --- | --- |
| 2019 | 1541 | 320 | 154 | 154 | 154 |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
| --- | --- | --- | --- | --- | --- |
| 154 | 90 | 89 | 8 | 1 | 3 |
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the mentoring system is available in the institution. The Institution is practicing a system of mentoring last several years. Teachers are natural mentors of their students. Each class has a mentor, looks after each student's academic and psychological wellbeing. Mentor also monitors class attendance and performance of each student by providing counselling if required. The mentors help the mentee to strengthen their professional ability, interest and assist them in accomplishing their goals. Students are sent for an internship under the guide ship of mentors to various clinical and medical labs. Mentors motivate the students to present research topics and participate in seminars and conferences. The mentors maintain the students profile including a passport size photograph with complete detail of the mentee. The mentor system apart from its formal part exists as an informal mechanism to boost inclusiveness in gender sensitivity and social responsibility of the student. This whole system leads to a better connection between students and teachers and helps build a cordial relation between them. Advice and need-based mentoring are done on the personal issues of the students.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| --- | --- | --- |
| 4974 | 154 | 1:32 |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| --- | --- | --- | --- | --- |
| 31 | 31 | Nill | 31 | 10 |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| --- | --- | --- | --- |
| 2019 | Dr.B.Ramesh | Professor | Fellow Linnean Society of London |
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester- end/ year- end examination |
|---|---|---|---|---|
| BA | Attached as Excel | ODD SEM | 11/12/2019 | 16/12/2019 |
| BA | Attached as Excel | EVEN SEM | 13/08/2020 | 18/08/2020 |
| | | View File | | |

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

| Number of complaints or grievances about evaluation | Total number of students appeared in the examination | Percentage |
|---|---|---|
| Nill | 9981 | 0.00 |

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sankaracollege.edu.in/nirf/iqac/po-pso-co-pso-co-matrix/

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| Attached as Excel | BA | Uploaded | 1527 | 1527 | 100 |
| | | View File | | | |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sankaracollege.edu.in/nirf/iqac/student-satisfaction-survey/

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

| No |
|---|
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

| Type | Name of the teacher awarded the fellowship | Name of the award | Date of award | Awarding agency |
|---|---|---|---|---|
| National | Nil | Nil | 17/06/2019 | Nil |

| International | Nil | Nil | 17/06/2019 | Nil |

**No file uploaded.**

## – Resource Mobilization for Research

– Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Total | 00 | Nil | 0 | 0 |

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– Number of ongoing research projects per teacher funded by government and non-government agencies during the years

| 0 |
|---|

## – Innovation Ecosystem

– Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| Workshop on The Art of Writing Winnable Project Proposals | Biotechnology | 12/07/2019 |

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– Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| Nil | Nil | Nil | 17/06/2019 | Nil |

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– No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| Nil | Nil | Nil | Nil | Nil | 17/06/2019 |

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## – Research Publications and Awards

– Ph. Ds awarded during the year

| Name of the Department | Number of PhD's Awarded |
|---|---|
| Nil | Nill |

– Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| International | Uploaded as Excel | 33 | 4.07 |

[View File](#)

– Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| Biotechnology | 2 |

| | |
|---|---|
| **Biochemistry** | **1** |
| **Mathematics** | **2** |
| **Commerce** | **3** |

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– Patents published/awarded during the year

| Patent Details | Patent status | Patent Number | Date of Award |
|---|---|---|---|
| **Attached as Excel Sheet** | **Filed** | **Nil** | **Nill** |

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– Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| **Cancer Testis Antigen Promotes Triple Negative Breast Cancer Metastasis and is Traceable in the Circulating Extracellular Vesicles** | **Subramaniam Sivakumar** | **Science Report** | **2019** | **3** | **Sri Sankara Arts and Science College (Autonomous), Enathur, Kanchipuram, Tamil Nadu, India** | **3** |

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– h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| **Nill** | **Nill** | **Nill** | **2020** | **Nill** | **Nill** | **Nill** |

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– Faculty participation in Seminars/Conferences and Symposia during the year

