



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SRI SANKARA ARTS AND SCIENCE COLLEGE
• Name of the Head of the institution	Dr .K.R.Venkatesan
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04427264066
• Alternate phone No.	04427264154
• Mobile No. (Principal)	9443485177
• Registered e-mail ID (Principal)	admin@sankaracollege.edu.in
• Address	Enathur
• City/Town	Kanchipuram
• State/UT	Tamilnadu
• Pin Code	631561
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	25/08/2015
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the IQAC Co-ordinator/Director	Dr.N.Rangarajan				
• Phone No.	04427264066				
• Mobile No:	9443186132				
• IQAC e-mail ID	iqac@sankaracollege.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sankaracollege.edu.in/nirf/iqac/aqar-reports/				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sankaracollege.edu.in/academics/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.10	2011	30/11/2011	30/04/2022
6.Date of Establishment of IQAC			29/02/2012		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	30/12/2021	0	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	1				
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken	Yes				

uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> Conducted a National webinar on NAAC - Revised Accreditation framework: Pathway to Excellence in HEI on 19.02.2021 Conducted a Faculty Enrichment Program on Transcending from Fixed to Growing Mindset in Turbulent Times on 04.07.2020 	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes
Department of Biochemistry planned to organize online quiz programme on trending areas of biological science	Online Quiz programme was conducted on 8.6.20 and e-certificates were issued to participants.
Department of Biochemistry planned to organise a webinar on Traditional System of Medicine	Webinar was conducted on "Traditional System Of Medicine In Modern Health Care", in association with Department of Indian Medicine and Homeopathy, Kanchipuram, on 4th January 2021.
Department of Biotechnology planned to organise webinar Seminar/workshop	Organized guest lecture on Current Trends in Biotechnology - 2020 on 29th Jan, 2020 as a part of forum activities.
Department of Biotechnology planned to organise webinar Seminar/workshop	Organized Webinar on Future prospectus of Biotechnology- How to start, - Go and outshine? on 7th May 2021 as a part of forum activities.
Department of Biotechnology planned to organise webinar Seminar/workshop	Organized Webinar on Assessment and treatment of Tibio-Tarsal joint mycobacterial Arthritis a Critical Research on 14th May 2021 as a part of forum activities.
Department of Biotechnology planned to apply for Research fund	Mrs A. Rajalakshmi Research scholar received project entitled "Isolation and characterization of magnetosomes from anticorrosion Magnetotactic bacteria" under Students Project Scheme from TNSCST.
Department of Commerce planned to publish research articles in UGC care listed / Scopus Journal.	Staff members have published research articles in UGC Care List Journals.
Department of Commerce planned to publish books	Two staff members published books in their specialised

	subjects.				
Department of Computer science planned to develop E-content for students	E-content in the form of you-tube videos and recorded video contents have been carried out.				
Department of Computer science planned for academic enrichment through professional bodies	New certificate courses have been offered through IIT Bombay Spoken Tutorial programme.				
Department of English planned for National Level Seminar	Organised a Webinar Lecture Series on Green Novel				
Department of Mathematics planned to conduct National seminar	Successfully conducted two days seminar				
Department of Microbiology planned to conduct workshop	Workshop was conducted on Food Safety and Quality Management				
Department of Physics planned to publish papers in SCI journals	Faculty members published research papers in the SCI Journals.				
Department of Tamil planned to conduct online International conference	Organized an International Conference on Thalapurangal kaatum vazhviyal nerigal (ISBN 978-81-938808-6-9)				
Department of Tamil planned to conduct online National conferences	Organized 3 National conferences				
13. Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Academic council</td> <td>02/04/2022</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Academic council	02/04/2022
Name of the statutory body	Date of meeting(s)				
Academic council	02/04/2022				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					

Year	Date of Submission
2021	31/03/2022
Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	23
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	5527
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1692
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	5045
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	595

File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	123
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	154
Number of sanctioned posts for the year:	
4.Institution	
4.1	1478
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	92
Total number of Classrooms and Seminar halls	
4.3	269
Total number of computers on campus for academic purposes	
4.4	64.24
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum is being developed to prepare pupils to compete in the modern industrial environment. The programme is designed to emphasise several skills, including employability and core competencies. All of these activities allow students to participate

in a specific topic while simultaneously nurturing the competitive spirit required to become competent, analytical, and critical thinkers. Courses have been revised to better meet industrial and service sector job needs. The programme is designed to prepare pupils for real-world conditions and societal responsibilities.

Different programme curricula have been designed in compliance with POs, PSOs, and COs to satisfy regional and global development needs. The curriculum includes all disciplines covered by the UGC NET syllabus to ensure national relevance. The courses are packed with cutting-edge technologies and research-based disciplines that provide students with a global competitive edge.

Courses are rearranged to increase employment and fulfil industry and service industry needs. The curriculum is aimed to prepare students for real-world situations and societal demands. The curriculum is framed to address the needs of various organisations.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

4

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

10

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

10

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

For the holistic development of students, cross-cutting topics related to gender, environment and sustainability, human values, and

professional ethics have been adequately incorporated into the curriculum of various types of courses in the college. The college maintains a Grievance Redressal Cell that provides counselling to students, promotes gender equity among students, and handles relevant matters of female students, staff, and faculty safety and security. Students develop a sense of admiration for women from all areas of life. CCTV and high-level security are in place on the college campus. Boys and girls hostels (on-campus) are segregated to provide a safe atmosphere for all students. The curriculum includes a paper on environmental studies for all second-year students to give them a complete understanding of our ecosystems, natural resources, biodiversity, biotic resources, pollution, its various causal factors, and its management. Value education courses for final-year students help to inculcate human values and professional ethics in the students. Highlighting plausible implications in terms of cross-cutting issues related to Gender, Environment and Sustainability, Human Values, and Professional Ethics covered in various courses prepare students to face personal, societal, and professional challenges.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

5

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2106

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

411

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.sankaracollege.edu.in/igac/feedbackreports/feedback-and-action-taken_reports.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.sankaracollege.edu.in/igac/feedbackreports/feedback-and-action-taken_reports.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1944

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1856

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution detects slow and advanced learners and seeks to meet their particular needs. Every year, new students go through an orientation/induction programme. Every academic year, new students are given an induction-cum-orientation programme. Teachers interact with students to learn about their background, subject stream, medium of education, dispositions, aptitude match for current programmes, aspiration, area of interest, learning needs, and abilities before beginning to teach any programme. During class

hours, each faculty member determines the pupils who are slow, average, or advanced learners. Mentors assigned to students are also responsible for determining their mentees' learning rates.

The college provides remedial tutoring to help students improve their grades. Class tests are conducted based on the previous year's question papers. Slow learners get more time to accomplish tasks like reading, problem-solving, and experiment interpretation. Advanced learners are encouraged to attend workshops, seminars, and conferences both on and off-campus. A unique workshop/seminar is conducted by the institution's Career Counseling and Placement Cell. Students are provided with materials for preparing for competitive exams like NET/SET/JRF. They are encouraged to engage in competitions, department forum presentations, quizzes, elocution, and debates to prove their abilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
28/05/2021	5527	123

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The overarching purpose of teaching-learning is to broaden students' mental boundaries and knowledge. The institution has used immersive and participatory learning approaches, as well as problem-solving strategies, to improve student learning experiences.

Internships/field training is part of the curriculum. Practical work in laboratories is designed to allow students to learn by doing.

Student presentations are required in all courses, as internal assessments. In addition to their academic work, students actively participate in extracurricular activities and organise events on Women's Day, Republic Day, International Yoga Day, etc.

Students participate in group activities such as project work and case study analysis. The class discusses and shares the learning consequences of these exercises. Students also participate in group discussions/seminars. Students organise lectures, workshops, conferences, and other events. Students can participate in our Institution's NSS and NCC programmes, enhancing their participatory learning. Inter-college, technical, athletic, and other competitions are encouraged. Students participate in many outreaches, social, and extension programmes.

Students are assigned projects to help them enhance their problem-solving skills. Assignments are given to students to help them solve problems. Quiz contests are conducted to keep students involved and to measure class progress.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

For an effective teaching and learning process, the institution supports extensive use of ICT enabled tools. As a result, teachers are merging technology with traditional teaching methods to keep students engaged in long-term learning. In order to support, enhance, and optimise the delivery of education, colleges use information and communication technology (ICT) in education.