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| **Attended/Seminars/Workshops** | **17** | **152** | **Nill** | **Nill** |
| **Presented papers** | **7** | **13** | **Nill** | **Nill** |
| **Resource persons** | **Nill** | **4** | **2** | **3** |

| | | | | |
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## – Consultancy

### – Revenue generated from Consultancy during the year

| Name of the Consultan(s) department | Name of consultancy project | Consulting/Sponsoring Agency | Revenue generated (amount in rupees) |
|---|---|---|---|
| Nil | Nil | Nil | 0 |

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### – Revenue generated from Corporate Training by the institution during the year

| Name of the Consultan(s) department | Title of the programme | Agency seeking / training | Revenue generated (amount in rupees) | Number of trainees |
|---|---|---|---|---|
| Nil | Nil | Nil | 0 | 0 |

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## – Extension Activities

### – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| Diabetes and BMI diagnosis medical Camp on 27th January 2020 | Sri Vinayaga Institute of Medical Lab Technology, Arcot | 2 | 112 |

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|---|

### – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| NSS | Best NSS Volunteer | University of Madras | 8 |

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### – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| Swachh Bharat | NSS | Cleaning the environment | 2 | 15 |
| Dengue Awareness Programme, 17thDecember 2019 | Department of medical health and family welfare, Govt. of Tamilnadu | Short Film | 4 | 90 |
| Medical Camp on 21st February, 2020 | National Red Cross Society | Medical Camp | 2 | 128 |

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## 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
| --- | --- | --- | --- |
| Nil | Nil | Nil | 0 |

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
| --- | --- | --- | --- | --- | --- |
| Institute - Industry Collaboration | Industrial Visit | Sophisticated Analytical Instruments Facility, IIT Madras | 20/09/2019 | 20/09/2019 | 38 I and II M.Sc Biochemistry Students |
| Institute - Industry Collaboration | Industrial Visit | Perunthalaivar Kamaraj Krishi Vigyan Kendra, ICAR Institute Pondicherry. | 20/12/2019 | 20/12/2019 | 58 III B. Sc Biochemistry Students |
| Institute - Industry Collaboration | Industrial Visit | Hatsun Agro Product Limited, Timmasamudram Village, Kanchipuram | 06/01/2020 | 06/01/2020 | 20 II M. Sc Biochemistry Students |
| Institute - Industry Collaboration | Industrial Visit | Indian Institute of Spices Research (IISR) | 23/01/2020 | 23/01/2020 | 42 students of (III B.Sc, and I M.Sc Biotechnology ) |

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
| --- | --- | --- | --- |
| TSS HiCAD Institution Reg. No: TN/0364 Kanchipuram | 17/09/2019 | To offer Diploma in Office Automation (DOE) | 136 |

# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## – Physical Facilities

– Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| --- | --- |
| 17500000 | 16557157 |

– Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
| --- | --- |
| Classrooms with Wi-Fi OR LAN | Newly Added |
| Seminar Halls | Existing |
| Class rooms | Newly Added |
| Campus Area | Existing |
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## – Library as a Learning Resource

– Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
| --- | --- | --- | --- |
| Autolib | Partially | 5.2 | 2018 |

– Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
| --- | --- | --- | --- | --- | --- | --- |
| Text Books | 20112 | 3637879 | 840 | 271491 | 20952 | 3909370 |
| Reference Books | 705 | 414467 | 54 | 25377 | 759 | 439844 |
| Journals | 58 | 64870 | 6 | 6660 | 64 | 71530 |
| Others(specify) | 6000 | 35400 | 6000 | 35400 | 12000 | 70800 |
| [View File](#) | | | | | | |

– E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
| --- | --- | --- | --- |
| Nil | Nil | Nil | 17/06/2019 |
| No file uploaded. | | | |

## – IT Infrastructure

– Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ | Others |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |

| | | | | | | | | | GBPS) | |
|---|---|---|---|---|---|---|---|---|---|---|
| Existing | 180 | 3 | 0 | 0 | 0 | 2 | 13 | 50 | 0 |
| Added | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 210 | 3 | 0 | 0 | 0 | 2 | 13 | 50 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

**50 MBPS/ GBPS**

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| 0 | http://www.sankaracollege.edu.in |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 2300000 | 2144260 | 1500000 | 1524350 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Laboratory Maintenance • The laboratory infrastructure is properly planned with adequate space, ventilation, light, power supply, water supply, workbenches, reagents, and equipment. • We have well qualified, trained lab assistants and technicians for the proper functioning of the laboratories. • Good supply of running water and water drainage facilities are maintained. • First quality lab equipments, glasswares and reagents are purchase from reputed suppliers. Symbols and warning • Symbols including hazard warning, safety and prohibitory are used to indicate possible hazards during the practical classes. • The Do's and Don'ts to be followed during the practical sessions are displayed in the labs and properly explained to the students. • Proper handling, storage of chemicals and reagents are carried out to prevent hazards. • Flammable chemicals are handled properly by storing in fireproof metal containers at ground level. • Corrosive chemicals are stored in amber-colored bottles at ground level. Carcinogenic chemicals are stored in a closed container. Prevention of chemical, physical and biological hazards: • Physical hazards are prevented by proper storage and handling of glassware and chemicals. • Chemical hazards are prevented by proper storage of chemicals. • Biological hazards caused by infectious agents are prevented by the use of gloves and masks. • Cleaning and disinfection of workbench on completion of work is usually done. First Aid • First Aid kit is readily kept available at all times of emergency needs during injuries caused by broken glass, swallowing acids and alkalies, etc. Disposal of chemical and biological wastes: • Chemical wastes generated are disposed of as per chemical disposal rules. • Broken glass wastes are disposed of in proper receptacles. • Biological wastes are disposed of safely with utmost care. Library Maintenance • Library has automation facilities. • The books required can be easily identified by the updated software available in the library systems. • All the books are arranged according to their subject and accession number in separate racks. • So that they can be easily identified by the students and staff members. Students can utilize the library facility even after working hours and holidays. Classrooms

Maintenance • All the classrooms are open for scheduled instruction and are equipped and configured for basic instructional support including chalkboards, movable tables and chairs. • Regular custodial servicing of the classrooms occurs after-hours during the day or evening shifts. • The faculty members of the respective department are authorized to ensure the cleanliness, furniture requirements, maintenance issues in the allotted classrooms and should report to the higher officials as and when required.

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# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | Student Fee Concession | 260 | 2311100 |
| Financial Support from Other Sources |  |  |  |
| a) National | SC / ST Scholarship | 265 | 1450550 |
| b)International | Nil | Nill | 0 |
| No file uploaded. | | | |

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Soft Skill Course | 17/06/2019 | 2948 | Nil |
| Value Education | 17/06/2019 | 1366 | Nil |
| No file uploaded. | | | |

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| 2019 | Orientation Class | 20 | 160 | Nill | Nill |
| No file uploaded. | | | | | |

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| Nill | Nill | Nill |

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| **Zinnov Management Consultants, Muthoot Group, Sutherland, TCS, Infosys, Cognizant, Swaqs** | **231** | **127** | **Nil** | **Nill** | **Nill** |

No file uploaded.

– Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| **2020** | **Nill** | **Nill** | **Nill** | **Nill** | **Nill** |

View File

– Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| **Any Other** | **Nill** |

No file uploaded.

– Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| **Attached as Excel Sheet Nill** | **Uploaded** | **274** |

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– **Student Participation and Activities**

– Number of awards/medals for outstanding performance in sports/cultural activities at national/internationallevel (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| **2020** | **Nill** | **Nill** | **Nill** | **Nill** | **Nill** | **Nill** |

View File

– Activity of Student Council & representation of students on academic & administrative bodies/committees ofthe institution (maximum 500 words)

**Our Institution has created the unique platform for the active participation of the students in the activities of various academic administrative bodies. This has helped our students in gaining leadership qualities and execution skills. We have the following committees in our college for students. 1. Sankara**