Using LCDs and projectors to educate with PowerPoint is encouraged. They can prepare successful presentations using digital libraries, search engines, and websites. Students routinely attend guest lectures, expert discussions, and competitions in digitally equipped seminar rooms. After each lesson, faculties create online quizzes for students using Google Forms. Google Meet applications help teach students. Students can access recorded video lectures for future reference. Google Classroom is used to organise course materials, assignments, and evaluations. Students get lab guides via Google Classroom well in advance of the experiment. In practical classes,

virtual laboratories are employed. With the use of Information Communication Tools, numerous technical and managerial events such as poster making are organised. The PPTs include animations and simulations to enhance the teaching-learning process.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.sankaracollege.edu.in/about-us/special-features/
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

113

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year in advance. The coverage of the academic calendar covers the list of examination dates, various committee meetings, seminars, conferences, holidays, vacation dates, festivals, etc. The academic calendar provides the total effective working days available in a given semester. The Time-Table Committee of the institute is comprised of coordinators representing each department. Prior to the beginning of each semester, the committee meets to discuss and prepare the timetable for the ensuing semester. Every department schedules a Departmental Meeting several weeks before the commencement of a new semester, in which courses to be offered in the upcoming semester are allotted to the faculty members.

Concern faculties construct teaching schedules for their particular disciplines. This schedule is split between classroom instruction and lab sessions, depending on the subject needs. These plans are created ahead of time and serve as a guide for executing sessions.

The HODs monitor the development and teaching plan of each course and ensure that it is completed on time and effectively within the allotted time period, with a great combination of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

123

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

49

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

7

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

11

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration provides easy and quick access and avoids confusion over previous record recovery.

IT integration has eased the processes of Issue of Exam Application forms, Appointment of question paper setter, Continuous Internal assessment marks entry, Issue of Hall tickets, Seating Plan Preparation and External mark entry for practical and internship. Attendance of theory examination tracked through online mode.

Central valuation marks tracked through barcode scanning. Result processing and publication are carried out via online and SMS modes. Question paper analysis form and grievance submission form are available online. The feedback form is available online on the college website. Semester Marksheet Preparation, Consolidated Marksheet Preparation, Transfer Certificate Preparation, Rank Certificate Preparation, Question paper template preparation for Outcome-Based Education (OBE) system, OBE mark entry portal and OBE percentage attainment calculation are calculated by IT integration.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The learning outcomes of the programmes and courses have been specified clearly by the college. To communicate the learning outcomes to teachers and students, the institution employs the following mechanism. Teachers and students can access hard copies of syllabi and learning outcomes in the departments. Every IQAC conference and College committee meeting has emphasised the importance of learning outcomes to the teachers. The students are also made aware of the same through tutorial meetings.

- **Program Outcomes (POs):** These are the information, abilities, and attitudes that students should have at the end of their degree programs.
- **Course Outcomes (COs):** This section describes the knowledge and abilities that each student gains at the end of each course. It specifies the cognitive processes offered by a course.
- **Program Specific Outcomes (PSOs):** These are statements that describe programme outcomes and help students understand that the knowledge and skills learned in this course have a direct impact on the betterment of society and its long-term sustainability

Program Outcomes (POs), Program Specific Outcomes (PSOs) and course outcomes are communicated to the stakeholders of the program by the following procedures. Course Outcomes (COs) are framed at department

advisory board meetings. The course outcomes and their mapping with program outcomes and program-specific outcomes are elaborately discussed and derived by the board members. During the discussion of the course, the outcomes of the course are also focused on. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	https://www.sankaracollege.edu.in/nirf/igac/po-pso-co-pso-co-matrix/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Completion of Course Outcome assessment is carried out in Outcome Based Education (OBE) through one or more processes done by the department that identify, gather, and prepare data to evaluate the accomplishment of course objectives (CO's). Various tools/methods are used in the process of determining whether or not Course outcomes have been fulfilled. There are two types of these methods: direct methods and indirect methods.

- Direct techniques demonstrate a student's knowledge and skills based on their performance in class/assignment exams, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments / practicals, mini projects, and other activities. These strategies provide significant evidence of student learning by sampling what students know and/or can do.
- Indirect approaches for reflecting on student learning include course exit surveys and examiner comments. Online feedback system is utilised to evaluate the attainment of programme outcome and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.sankaracollege.edu.in/nirf/igac/po-pso-co-pso-co-matrix/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1636

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://www.sankaracollege.edu.in/igac/students-satisfaction-survey-\(SSS\)-2020-2021.pdf](https://www.sankaracollege.edu.in/igac/students-satisfaction-survey-(SSS)-2020-2021.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Our institute promotes research through curriculum-based research projects and internship opportunities. HoDs and staff members evaluate research projects for feasibility, robustness, and practical use. Additionally, the college promotes faculty members' involvement in seminars, conferences, workshops, and other events on a National and International level. The college encourages faculty and students to present their research at National and International conferences.

Computers, Printers, and other IT-related research facilities are made available to faculty members and students involved in research. Centralised amenities for improving the research environment include a library with a diverse selection of physical and electronic journals, enough bandwidth, and internet access.

The sophisticated instruments in different department labs are utilized by faculty and students for doing quality research. Inter-disciplinary research is promoted for finding solutions and treatments for disorders and diseases. Staff members are encouraged to apply for research projects for getting grants from funding agencies like UGC, DST, DBT, etc.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

3.0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

8

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution provides a conducive environment for the promotion of innovation and incubation. All required facilities are provided and guidance is extended to the students. Faculties inculcate research culture among the students and encourage novel thinking. This platform provides an opportunity for the expression of academic talent & promotes interaction among academia. Necessary support is provided for Documentation & Publication of the Research paper.

Students are encouraged to actively participate in the application of technology for societal needs, Awareness meets and seminars on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.

The institution has also created many forums like EDC for developing the students' ambition towards entrepreneurship by organising seminars and lectures by successful entrepreneurs the social entrepreneurship wing srushti enactus provides the platform to the students to showcase their entrepreneurial skills by organising fairs and stalls. Training and workshops are conducted to horn the

intricate skills required to become a successful entrepreneur. Citizen consumer club helps the students in understanding consumer rights through guest lectures. The institution also participates in the MHRD initiative IIC and various seminars and guest lectures are organised in the areas of entrepreneurship, incubation opportunities, etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

3

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

21

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.3

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

9

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

24

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Our college encourages regular engagement of students and staff with neighbourhood community for their holistic development and sustained community development through various activities.

The social outreach programmes brought a great impact on the holistic development of the students. During this year, COVID awareness programmes on spread and prevention are organised under community radio station (CRS).

Participation in Republic Day Celebrations make the students socially responsible and thus facilitates in the holistic development.

The Institution boasts multiple NSS units wherein the students are involved in various activities such as

- Tree Plantation for creating environmental awareness in the society.
- Rally participation for creating social awareness for variety of social issues such as road safety campaign.
- Residential 10-day camp in a nearby adopted village for carrying out cleanliness work and road laying works.
- Health camps for carrying out health check-ups for people from rural areas.
- Blood donation camps where students turn out in huge numbers for donating blood for a noble cause.

- Pond cleaning work to create awareness on water conservation.

The Institution also has NCC units in place which promotes patriotism at young age, induces discipline among students, boosts national integrity and leadership qualities in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1837

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

We have adequate facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The Institution is located on a sprawling campus with best-in-the-business Infrastructure facilities with spacious classrooms, state-of-the-art laboratories, higher-end computing equipment and effective teaching-learning aids. The adequacy of the infrastructure and physical facilities are monitored by setting up a stock verification committee for taking stock of various infrastructure facilities such as furniture sets, electrical fittings, computer systems, laboratory equipment, etc during the end of the academic year. There exists a surfeit number of physical

classrooms are available. The Institution boasts a well-stocked central Library encompassing a rich haul of prescribed text and reference books for the benefit of students. Library also provides various e-journals. The library is maintained with Integrated Library Management System software. The computer science laboratory is installed with cutting-edge higher-end servers connected with N-computing Thin-Client systems. The lab is replenished with a copious number of systems for the students to undertake practical exercises. The Institution hosts well-furnished smart classrooms, a well-furnished conference hall and an acoustically designed auditorium for the conduct of various academic-related teaching-learning programmes. The Institution is completely Wi-Fi enabled which makes the whole campus a virtual classroom for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sankaracollege.edu.in/about-us/the-campus/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Students are encouraged to participate in cultural events to exhibit cultural talents. Students are encouraged to participate in intercollegiate cultural competitions. The student's welfare committee is authorized to enhance the hidden talent of the students. Various sports facilities are provided to the students. The college is committed to creating a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students. Students are participating in various Intercollegiate competitions and winning prizes which help in developing team spirit in students. Sports and games help the students to improve their interpersonal relationships in a healthy manner. Talented students are honoured with medals, trophies and certificates. The college encourages the students to participate in inter and intra college sports and games. All necessary equipment are provided to the student from time to time. The department of Physical Education in the college is well equipped with various facilities in sports and games for indoor and outdoor also. The college has indoor game facilities for Chess, Carom and Table Tennis. We have a Cricket ground and Volleyball court for outdoor games. A gymnasium is also available in our college hostel for the students to develop their physical strength and fitness.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sankaracollege.edu.in/about-us/the-campus/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