Society – It is a unique forum of our College, established in the academic year 2016-17 by our Principal. Students are actively involved in the activities of this forum under the guidance of our principal and staff volunteers. Students used to meet, debate, and create awareness through speeches and expressions in an open forum. Sankara Society has conducted activities to make our students aware of issues like • Importance of Relationship • Social Media Boon or Bane • Road Safety Awareness • Women Safety • Ulcer and Brain Tumor • Waste Management • Organic Farming • Walk for Plastic • Friends of Police. 2. Enactus - It is an international organization connecting student and business leaders by financial-based project to help and develop society. It is confined in three words - Entrepreneurial, Action, Us. In our campus, it is run under the title Srushti with 25 student volunteers from various departments. The enactus volunteers conducted a livelihood survey in the chekangulam village. In the process, they also sensitized the villagers on hygiene and sanitation and water conservation. Besides this, our volunteers also engaged themselves in the cleaning of water bodies in Kanchipuram during weekends. 3. Srusti Bazaar - The social entrepreneurship wing of Sri Sankara Arts and Science College, Kanchipuram, Enactus, Srushti, had organized an entrepreneurial carnival named Srushti Bazaar for the second consecutive year on 31st January, 2020 and 1st February, 2020. About 100 stalls were hosted, and over 5000 people visited the bazaar on the first day. The visitors were amazed by the efforts, the participants had put into, becoming entrepreneurs. On the second day, about 3000 people visited the bazaar, and the bazaar came to an end with more than the expected outcomes. People from in and around villages and the colleges in Kanchipuram visited the bazaar. 4. Community Lab - Enactus Office-Bearers for 2019-2020 were formally elected in the inauguration ceremony held on 28th August 2019. The experimental yet successful project, Community Lab was extended again to the village called Chekangulam, near Enathur. The social project was intended to train the students from 3rd standard to 5th, targeting around 17 children in developing their skills in Basic English Communication and Basic Science. Young srushti-enactus volunteers in our college from MBA, English, and Physics departments were given preliminary training in the activity-based learning and then, were sent to impart the same effect to the limited number of school children there. The aim of the training was to make the buds enjoy learning the second language as well as to make them love science which was simplified. An educational trip was arranged for the school children on Sunday and visited Golden Temple, Rathnagiri Murugan Temple, and Vellore Fort.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes. The Alumni Association "Pranav" of our college was started in the year September 2009. The Alumni meet of Sri Sankara Arts Science College, Enathur, Kanchipuram (Sankara Glitz' 2020) was held on 30th September 2019 at Sri Kanchi Mahaswamigal Auditorium of college premises. Alumni from various departments of our college attended this function. The meeting started at 10.00 a.m. with prayer. The Principal, Dr.K.R.Venkatesan offered felicitation in the meeting. Awards such as best outgoing student award, Proficiency award, Best project award and NSS service award were finalized for the students of all the departments of our college of 2019-20 academic year. The alumni were excited to be part of the alumni meet. They shared their experience and the interesting moments of their campus life with the audience. Students and staff shared the memories, most of them volunteered to render services for the benefit of the current students of our College. Alumni of our college are helping in many ways for the development of the Institution and for the students. Alumni are providing job opportunities and scholarships to the students. The general body meeting of the Alumni association held at the management committee Room on

Monday 30th September 2019 at 10.00 a.m. President Manilal.K Patel presided over the meeting. The meeting commenced with prayer. The audit report of the association for the year ended 31st March 2019, obtained from the executive member R.S.Balaji of the association was placed on the of the meeting for the perusal of the committee. The balance sheet as of 31st March 2019 and Income and Expenditure account for the year ended as on the date was circulated among the members of the Board and approved in the meeting. The meeting was concluded at 11.00 am with the vote of thanks.

| 5.4.2 – No. of registered Alumni: |
| --- |
| 1301 |

| 5.4.3 – Alumni contribution during the year (in Rupees) : |
| --- |
| 260200 |

| 5.4.4 – Meetings/activities organized by Alumni Association : |
| --- |
| One |

# CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Academic functioning: The college inculcates the culture of collective responsibility amongst its faculty members and the constitutive departments. The college delegates authority and provides operational-autonomy at various levels. Under the supervision of the Principal, the heads of the Departments are empowered and the departments are provided academic autonomy a concrete step towards the effective decentralized governing system. Each department is given the freedom to prepare its academic planner and schedule of activities, timetable, designing and assigning of student projects, to conduct workshop/hands-on-training programs/guest lectures on areas prioritized by the departments. 2. Administrative functioning: The office administrative responsibility, distribution, and monitoring are handled by the Principal. Though budget preparation is an administrative responsibility, individual budgets are prepared at the departmental level and the final budget is prepared based on those departmental inputs.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| | |
| --- | --- |
| Admission of Students | • The institution has a transparent and well-coordinated admission system. • The college prospectus and handouts, provided with the application for admission are informative. • The Admission committee is always available during admission time to guide applicants to select the course suitable to them. • Students are admitted on the basis of their subjects as per the University norms and |

| | |
|---|---|
| | interest on first come first serve basis. • Depending on the course into which entry is sought, candidates are chosen into entry on the basis of previous academic results, interviews or a combination of these two |
| Industry Interaction / Collaboration | • Placement Committee constituted in the college works to provide students with exposure to resume writing, soft skill training, industry and employment opportunities. • Companies are invited by the college to give pre-placement talks, conduct interviews, and hold discussions. • Companies also offer internships during summer break to the students. • The Placement Cell works to improve contact with industry, network with companies and have corporate visibility to them. • Workshops, seminars, awareness programs are organized by the college which involve eminent resource persons from industries and institutes of higher learning. • The college invites and assists students in research institutes to take summer training |
| Human Resource Management | • Human resource is an integral part of an organization and the college takes utmost care to manage this resource very efficiently and carefully. • The roles and responsibilities, interests and rights of the staff are respected and protected within the purview of the rules of our institution. • The qualified faculty are appointed through open advertisement and interview by Higher officials. • Chances are provided for pursuing higher studies, attending enrichment courses/seminars/conferences/workshops and exam duties. • To motivate employees and to honour sincerity, certificate of appreciation for best worker is given every to the teaching staff of the college |
| Library, ICT and Physical Infrastructure / Instrumentation | • Library is equipped with good internet facility for students and staffs. • The Library has a partly integrated circulation process software system. • The library is also supplied with photocopying equipment. • For the teaching learning process requirement, new books are added each year. • In the library, n-list access is also given for students and staff. • ICT: LCD projectors are mounted in the Audio |

| | | |
|---|---|---|
| | | Visual Room and Conference Hall utilising the teaching and learning process. |
| | Research and Development | Teachers are motivated • To participate in conferences, workshops and training programmer, FDP (UGC), apply for research grants minor/major research projects. • To provide the members of the faculty with the appropriate resources to direct and perform research activities in the department. • The faculty members regularly direct the students to do different research-oriented projects. • To inspire faculty members to research publications with a strong impact factor in peer-reviewed journals. • To encourage them to present papers in International/National/State Level Seminars, workshops and to act as resource persons and keeping records of such activities. • To guide more M.Phil./ Ph.D. students |
| | Examination and Evaluation | Impact Examination automation allows fast and simple access to past record retrieval and prevents uncertainty. Early publication of results due to automation is possible. IT integration • Issue of Hall tickets • Seating Plan Preparation • Continuous Internal assessment marks entry • External mark entry for practical and internship • Attendance of theory examination tracked through online • Central valuation marks tracked through barcode scanning • Result processing and publication via online and SMS • Question paper analysis form and grievance submission form available through online • Feedback form available through online • Appointment of question paper setter and answer script evaluator • Semester Mark sheet Preparation • Consolidated Mark sheet Preparation • Transfer Certificate Preparation |
| | Teaching and Learning | In teaching and learning, the organisation sustains consistency and best practices. For ICT enabled effective teaching and learning, well-equipped laboratories, computer labs, electronic labs, LCD projectors, seminar halls, well stocked library and auditorium are available. The Teaching Plan is reviewed by the HODs and the Principal to assess faculty members and the guidance given when appropriate. |

| | |
|---|---|
| | The IQAC determines the systemic level of the teaching learning process and recommend enhancement steps. The library services increase the teaching-learning process and offer instruction and preparation for accessing effective learning services. |
| Curriculum Development | In order to make students professionally sound and socially useful, the programme are offered with upto date syllabi via innovative methodologies. Board of studies members meet annually to design and develop syllabi to concentrate on outcome based education. The board of studies incorporates suggestions given by stakeholders after systematic analysis. The faculty members are encouraged to coordinate and engage in programmes to keep up with changing knowledge boundaries and the timely deputation of faculty members to engage in such programmes and courses has had a significant effect on the standard of the faculty and its contribution to the curriculum. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Administration | Notice display system for students and other stakeholders. The college administration is fully computerized with relevant software. |
| Finance and Accounts | The accounts section of our college is fully computerized. College accounts are maintained through Tally Software |
| Student Admission and Support | Online application form for admission is available on the college website. All the academic-related details are available on the college website with a clear explanation |
| Examination | Automation of examination system provides easy and quick accessing and avoiding confusion over previous record recovery. Early publication of results possible because of automation |

**– Faculty Empowerment Strategies**

– Teachers provided with financial support to attend conferences / workshops and towards membership feeof professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| | | | | |

| 2020 | Nil | Nil | Nil | Nill |
| --- | --- | --- | --- | --- |

**No file uploaded.**

– Number of professional development / administrative training programmes organized by the Colleges forteaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
| --- | --- | --- | --- | --- | --- | --- |
| 2019 | The Art of Writing Winnable Project proposals | Nill | 12/07/2019 | 12/07/2019 | 20 | Nill |

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– No. of teachers attending professional development programmes, viz., Orientation Programme, RefresherCourse, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
| --- | --- | --- | --- | --- |
| Attached as Excel Sheet | 162 | 17/06/2019 | 30/05/2020 | 120 |

[View File](#)

– Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
| --- | --- | --- | --- |
| Permanent | Full Time | Permanent | Full Time |
| Nill | 22 | Nill | Nill |

– Welfare schemes for

| Teaching | Non-teaching | Students |
| --- | --- | --- |
| PF and Gratuity | PF and Gratuity | Scholarship for minority Community and Merit Scholarships |

**– Financial Management and Resource Mobilization**

– Institution conducts internal and external financial audits regularly (with in 100 words each)

Our institution conducts internal and external financial audits regularly. The institute has mechanisms for internal and external audits. The external audit is carried out once a year. The external auditor verifies all the receipts and expenses bills, payments of the financial year. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of major receipts and payments and concurrent/post-audit of all other receipts and payments. He also pre-checks salary fixations, pension and gratuity payments and final payments of GPF. The accounts department headed by the Accounts officer and Assistants is maintaining the financial transactions of the institutions. They

are preparing monthly statements of income and expenditure and bank reconciliations, fees dues from students and bills payable statements. An internal audit is done once a year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
| --- | --- | --- |
| Nil | 0 | Nil |

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6.4.3 – Total corpus fund generated

**12931486**

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
| --- | --- | --- | --- | --- |
|  | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Maarans Quality Systems | Yes | AAA Committee |
| Administrative | Yes | Maarans Quality Systems | Yes | Management |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent-Teacher Association looks into all the activities of the college for the betterment of the facilities and overall functioning of the Institution. • The PTA meets at regular intervals every semester. The PTA takes active interest and participation in the academic and co-curricular programmes of the students. • It fosters and promotes good relationships among the members of the teaching staff, students and parents/guardians of the students. • Bringing into closer relation the home and the college, that parents and teachers may cooperate intelligently in the holistic education of youth

6.5.3 – Development programmes for support staff (at least three)

• The institution encourages all the non-teaching staff members to pursue their higher studies to improve their professional qualifications. • The institution supports the non-teaching staff to undergo certified training programmes to upgrade their technical skills. • During the commencement of every academic year, an orientation programme will be conducted for all the support staff for professional rejuvenation.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Establishment of IQAC and the successful monitoring of all the curricular and Co-curricular activities of the Institutions. • Conducting seminars on cutting edge topics related to quality improvement activities by IQAC • Value-added diploma programmes are being conducted for the betterment of the students. • FDPs are conducted for the welfare of faculty members at regular intervals.