92

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

64.24

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a separate library building. The library has a huge collection of Textbooks, Reference books, general books, peer-reviewed journals and bound volumes of journals. The reading area is fully furnished and provides a conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on the rack. The library ensures the purchase of books, important journals (soft and hard

copies) with the request from individual departments. Faculty members can recommend the books to be purchased for their respective courses. Faculty requests will be sent to the purchasing department after approval by HOD and the Principal. The purchase department will place the orders and the librarian ensures the supply on time. Librarian arranges the books with the help of "AUTOLIB" software and keep them in the appropriate racks for reference and issue. The Library is fully automated using "AUTOLIB" software. The issue, return and tracking of books are performed digitally for Staff members and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e- C. Any 2 of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.34

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year**

220

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our Institute has a well-defined policy regarding information technology facilities. Appropriate budget allocation is made for the expansion and updating of the organization's information technology systems, including wifi. We are constantly on the cutting edge of technology adoption and provide IT-enabled services to all of our stakeholders. The policy establishes a framework for utilising IT infrastructure to enable all of the academic tasks, as well as a system for building and maintaining the campus's IT infrastructure.

The institution operates a campus network and Wi-Fi network with many nodes located throughout the campus covering all the blocks. There is high-speed broadband access for more efficient connectivity. Periodically, obsolete computers are updated. They are either substituted for or upgraded in terms of configuration. Additional computing resources are provided in response to the needs of students, researchers and instructors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5527	269

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: E. None of the above
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

07.71

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

- All the classrooms are open for scheduled instruction and are equipped and configured for essential instructional support.
- The cleanliness, furniture, maintenance issues in the classrooms are monitored and reported to the higher officials as and when required.
- The laboratory infrastructure is properly planned with adequate space, ventilation, light, power supply, water supply, workbenches, reagents and equipment.
- We have well qualified, trained lab assistants and technicians for the proper functioning of the laboratories.
- Equipment, glassware and reagents are purchased from reputed suppliers.
- The library has automation facilities.
- All the books are arranged according to their subject and accession number in separate racks for easy identification.
- Students can utilise the library facility even after working hours and holidays.
- The College has playgrounds which are utilised by the students to the maximum. The playgrounds, gymnasium and sports infrastructure are under the custody and monitoring of the faculty of the Physical Education Department.
- The maintenance of computers, servers, network facility, internet, firewall, licensed software, data backup and recovery are monitored by a team of faculty. Repair/ up-gradation/ purchase of hardware/software is taken care of by the system administration team. The internet/intranet/LAN facilities are properly maintained and monitored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

312

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

276

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

C. Any 2 of the above

File Description	Documents
Link to Institutional website	http://www.sankaracollege.edu.in/
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

222

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

173

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

313

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

2

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Our Institution has created a unique platform for the active participation of the students in the activities of various academic administrative bodies.

1. Sankara Society - It is a unique forum of our College. Here,

students used to meet, debate, and create awareness through speeches and expressions in an open forum. Sankara Society has conducted activities to make our students aware of issues like Importance of Relationship, Social Media Boon or Bane, Road Safety Awareness, Women Safety, etc.

2. Enactus - It is an international organization connecting student and business leaders by financial-based projects to help and develop society. On our campus, it is run under the title Srushti with 25 student volunteers from various departments.

3. Srusti Bazaar - The social entrepreneurship wing of Sri Sankara Arts and Science College, Kanchipuram, Enactus, Srushti, is organizing an entrepreneurial carnival named Srushti Bazaar every year. About 100 stalls would be hosted, and over 5000 people will visit the bazaar on the first day.

4. Community College - The successful project, community college was initiated to train the rural people to develop their skills in various fields like TV mechanism, Cell Phone mechanism, DTP work, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni meet is conducted to reconnect with the alumni and celebrate their success and various achievements. The college encourages outgoing students to enroll themselves as members of the association. The alumni association provides an interface for establishing a link between the alumni, staff, and students of the institute. The main objective of the Association is to bridge the gap between the college and alumni. The association has managed to connect our alumni across world via WhatsApp, Facebook, Twitter and Instagram to stay connected with our alumni. Alumni extend their support through financial assistance to poor students, donation of books, providing placements and summer internships to our students. Distinguished alumni are invited as resource persons at various events as resource persons. They provide inputs and share their experiences regarding skills, recent technologies and trends. They also share their experience with the students and motivate them for their career development in various domains. Sankara alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management. Alumni of our Institution are one of the members of board of studies and giving suggestions to update the syllabus as per the requirement of the industries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision

- Developing the total personality of every student in a

holistic way

Mission

- Imparting holistic and man making education with an emphasis on Character, Culture and Values.
- Designing the Curriculum that transforms the students into value added and skilled human resources.
- Constantly upgrading academic and management practices towards total quality management and promotion of quality in all spheres.
- Extending the best student support services by evolving a curriculum relevant to student community and the society at large.
- Molding the teachers in such a way that they become the role models in promoting Higher Education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralized and participative management has been implemented at the college. To ensure the College's smooth operation, all stakeholders are asked to provide ideas for academic goals, organisational advancement and to improve campus infrastructure. Staff and other stakeholders contribute to instilling a positive attitude, which leads to increased productivity, improved communication, increased morale, motivation, and job satisfaction. The management gives generous freedom and flexibility to the Principal together with the academic council to lead all the academic activities of the college. They convene on a regular basis and take the required procedures to establish and implement the institution's strategic plan. The institution and its concerned IQAC as well as other statutory Committees, engage on quality improvement as part of their quality initiative. Various committees have been formed, and tasks have been allocated. The chairman of the committee and members of the committee report to the Principal on the decisions and implementation. They get feedback from all the stakeholders of the institution take steps for further improvements as far as they are within the capacity and recommend the management

for further corrective action. The Principal directs the work of the department's head. The Department Heads are assigned certain roles and obligations to attend to the day-to-day operations. Every faculty member participates in academic, administrative and other statutory and non-statutory committees.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Various committees within the organisation set the Institution's vision and strategy. The Institution is implementing the long-term strategy. To achieve the institution's ultimate purpose, the institution's administration, Internal Quality Assurance Cell, and several committees are all working together. Institutions convene concern committees to finalise strategic and perspective plans, which are then put on the table for open discussion. The perspective plan is implemented after discussion with the stakeholders.

The governing council meets at the start of each year to review and finalise strategies for implementing plans and policies. The prior year's performance is analysed to help formulate strategies. The Governing Council and IQAC ensures the effective implementation of strategic plans. The Academic Council meets once every six months, and strategic plans are modified as needed. The HoDs convene departmental meetings with faculty members in their respective departments to discuss departmental functions. Online feedback is collected from all the stakeholders and corrective steps are implemented in response to the feedback. Alumni meetings are held on campus and feedback from alumni is collected to enhance and improve academic and co-curricular programmes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sankaracollege.edu.in/about-us/special-features/strategic-plan-deployment-2020-2021.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution maintains an effective internal co-ordination and monitoring mechanism with various departments and committees formed by the college for curricular, co-curricular, extension and administrative activities. Principal is responsible for overall planning, monitoring and academic performances. HoDs are authorized to review and monitoring of Teaching-Learning Process and attainment of Course and Program Outcomes. Faculties are responsible to guide the students in the performance of practical tasks, skill exercises, evaluate their performance, advise and assist the students in their academics. Admission committee will carry out the entire admission processes. Planning and Evaluation Committee is assigned to review the academic and other related activities of the college by formulating perspective plans for the development and growth of the college. Examination committee will monitor the formative and summative assessments of the students and its related activities. IQAC of the institution contributes to maintaining the quality standards in teaching, learning and evaluation and other concerned activities in the college. Library committee is assigned to carry out activities to ensure the availability of all the reference books, magazine, journals, etc in the library. Student Advisory Committee and Discipline committee is framed to handle student activities and maintain discipline.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.sankaracollege.edu.in/igac/Organogram.jpg
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College has effective welfare measures for the faculty and non-teaching staff and avenues for career development. Besides intellectual and professional development, it also offers financial and health securities for its employees. Professional development is ensured through periodic training/workshops/seminars. The faculty is encouraged to make academic advancement and supporting staff are encouraged to update their administrative skill. The management ensures the wellness of its employees and enable them to optimize their potential.