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
| --- | --- |
| b)Participation in NIRF | Yes |
| c)ISO certification | Yes |

| | d)NBA or any other quality audit | | | No | |
|---|---|---|---|---|---|

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2019 | Road Safety Awareness | 18/09/2019 | 18/09/2019 | 18/09/2019 | 200 |
| 2019 | Women Safety | 25/10/2019 | 25/10/2019 | 25/10/2019 | 160 |
| 2019 | Awareness on Ulcer and Brain Tumor | 16/12/2019 | 16/12/2019 | 16/12/2019 | 100 |
| 2020 | Friends of Police | 10/02/2020 | 10/02/2020 | 10/02/2020 | 450 |
| 2020 | Rally on Walk for Plastic | 05/01/2020 | 05/01/2020 | 05/01/2020 | 210 |
| 2020 | Awareness on Laws for Children | 11/02/2020 | 11/02/2020 | 11/02/2020 | 450 |
| No file uploaded. | | | | | |

# CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| Importance of Relationship | 15/07/2019 | 15/07/2019 | 90 | 100 |
| Invited Lecture on Women Safety | 25/10/2019 | 25/10/2019 | 10 | 150 |
| Invited Lecture on Friends of Police and Women Safety | 10/02/2020 | 10/02/2020 | 200 | 250 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| 1. Utilization of Solar Power system 2. Enough LED lights are fixed 3. Plastic free campus |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | 2 |

| Rest Rooms | Yes | 2 |
|---|---|---|
| Scribes for examination | Yes | 2 |

– Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| 2019 | 1 | 1 | 31/01/2020 | 1 | Srushti Bazar | Unemploya Bility and En trepreneu rship Dev elopment | 750 |
| 2020 | 1 | 1 | 21/01/2020 | 1 | Field Visit to Organic Farming | Importa nce of Organic Farming, Effects of Synthetic fertilize rs | 90 |

| No file uploaded. |
|---|

– Human Values and Professional Ethics

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| Hand Book | 17/06/2019 | All the undergraduate, Post Graduate and research scholars are provided with Hand Book for all the necessary information |
| Code of Conduct | 17/06/2019 | All the Teaching and Non-Teaching faculty members are provided with the code of conduct for the necessary information. |

– Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Invited Lecture on Laws for Children | 11/02/2020 | 11/02/2020 | 450 |
| Invited Lecture on Women Safety | 25/10/2019 | 25/10/2019 | 160 |
| Invited Lecture | 10/02/2020 | 10/02/2020 | 450 |

| | | | |
|---|---|---|---|
| on Friends of Police | | | |
| Importance of Relationship | 15/07/2019 | 15/07/2019 | 190 |

<div align="center">No file uploaded.</div>

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Within the campus, the college has well-maintained lawns and planting of plants. • College is a vehicle and smoke-free campus. • A separate parking area is maintained by the college. • Use of organic manures and fertilizers in the college garden • Installation of an ample number of Power Saving LED lights in the Campus

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice -1 TITLE Curriculum for Experimental Learning. OBJECTIVES ? To enhance better understanding of subjects through practical modules. ? To promote the field study/training oriented learning. ? To bridge the academic gap of students to meet professional expectations. CONTEXT As an autonomous institution, academic freedom has widened the platform to all the departments in designing the curriculum with key focus on practical oriented learning to make the students professionally qualified. The contemporary areas in all the departments are given priority for inclusion in the syllabus. At the same time, the selected areas are included in the courses to make the students for experimental exposures. PRACTICE Every time, as per the scheduled interval, the Board of studies meeting is convened and the syllabus is revised with significant inclusions. The job oriented cutting edge thrust areas are carefully selected and included in the syllabus. Equal importance is given to theoretical knowledge as well as practical exposure. During internal assessments, students are guided to carry out an experimental assignment in some selective subjects. Students are doing these projects in different institutions and after completion they submit the project report to the department. The Head of the department in the presence of other staff conduct viva examination for the projects presented by the students and marks are awarded. EVIDENCE OF SUCCESS ? The confidence level of students to face interviews and competitive exams on thrust and modern areas has significantly increased. ? The communication and presentation skills of the students are improved. ? Most of the final year students are keenly interested in designing their project on their own on cutting edge areas. PROBLEMS ENCOUNTERED AND RESOURCE REQUIRED ? The time constraint to carry out long term experimental assignments. ? Financial barriers to do some scientific projects in leading organizations. Best Practice -2 TITLE Student Centric Learning Practices OBJECTIVES ? To adopt innovative teaching practices ? To bring out the natural learning capabilities of students ? To encourage transparency and openness in the Teaching-Learning process CONTEXT Our institution is always dedicated and interested in the wellness of our stakeholders particularly, students. All the faculty members are instructed to follow the student-centric Teaching practices to make the learning process meaningful. Apart from traditional classroom lectures, innovative and modernized methodologies are adapted to bring out the natural learning capabilities of our students in all aspects. To inculcate the professional skills and values among all the students, a student-centric approach is followed in all the aspects of Teaching-Learning. PRACTICE • Assignments, seminars and experimental projects are particularly planned to improve the reading, writing, problem-solving, innovation and critical thinking abilities of the students. • Students are instructed to carry out a practical based learning project as a part of internal evaluation in all the subjects. •

Role-play, Quiz events are organized by the students in all the departments on modern topics in order to establish innovative thinking culture among students. • Curriculum is also accordingly restructured to provide intensive training in communication skills, personality development, presentation skill, management skills and career skill. EVIDENCE OF SUCCESS • There is a significant improvement in the curricular and co-curricular activities of students. • The quality of research projects by our students is improved and their research papers are published in leading peer-reviewed journals. • Increase in the number of students aspiring for higher education is evidence for their interest in continuous learning PROBLEM ENCOUNTERED AND RESOURCE REQUIRED ? More industry – Institute interaction is required ? Most of the organizations/industries are not permitting the students to undergo in-plant training for real-time exposure

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sankaracollege.edu.in

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Creating socially responsible citizens The vision of our college is to mould the overall personality of the students, to create self-reliant and socially responsible citizens. Training is given to the students through various programmes organized by the college. Value Education and Certificate Courses are also conducted for training them in this field. Faculty from the department of Sanskrit is teaching social responsibility through the Vedas and stories. 2. Programmes organized The students are encouraged to participate in social services like • Community Health Programmes • Blood Donation Camps • Yoga training programmes • AIDS Awareness programmes • Celebrations of National festivals • Swatch Bharat • Plantation Programme • Students are actively participating in the NSS activities of the college. • Moral Training • Daily Prayer • Weekly Bhajans • Chanting of Bhagavad Gita and Upanishads. • Celebration of religious festivals like Navaratri, Vinayaka Chaturthi, Sankara Jayanthi, etc. • Discourses by learned speakers on spiritual and life National Consciousness Students celebrate National Festivals like Independence Day, Republic Day and National Youth Day. • NSS is arranging the celebration of the birth anniversary of freedom fighters and great leaders of India. • A sense of unity is created by the religious harmony songs sung every day during the prayer. • Personality Development Programme Experts are invited to deliver lectures in the personality development programme for students. • Songs on themes like self-confidence, youth awakening, and teachings of great leaders are sung in the college cultural and NSS programmes to instil self-confidence among the students.

Provide the weblink of the institution

http://www.sankaracollege.edu.in

## 8.Future Plans of Actions for Next Academic Year

• To upgrade the departments to research departments and promote quality research in the Institution. • Planning and preparing proposal to obtain more research projects. • To get patents for our research findings. • Implementing e-learning in the departments. • To publish more research papers in reputed journals. • To help the economically deprived community through community college and community radio service. • To promote the collaboration with industry. • Introducing advanced teaching methods in the departments. • To upgrade and revise the curriculum in the departments. • To conduct FDPs for upgrading the subject knowledge of the staff members.