- Free medical camp for the staff
- Provident fund for all the employees who fall under the eligibility criteria as per Govt. norms.
- Fee concession towards of economically weak staff
- Gratuity is applicable to every staff after five year of permanent service.

- Computerized Digital Lab to enhance the use of Digitized Platforms.
- Free Wi-Fi and email addresses using the institutional domain name.
- On-duty for participation in Faculty Development programmes and research activities.
- Free transport facility.
- Hostel facility for staff.
- Medical leave on instances of serious illness, accidents, etc. can be availed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction

Programmes, Refresher Courses, Short-Term Course, etc.)

45

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Our institution conducts internal and external financial audits regularly. The institute has mechanisms for internal and external audits. The external audit is carried out once a year. The external auditor verifies all the receipts and expenses bills, payments of the financial year. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of major receipts and payments and concurrent/post-audit of all other receipts and payments. He also pre-checks salary fixations, pension and gratuity payments and final payments of GPF. The accounts department headed by the Accounts officer and Assistants is maintaining the financial transactions of the institutions. They are preparing monthly statements of income and expenditure and bank reconciliations, fees dues from students and bills payable statements. An internal audit is done once a year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The available financial resources are,

- Tuition fees
- Research grants
- Contribution from the management

Institutional mechanism to monitor effective and efficient use

- The accounts department headed by the Accounts officer and Assistants are maintaining the accounts of the institutions. They are responsible to prepare monthly statements of income and expenditure and bank reconciliations, fees dues from students and bills payable statements.
- Every academic year the budget proposals are prepared by the Heads of all departments regarding purchase of equipments and consumables for the laboratory, books and journals and are submitted to Principal, in turn to the management for approval.
- The resources are effectively used for:
 - Salary distribution
 - Allotment of budget for departments
 - Tax payment
 - Loan distribution
 - Payment of maintenance and purchase bills
 - Expenditure for sports and games
 - Expenditure for extension and Outreach activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of our institution is authorised to monitor, execute and suggest the strategies for the overall improvement of the Institution. The important quality assurance strategies and processes of IQAC with regard to quality include

1. Enrichment of the curriculum by introducing socially relevant, employability, entrepreneurship and skill development-oriented topics in the curriculum.
2. Conducting training programmes for faculty members to train in ICT tools.
3. Conducting faculty development programmes to improve the academic knowledge of faculty members.
4. Facilitating research activities in the Institution by encouraging the faculty members to apply for funding agencies for research projects.
5. IQAC encourages attending and presenting papers at National, International conferences and publishing the research papers in UGC listed journals.
6. IQAC is enhancing the students' skills through the various cells and forum activities and facilitates bringing out the hidden talents of the students.
7. IQAC monitors the performance of the staff members based on the self-appraisal reports submitted by them.
8. Promoting an Eco-friendly environment on the campus by encouraging the planting of seedlings and plants on the campus.
9. IQAC is endorsing the digital development in the Institution by promoting the utility of digital learning resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sankaracollege.edu.in/nirf/igac/igac-members/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. The IQAC of our institution is involved in the planning, execution and analysis of the effective Teaching - learning process of the Institution.
2. IQAC periodically assess the feedback of the students and subject experts and suggests relevant changes in the academic activities.
3. Academic audits are conducted periodically to review the teaching-learning process of all the departments.
4. An online examination system was introduced for assessing the academic performance of the students.
5. Research projects and project-based learning processes are introduced to improve and assess the students' learning ability.
6. The internal self-evaluation process helps monitor and evaluate the teaching and learning process periodically.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.sankaracollege.edu.in/nirf/igac/aqar-reports/
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In our institution, every year programmes focus on gender equity and sensitization are conducted regularly. In the form of invited lectures, the special guests will be invited to deliver lectures addressing the issues. This is conducted regularly to create awareness among female students. The major areas like women safety & security, women empowerment, women rights are given much priority. Programmes like students' seminars, debates, quiz are conducted on these cutting-edge issues. Our institution is always keen to ensure the safety and security of women students.

Women's day celebration, Mother's Day celebration are evidence of our institutional move towards women-centric events. We also encourage women students to take part in NSS and NCC units of Institution as active volunteers to build their confidence level. This may prepare them brave enough to tackle societal challenges and personal barriers. The Grievance Redressal Cell of our college is addressing the grievances of women staff and students of our Institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.sankaracollege.edu.in/nirf/mandatory-disclosure/sexual-harassment-cell-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management: Every day, the solid wastes like papers, food wastes, vegetable wastes are collected and carried over to the local municipal waste collection point and dumped. A group of scavengers with a supervisor are exclusively allocated to ensure all these day-to-day activities.

Liquid Waste: The liquid wastes include sewage water and waste water are properly channelled to the municipal waste water canal. A group of scavengers with a supervisor are exclusively allocated to ensure all these channelling and issues raised out of it will be fixed on the same day.

E-Waste Management: Every year, E-wastes like computer peripherals, Discs, electronic / electric items are collected and properly handed over to local trash vendors for recycling.

Hazardous chemicals and radioactive waste management: Our institution is not utilizing any hazardous radioactive chemicals. Other hazardous chemicals, upon expiry and utilization, properly disposed according to the suggested Standard Operating Procedures. This disposal is monitored by the assigned teaching and non-teaching faculty members.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

E. None of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution is keenly interested to involve in the socially responsible initiatives for the socio-economic enhancement of the nearby community. Every year, a free medical camp is organized and the people of the nearby villages are screened for sugar, blood pressure and BMI (Body Mass Index). The needy people are advised to consult the medical physician for effective management of health.

Many awareness programmes like Say No to Alcohol, Avoid Smoking, Dengue, Social Distancing, Importance of Sanitization, Environmental Cleanliness are conducted in the form of Rally, Street act, Community Radio Programmes, etc.

For the betterment of local community, skill-oriented certificate programmes are offered through community college. To encourage the higher studies of students from poor and downtrodden community, our institution is providing fee concession and scholarships every year.

To inculcate the harmony towards worship, NSS volunteers are made involved in Temple services during festival days. NCC volunteers are properly trained to be ready for service and for any socially relevant events.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our institution regularly conducts/celebrates programmes that inculcate the qualities in students to become responsible citizens. Republic Day, Independence Day, Voter Awareness Day are celebrated through NCC and NSS volunteers every year. Awareness programmes on Human rights, Women Rights and Safety are conducted in the institution with students and staff involvement. AIDS awareness rallies, Say No to Alcohol rallies are conducted with the participation of student volunteers and staff. To teach the values of culture, most of the Indian traditional festivals including Ayudha Pooja, Saraswathi Pooja, Navarathri, Vinayakar Chaturthi, Pongal are celebrated on the campus. Exclusive Gender equity and Women sensitization awareness programmes are regularly conducted.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, our Institution celebrates/organises national and international commemorative days, events and festivals for the holistic development of students. To teach the values of culture, most of the Indian traditional festivals including Ayudha Pooja, Saraswathi Pooja, Navarathri, Vinayakar Chaturthi, Pongal are celebrated on the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice -1

TITLE

Radio Enabled Learning

OBJECTIVES

- To promote the innovative approach in teaching - learning.
- To continue the process of Teaching - learning during lockdown due to pandemic.
- To ease out the idleness of the students and to engage them in academics

CONTEXT

As an autonomous institution, the academic freedom has expanded the ways to all the departments to deliver the curriculum via ICT enabled methods. The radio enabled learning is initiated as an alternate way. In each class, a particular subject is selected for radio enabled learning method. At the same time, the subjects are selected for innovative learning.

PRACTICE

During the commencement of semester, in all the departments, a particular subject is selected. The faculty in charge of the subject is instructed to prepare the audio files of topics from the syllabus. An exclusive time table for broadcasting the audio lectures is prepared and circulated to students. The same is also displayed in the institutional website for the access of students. Students are intimated about the timings of broadcasting through this time table. At the end of semester, an exclusive online assessment is carried out and the students are given certificate for course completion.

EVIDENCE OF SUCCESS

- The performance of the students in assessments at the end of radio enabled learning courses is notably improved.
- The listening and presentation skills of the students are improved.
- Most of the students have given positive feedback for this method of curriculum delivery.

PROBLEMS ENCOUNTERED AND RESOURCE REQUIRED

- The broadcasting area limit is the biggest challenge for this approach to reach out students from far away areas.
- It was difficult to deliver all the subjects in all the departments due to lack of enough time.

Best Practice -2

TITLE

Effective Online Feedback System

OBJECTIVES

- To receive feedback from students to strengthen the teaching learning process and overall academic environment of the institution.
- To obtain feedback from our students about curriculum, Institution and resources provided to them.
- To provide an opportunity to faculty members to enhance their teaching skills.
- To strengthen the curriculum as per the needs of the

stakeholders.

CONTEXT

The growth of an educational institution is depending on the satisfaction of its stakeholders, especially students, parents, teachers, alumni and employers. To know their view and requirements our institution is regularly collecting feedbacks from all the stakeholders. After thorough evaluation, the necessary suggestions are implemented.

PRACTICE

- The feedback is collected during their course of education through online mode.
- The feedback is taken through online google forms.
- IQAC obtains the online feedback and corresponds with the principal.
- The IQAC coordinator is responsible for sending timely observations to Heads of the Departments and coordinators regarding the feedback activity and also for generating reports.
- The obtained feedbacks are analysed and the suggestions are forwarded to head of the institution and management for remedial measures.

EVIDENCE OF SUCCESS

- The contemporary topics suggested by students and recruiters are included in syllabus during syllabi revision.
- The canteen facilities are regularly monitored and improved.
- The transport facility is improved.
- The photocopying facility in library is made available.

PROBLEM ENCOUNTERED AND RESOURCE REQUIRED

- It is difficult to include all the topics suggested by the students, alumni and stakeholder for inclusion in syllabus.
- It is difficult for immediately implementing all the facilities reported through feedback

File Description	Documents
Best practices in the Institutional website	https://www.sankaracollege.edu.in/igac/best-practices-2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our college's vision is to develop self-reliant, socially responsible citizens. The college provides students with training through various programmes. Training in this field includes Value Education and Certificate Courses. Sanskrit faculty teach social responsibility through the Vedas and stories. Students are encouraged to participate in community health programmes, blood donation camps, yoga classes, AIDS awareness programmes, national festival celebrations, Swatch Bharat, and plantation programmes. Students actively participate in college NSS activities. In addition to daily prayers and weekly bhajans, students learn about the Bhagavad Gita and the Upanishads. Religion: Navaratri, Vinayak Chaturthi, Sankar Jayanthi, etc. spiritual and life discourses National Awareness Students celebrate Independence, Republic, and National Youth Days. The NSS will commemorate the birth dates of Indian freedom fighters and leaders. The religious harmony songs sung daily during prayer create a sense of unity. Experts are invited to lecture in the student personality development programme. Songs on self-esteem, youth awakening, and great leaders' teachings are sung in college cultural and NSS programmes to boost student confidence.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum is being developed to prepare pupils to compete in the modern industrial environment. The programme is designed to emphasise several skills, including employability and core competencies. All of these activities allow students to participate in a specific topic while simultaneously nurturing the competitive spirit required to become competent, analytical, and critical thinkers. Courses have been revised to better meet industrial and service sector job needs. The programme is designed to prepare pupils for real-world conditions and societal responsibilities.

Different programme curricula have been designed in compliance with POs, PSOs, and COs to satisfy regional and global development needs. The curriculum includes all disciplines covered by the UGC NET syllabus to ensure national relevance. The courses are packed with cutting-edge technologies and research-based disciplines that provide students with a global competitive edge.

Courses are rearranged to increase employment and fulfil industry and service industry needs. The curriculum is aimed to prepare students for real-world situations and societal demands. The curriculum is framed to address the needs of various organisations.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

4

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

10

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

10

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

For the holistic development of students, cross-cutting topics related to gender, environment and sustainability, human values, and professional ethics have been adequately incorporated into the curriculum of various types of courses in the college. The college maintains a Grievance Redressal Cell that provides counselling to students, promotes gender equity among students, and handles relevant matters of female students, staff, and faculty safety and security. Students develop a sense of admiration for women from all areas of life. CCTV and high-level security are in place on the college campus. Boys and girls hostels (on-campus) are segregated to provide a safe atmosphere for all students. The curriculum includes a paper on environmental studies for all second-year students to give them a complete understanding of our ecosystems, natural resources, biodiversity, biotic resources, pollution, its various causal factors, and its management. Value education courses for final-year students help to inculcate human values and professional ethics in the students. Highlighting plausible implications in terms of cross-cutting issues related to Gender, Environment and Sustainability, Human Values, and Professional Ethics covered in various courses prepare students to face personal, societal, and professional challenges.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

5

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2106

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

411

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.sankaracollege.edu.in/igac/feedbackreports/feedback-and-action-taken_reports.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.sankaracollege.edu.in/igac/feedbackreports/feedback-and-action-taken_reports.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1944

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1856

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution detects slow and advanced learners and seeks to meet their particular needs. Every year, new students go through an orientation/induction programme. Every academic year, new students are given an induction-cum-orientation programme. Teachers interact with students to learn about their background, subject stream, medium of education, dispositions, aptitude match for current programmes, aspiration, area of interest, learning needs, and abilities before beginning to teach any programme. During class hours, each faculty member determines the pupils who are slow, average, or advanced learners. Mentors assigned to students are also responsible for determining their mentees' learning rates.

The college provides remedial tutoring to help students improve their grades. Class tests are conducted based on the previous year's question papers. Slow learners get more time to accomplish tasks like reading, problem-solving, and experiment interpretation. Advanced learners are encouraged to attend workshops, seminars, and conferences both on and off-campus. A unique workshop/seminar is conducted by the institution's Career Counseling and Placement Cell. Students are provided with materials for preparing for competitive exams like NET/SET/JRF. They are encouraged to engage in competitions, department forum presentations, quizzes, elocution, and debates to prove their abilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
28/05/2021	5527	123

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The overarching purpose of teaching-learning is to broaden students' mental boundaries and knowledge. The institution has used immersive and participatory learning approaches, as well as problem-solving strategies, to improve student learning experiences.

Internships/field training is part of the curriculum. Practical work in laboratories is designed to allow students to learn by doing. Student presentations are required in all courses, as internal assessments. In addition to their academic work, students actively participate in extracurricular activities and organise events on Women's Day, Republic Day, International Yoga Day, etc.

Students participate in group activities such as project work and case study analysis. The class discusses and shares the learning consequences of these exercises. Students also participate in group discussions/seminars. Students organise lectures, workshops, conferences, and other events. Students can participate in our Institution's NSS and NCC programmes, enhancing their participatory learning. Inter-college, technical, athletic, and other competitions are encouraged. Students participate in many outreaches, social, and extension programmes.

Students are assigned projects to help them enhance their problem-solving skills. Assignments are given to students to help them solve problems. Quiz contests are conducted to keep students involved and to measure class progress.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

For an effective teaching and learning process, the institution supports extensive use of ICT enabled tools. As a result, teachers are merging technology with traditional teaching methods to keep students engaged in long-term learning. In order to support, enhance, and optimise the delivery of education, colleges use information and communication technology (ICT) in education.

Using LCDs and projectors to educate with PowerPoint is encouraged. They can prepare successful presentations using digital libraries, search engines, and websites. Students routinely attend guest lectures, expert discussions, and competitions in digitally equipped seminar rooms. After each lesson, faculties create online quizzes for students using Google Forms. Google Meet applications help teach students. Students can access recorded video lectures for future reference. Google Classroom is used to organise course materials, assignments, and evaluations. Students get lab guides via Google Classroom well in advance of the experiment. In practical classes, virtual laboratories are employed. With the use of Information Communication Tools, numerous technical and managerial events such as poster making are organised. The PPTs include animations and simulations to enhance the teaching-learning process.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.sankaracollege.edu.in/about-us/special-features/
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

113

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year in advance. The coverage of the academic calendar covers the list of examination dates, various committee meetings, seminars, conferences, holidays, vacation dates, festivals, etc. The academic calendar provides the total effective working days available in a given semester. The Time-Table Committee of the institute is comprised of coordinators representing each department. Prior to the beginning of each semester, the committee meets to discuss and prepare the timetable for the ensuing semester. Every department schedules a Departmental Meeting several weeks before the commencement of a new semester, in which courses to be offered in the upcoming semester are allotted to the faculty members.

Concern faculties construct teaching schedules for their particular disciplines. This schedule is split between classroom instruction and lab sessions, depending on the subject needs. These plans are created ahead of time and serve as a guide for executing sessions. The HODs monitor the development and teaching plan of each course and ensure that it is completed on time and effectively within the allotted time period, with a great combination of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

123

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

49

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

7

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

11

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration provides easy and quick access and avoids confusion over previous record recovery.

IT integration has eased the processes of Issue of Exam Application forms, Appointment of question paper setter, Continuous Internal assessment marks entry, Issue of Hall tickets, Seating Plan Preparation and External mark entry for practical and internship. Attendance of theory examination tracked through online mode. Central valuation marks tracked through barcode scanning. Result processing and publication are carried out via online and SMS modes. Question paper analysis form and grievance submission form are available online. The feedback form is available online on the college website. Semester Marksheet Preparation, Consolidated Marksheet Preparation, Transfer Certificate Preparation, Rank Certificate Preparation, Question paper template preparation for Outcome-Based Education (OBE) system, OBE mark entry portal and OBE percentage attainment calculation are calculated by IT integration.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The learning outcomes of the programmes and courses have been specified clearly by the college. To communicate the learning outcomes to teachers and students, the institution employs the following mechanism. Teachers and students can access hard copies of syllabi and learning outcomes in the departments. Every IQAC conference and College committee meeting has emphasised the importance of learning outcomes to the teachers. The students are also made aware of the same through tutorial meetings.

- Program Outcomes (POs): These are the information, abilities, and attitudes that students should have at the end of their degree programs.
- Course Outcomes (COs): This section describes the knowledge and abilities that each student gains at the end of each course. It specifies the cognitive processes offered by a course.
- Program Specific Outcomes (PSOs): These are statements that describe programme outcomes and help students understand that the knowledge and skills learned in this course have a direct impact on the betterment of society and its long-term sustainability

Program Outcomes (POs), Program Specific Outcomes (PSOs) and course outcomes are communicated to the stakeholders of the program by the following procedures. Course Outcomes (COs) are framed at department advisory board meetings. The course outcomes and their mapping with program outcomes and program-specific outcomes are elaborately discussed and derived by the board members. During the discussion of the course, the outcomes of the course are also focused on. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	https://www.sankaracollege.edu.in/nirf/igac/po-pso-co-pso-co-matrix/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Completion of Course Outcome assessment is carried out in Outcome Based Education (OBE) through one or more processes done by the department that identify, gather, and prepare data to evaluate the accomplishment of course objectives (CO's). Various tools/methods are used in the process of determining whether or not Course outcomes have been fulfilled. There are two types of these methods: direct methods and indirect methods.

- Direct techniques demonstrate a student's knowledge and skills based on their performance in class/assignment exams, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments / practicals, mini projects, and other activities. These strategies provide significant evidence of student learning by sampling what students know and/or can do.
- Indirect approaches for reflecting on student learning include course exit surveys and examiner comments. Online feedback system is utilised to evaluate the attainment of programme outcome and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.sankaracollege.edu.in/nirf/igac/po-pso-co-pso-co-matrix/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1636

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://www.sankaracollege.edu.in/igac/students-satisfaction-survey-\(SSS\)-2020-2021.pdf](https://www.sankaracollege.edu.in/igac/students-satisfaction-survey-(SSS)-2020-2021.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Our institute promotes research through curriculum-based research projects and internship opportunities. HoDs and staff members evaluate research projects for feasibility, robustness, and practical use. Additionally, the college promotes faculty members' involvement in seminars, conferences, workshops, and other events on a National and International level. The college encourages faculty and students to present their research at National and International conferences.

Computers, Printers, and other IT-related research facilities are made available to faculty members and students involved in research. Centralised amenities for improving the research environment include a library with a diverse selection of physical and electronic journals, enough bandwidth, and internet access.

The sophisticated instruments in different department labs are utilized by faculty and students for doing quality research. Inter-disciplinary research is promoted for finding solutions and treatments for disorders and diseases. Staff members are encouraged to apply for research projects for getting grants from

funding agencies like UGC, DST, DBT, etc.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

3.0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

8

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution provides a conducive environment for the promotion of innovation and incubation. All required facilities are provided and guidance is extended to the students. Faculties inculcate research culture among the students and encourage novel thinking. This platform provides an opportunity for the expression of academic talent & promotes interaction among academia. Necessary support is provided for Documentation & Publication of the Research paper.

Students are encouraged to actively participate in the application of technology for societal needs, Awareness meets and seminars on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.

The institution has also created many forums like EDC for developing the students' ambition towards entrepreneurship by organising seminars and lectures by successful entrepreneurs the social entrepreneurship wing srushti enactus provides the

platform to the students to showcase their entrepreneurial skills by organising fairs and stalls. Training and workshops are conducted to hone the intricate skills required to become a successful entrepreneur. Citizen consumer club helps the students in understanding consumer rights through guest lectures. The institution also participates in the MHRD initiative IIC and various seminars and guest lectures are organised in the areas of entrepreneurship, incubation opportunities, etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

3

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

21

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.3

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

9

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

24

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Our college encourages regular engagement of students and staff with neighbourhood community for their holistic development and sustained community development through various activities.

The social outreach programmes brought a great impact on the holistic development of the students. During this year, COVID awareness programmes on spread and prevention are organised under community radio station (CRS).

Participation in Republic Day Celebrations make the students socially responsible and thus facilitates in the holistic

development.

The Institution boasts multiple NSS units wherein the students are involved in various activities such as

- Tree Plantation for creating environmental awareness in the society.
- Rally participation for creating social awareness for variety of social issues such as road safety campaign.
- Residential 10-day camp in a nearby adopted village for carrying out cleanliness work and road laying works.
- Health camps for carrying out health check-ups for people from rural areas.
- Blood donation camps where students turn out in huge numbers for donating blood for a noble cause.
- Pond cleaning work to create awareness on water conservation.

The Institution also has NCC units in place which promotes patriotism at young age, induces discipline among students, boosts national integrity and leadership qualities in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17	
File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded
3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year	
1837	
File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded
3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
00	
File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
2	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded
INFRASTRUCTURE AND LEARNING RESOURCES	

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

We have adequate facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The Institution is located on a sprawling campus with best-in-the-business Infrastructure facilities with spacious classrooms, state-of-the-art laboratories, higher-end computing equipment and effective teaching-learning aids. The adequacy of the infrastructure and physical facilities are monitored by setting up a stock verification committee for taking stock of various infrastructure facilities such as furniture sets, electrical fittings, computer systems, laboratory equipment, etc during the end of the academic year. There exists a surfeit number of physical classrooms are available. The Institution boasts a well-stocked central Library encompassing a rich haul of prescribed text and reference books for the benefit of students. Library also provides various e-journals. The library is maintained with Integrated Library Management System software. The computer science laboratory is installed with cutting-edge higher-end servers connected with N-computing Thin-Client systems. The lab is replenished with a copious number of systems for the students to undertake practical exercises. The Institution hosts well-furnished smart classrooms, a well-furnished conference hall and an acoustically designed auditorium for the conduct of various academic-related teaching-learning programmes. The Institution is completely Wi-Fi enabled which makes the whole campus a virtual classroom for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sankaracollege.edu.in/about-us/the-campus/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Students are encouraged to participate in cultural events to exhibit cultural talents. Students are encouraged to participate in intercollegiate cultural competitions. The student's welfare committee is authorized to enhance the hidden talent of the students. Various sports facilities are provided to the students.

The college is committed to creating a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students. Students are participating in various Intercollegiate competitions and winning prizes which help in developing team spirit in students. Sports and games help the students to improve their interpersonal relationships in a healthy manner. Talented students are honoured with medals, trophies and certificates. The college encourages the students to participate in inter and intra college sports and games. All necessary equipment are provided to the student from time to time. The department of Physical Education in the college is well equipped with various facilities in sports and games for indoor and outdoor also. The college has indoor game facilities for Chess, Carom and Table Tennis. We have a Cricket ground and Volleyball court for outdoor games. A gymnasium is also available in our college hostel for the students to develop their physical strength and fitness.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sankaracollege.edu.in/about-us/the-campus/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

92

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

64.24

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a separate library building. The library has a huge collection of Textbooks, Reference books, generalbooks, peer-reviewed journals and bound volumes of journals. The reading area is fullyfurnishedand provides a conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on the rack.The library ensures the purchase of books, important journals (soft and hard copies) with the request from individual departments. Faculty members can recommend the books to be purchased for their respective courses. Faculty requests will be sent to the purchasing department after approval by HOD and the Principal. The purchase department will place the orders and the librarian ensures the supply on time.Librarian arranges the books with the help of "AUTOLIB" software and keep them in the appropriate racks for reference and issue.The Library is fully automated using "AUTOLIB" software. The issue, return and tracking of books are performed digitally for Staff members and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.34

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

220

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our Institute has a well-defined policy regarding information technology facilities. Appropriate budget allocation is made for the expansion and updating of the organization's information technology systems, including wifi. We are constantly on the cutting edge of technology adoption and provide IT-enabled services to all of our stakeholders. The policy establishes a framework for utilising IT infrastructure to enable all of the academic tasks, as well as a system for building and maintaining

the campus's IT infrastructure.

The institution operates a campus network and Wi-Fi network with many nodes located throughout the campus covering all the blocks. There is high-speed broadband access for more efficient connectivity. Periodically, obsolete computers are updated. They are either substituted for or upgraded in terms of configuration. Additional computing resources are provided in response to the needs of students, researchers and instructors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5527	269

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

07.71

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

- All the classrooms are open for scheduled instruction and are equipped and configured for essential instructional support.
- The cleanliness, furniture, maintenance issues in the classrooms are monitored and reported to the higher officials as and when required.
- The laboratory infrastructure is properly planned with adequate space, ventilation, light, power supply, water supply, workbenches, reagents and equipment.
- We have well qualified, trained lab assistants and technicians for the proper functioning of the laboratories.
- Equipment, glassware and reagents are purchased from reputed suppliers.
- The library has automation facilities.
- All the books are arranged according to their subject and accession number in separate racks for easy identification.
- Students can utilise the library facility even after working hours and holidays.
- The College has playgrounds which are utilised by the students to the maximum. The playgrounds, gymnasium and sports infrastructure are under the custody and monitoring

of the faculty of the Physical Education Department.

- The maintenance of computers, servers, network facility, internet, firewall, licensed software, data backup and recovery are monitored by a team of faculty. Repair/ up-gradation/ purchase of hardware/software is taken care of by the system administration team. The internet/intranet/LAN facilities are properly maintained and monitored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

312

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

276

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students'

C. Any 2 of the above

capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	http://www.sankaracollege.edu.in/
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

222

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

173

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

313

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

2

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Our Institution has created a unique platform for the active participation of the students in the activities of various academic administrative bodies.

1. Sankara Society - It is a unique forum of our College. Here, students used to meet, debate, and create awareness through speeches and expressions in an open forum. Sankara Society has conducted activities to make our students aware of issues like Importance of Relationship, Social Media Boon or Bane, Road Safety Awareness, Women Safety, etc.

2. Enactus - It is an international organization connecting student and business leaders by financial-based projects to help and develop society. On our campus, it is run under the title Srushti with 25 student volunteers from various departments.

3. Srusti Bazaar - The social entrepreneurship wing of Sri Sankara Arts and Science College, Kanchipuram, Enactus, Srushti, is organizing an entrepreneurial carnival named Srushti Bazaar every year. About 100 stalls would be hosted, and over 5000 people will visit the bazaar on the first day.

4. Community College - The successful project, community college was initiated to train the rural people to develop their skills

in various fields like TV mechanism, Cell Phone mechanism, DTP work, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni meet is conducted to reconnect with the alumni and celebrate their success and various achievements. The college encourages outgoing students to enroll themselves as members of the association. The alumni association provides an interface for establishing a link between the alumni, staff, and students of the institute. The main objective of the Association is to bridge the gap between the college and alumni. The association has managed to connect our alumni across world via WhatsApp, Facebook, Twitter and Instagram to stay connected with our alumni. Alumni extend their support through financial assistance to poor students, donation of books, providing placements and summer internships to our students. Distinguished alumni are invited as resource persons at various events as resource persons. They provide inputs and share their experiences regarding skills, recent technologies and trends. They also share their experience with the students and motivate them for their career development in various domains. Sankara alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management. Alumni of our

Institution are one of the members of board of studies and giving suggestions to update the syllabus as per the requirement of the industries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision

- Developing the total personality of every student in a holistic way

Mission

- Imparting holistic and man making education with an emphasis on Character, Culture and Values.
- Designing the Curriculum that transforms the students into value added and skilled human resources.
- Constantly upgrading academic and management practices towards total quality management and promotion of quality in all spheres.
- Extending the best student support services by evolving a curriculum relevant to student community and the society at large.
- Molding the teachers in such a way that they become the role models in promoting Higher Education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralized and participative management has been implemented at the college. To ensure the College's smooth operation, all stakeholders are asked to provide ideas for academic goals, organisational advancement and to improve campus infrastructure. Staff and other stakeholders contribute to instilling a positive attitude, which leads to increased productivity, improved communication, increased morale, motivation, and job satisfaction. The management gives generous freedom and flexibility to the Principal together with the academic council to lead all the academic activities of the college. They convene on a regular basis and take the required procedures to establish and implement the institution's strategic plan. The institution and its concerned IQAC as well as other statutory Committees, engage on quality improvement as part of their quality initiative. Various committees have been formed, and tasks have been allocated. The chairman of the committee and members of the committee report to the Principal on the decisions and implementation. They get feedback from all the stakeholders of the institution take steps for further improvements as far as they are within the capacity and recommend the management for further corrective action. The Principal directs the work of the department's head. The Department Heads are assigned certain roles and obligations to attend to the day-to-day operations. Every faculty member participates in academic, administrative and other statutory and non-statutory committees.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Various committees within the organisation set the Institution's vision and strategy. The Institution is implementing the long-term strategy. To achieve the institution's ultimate purpose, the institution's administration, Internal Quality Assurance Cell, and several committees are all working together. Institutions convene concern committees to finalise strategic and perspective plans, which are then put on the table for open discussion. The perspective plan is implemented after discussion with the stakeholders.

The governing council meets at the start of each year to review and finalise strategies for implementing plans and policies. The prior year's performance is analysed to help formulate strategies. The Governing Council and IQAC ensures the effective implementation of strategic plans. The Academic Council meets once every six months, and strategic plans are modified as needed. The HoDs convene departmental meetings with faculty members in their respective departments to discuss departmental functions. Online feedback is collected from all the stakeholders and corrective steps are implemented in response to the feedback. Alumni meetings are held on campus and feedback from alumni is collected to enhance and improve academic and co-curricular programmes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sankaracollege.edu.in/about-us/special-features/strategic-plan-deployment-2020-2021.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution maintains an effective internal co-ordination and monitoring mechanism with various departments and committees formed by the college for curricular, co-curricular, extension and administrative activities. Principal is responsible for

overall planning, monitoring and academic performances. HoDs are authorized to review and monitoring of Teaching-Learning Process and attainment of Course and Program Outcomes. Faculties are responsible to guide the students in the performance of practical tasks, skill exercises, evaluate their performance, advise and assist the students in their academics. Admission committee will carry out the entire admission processes. Planning and Evaluation Committee is assigned to review the academic and other related activities of the college by formulating perspective plans for the development and growth of the college. Examination committee will monitor the formative and summative assessments of the students and its related activities. IQAC of the institution contributes to maintaining the quality standards in teaching, learning and evaluation and other concerned activities in the college. Library committee is assigned to carry out activities to ensure the availability of all the reference books, magazine, journals, etc in the library. Student Advisory Committee and Discipline committee is framed to handle student activities and maintain discipline.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.sankaracollege.edu.in/iqac/Organogram.jpg
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College has effective welfare measures for the faculty and non-teaching staff and avenues for career development. Besides intellectual and professional development, it also offers financial and health securities for its employees. Professional development is ensured through periodic training/workshops/seminars. The faculty is encouraged to make academic advancement and supporting staff are encouraged to update their administrative skill. The management ensures the wellness of its employees and enable them to optimize their potential.

- Free medical camp for the staff
- Provident fund for all the employees who fall under the eligibility criteria as per Govt. norms.
- Fee concession towards of economically weak staff
- Gratuity is applicable to every staff after five year of permanent service.
- Computerized Digital Lab to enhance the use of Digitized Platforms.
- Free Wi-Fi and email addresses using the institutional domain name.
- On-duty for participation in Faculty Development programmes and research activities.
- Free transport facility.
- Hostel facility for staff.
- Medical leave on instances of serious illness, accidents, etc. can be availed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

45

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Our institution conducts internal and external financial audits regularly. The institute has mechanisms for internal and external audits. The external audit is carried out once a year. The external auditor verifies all the receipts and expenses bills, payments of the financial year. Chartered Accountant of the Institute conducts regular accounts audit and certifies its

Annual Financial Statements. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of major receipts and payments and concurrent/post-audit of all other receipts and payments. He also pre-checks salary fixations, pension and gratuity payments and final payments of GPF. The accounts department headed by the Accounts officer and Assistants is maintaining the financial transactions of the institutions. They are preparing monthly statements of income and expenditure and bank reconciliations, fees dues from students and bills payable statements. An internal audit is done once a year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The available financial resources are,

- Tuition fees
- Research grants
- Contribution from the management

Institutional mechanism to monitor effective and efficient use

- The accounts department headed by the Accounts officer and Assistants are maintaining the accounts of the institutions. They are responsible to prepare monthly

statements of income and expenditure and bank reconciliations, fees dues from students and bills payable statements.

- Every academic year the budget proposals are prepared by the Heads of all departments regarding purchase of equipments and consumables for the laboratory, books and journals and are submitted to Principal, in turn to the management for approval.
- The resources are effectively used for:
 - Salary distribution
 - Allotment of budget for departments
 - Tax payment
 - Loan distribution
 - Payment of maintenance and purchase bills
 - Expenditure for sports and games
 - Expenditure for extension and Outreach activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of our institution is authorised to monitor, execute and suggest the strategies for the overall improvement of the Institution. The important quality assurance strategies and processes of IQAC with regard to quality include

1. Enrichment of the curriculum by introducing socially relevant, employability, entrepreneurship and skill development-oriented topics in the curriculum.
2. Conducting training programmes for faculty members to train in ICT tools.
3. Conducting faculty development programmes to improve the academic knowledge of faculty members.
4. Facilitating research activities in the Institution by

encouraging the faculty members to apply for funding agencies for research projects.

5. IQAC encourages attending and presenting papers at National, International conferences and publishing the research papers in UGC listed journals.
6. IQAC is enhancing the students' skills through the various cells and forum activities and facilitates bringing out the hidden talents of the students.
7. IQAC monitors the performance of the staff members based on the self-appraisal reports submitted by them.
8. Promoting an Eco-friendly environment on the campus by encouraging the planting of seedlings and plants on the campus.
9. IQAC is endorsing the digital development in the Institution by promoting the utility of digital learning resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sankaracollege.edu.in/nirf/iqac/iqac-members/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. The IQAC of our institution is involved in the planning, execution and analysis of the effective Teaching - learning process of the Institution.
2. IQAC periodically assess the feedback of the students and subject experts and suggests relevant changes in the academic activities.
3. Academic audits are conducted periodically to review the teaching-learning process of all the departments.
4. An online examination system was introduced for assessing the academic performance of the students.
5. Research projects and project-based learning processes are introduced to improve and assess the students' learning ability.
6. The internal self-evaluation process helps monitor and evaluate the teaching and learning process periodically.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.sankaracollege.edu.in/nirf/iqac/aqar-reports/
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In our institution, every year programmes focus on gender equity and sensitization are conducted regularly. In the form of invited lectures, the special guests will be invited to deliver lectures addressing the issues. This is conducted regularly to create awareness among female students. The major areas like women safety & security, women empowerment, women rights are given much priority. Programmes like students' seminars, debates, quiz are conducted on these cutting-edge issues. Our institution is always keen to ensure the safety and security of women students.

Women's day celebration, Mother's Day celebration are evidence of our institutional move towards women-centric events. We also encourage women students to take part in NSS and NCC units of Institution as active volunteers to build their confidence level. This may prepare them brave enough to tackle societal challenges and personal barriers. The Grievance Redressal Cell of our college is addressing the grievances of women staff and students of our Institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.sankaracollege.edu.in/nirf/mandatory-disclosure/sexual-harassment-cell-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management: Every day, the solid wastes like papers, food wastes, vegetable wastes are collected and carried over to the local municipal waste collection point and dumped. A group of scavengers with a supervisor are exclusively allocated to ensure all these day-to-day activities.

Liquid Waste: The liquid wastes include sewage water and waste water are properly channelled to the municipal waste water canal. A group of scavengers with a supervisor are exclusively allocated to ensure all these channelling and issues raised out of it will be fixed on the same day.

E-Waste Management: Every year, E-wastes like computer

peripherals, Discs, electronic / electric items are collected and properly handed over to local trash vendors for recycling.

Hazardous chemicals and radioactive waste management: Our institution is not utilizing any hazardous radioactive chemicals. Other hazardous chemicals, upon expiry and utilization, properly disposed according to the suggested Standard Operating Procedures. This disposal is monitored by the assigned teaching and non-teaching faculty members.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>E. None of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</p>	<p>B. Any 3 of the above</p>
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reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution is keenly interested to involve in the socially responsible initiatives for the socio-economic enhancement of the nearby community. Every year, a free medical camp is organized and the people of the nearby villages are screened for sugar, blood pressure and BMI (Body Mass Index). The needy people are advised to consult the medical physician for effective management of health.

Many awareness programmes like Say No to Alcohol, Avoid Smoking, Dengue, Social Distancing, Importance of Sanitization, Environmental Cleanliness are conducted in the form of Rally, Street act, Community Radio Programmes, etc.

For the betterment of local community, skill-oriented certificate programmes are offered through community college. To encourage the higher studies of students from poor and downtrodden community, our institution is providing fee concession and scholarships every year.

To inculcate the harmony towards worship, NSS volunteers are made involved in Temple services during festival days. NCC volunteers are properly trained to be ready for service and for any socially relevant events.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:	
<p>Our institution regularly conducts/celebrates programmes that inculcate the qualities in students to become responsible citizens. Republic Day, Independence Day, Voter Awareness Day are celebrated through NCC and NSS volunteers every year. Awareness programmes on Human rights, Women Rights and Safety are conducted in the institution with students and staff involvement. AIDS awareness rallies, Say No to Alcohol rallies are conducted with the participation of student volunteers and staff. To teach the values of culture, most of the Indian traditional festivals including Ayudha Pooja, Saraswathi Pooja, Navarathri, Vinayakar Chaturthi, Pongal are celebrated on the campus. Exclusive Gender equity and Women sensitization awareness programmes are regularly conducted.</p>	
File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded
7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, our Institution celebrates/organises national and international commemorative days, events and festivals for the holistic development of students. To teach the values of culture, most of the Indian traditional festivals including Ayudha Pooja, Saraswathi Pooja, Navarathri, Vinayakar Chaturthi, Pongal are celebrated on the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice -1

TITLE

Radio Enabled Learning

OBJECTIVES

- To promote the innovative approach in teaching - learning.

- To continue the process of Teaching - learning during lockdown due to pandemic.
- To ease out the idleness of the students and to engage them in academics

CONTEXT

As an autonomous institution, the academic freedom has expanded the ways to all the departments to deliver the curriculum via ICT enabled methods. The radio enabled learning is initiated as an alternate way. In each class, a particular subject is selected for radio enabled learning method. At the same time, the subjects are selected for innovative learning.

PRACTICE

During the commencement of semester, in all the departments, a particular subject is selected. The faculty in charge of the subject is instructed to prepare the audio files of topics from the syllabus. An exclusive time table for broadcasting the audio lectures is prepared and circulated to students. The same is also displayed in the institutional website for the access of students. Students are intimated about the timings of broadcasting through this time table. At the end of semester, an exclusive online assessment is carried out and the students are given certificate for course completion.

EVIDENCE OF SUCCESS

- The performance of the students in assessments at the end of radio enabled learning courses is notably improved.
- The listening and presentation skills of the students are improved.
- Most of the students have given positive feedback for this method of curriculum delivery.

PROBLEMS ENCOUNTERED AND RESOURCE REQUIRED

- The broadcasting area limit is the biggest challenge for this approach to reach out students from far away areas.
- It was difficult to deliver all the subjects in all the departments due to lack of enough time.

Best Practice -2

TITLE

Effective Online Feedback System

OBJECTIVES

- To receive feedback from students to strengthen the teaching learning process and overall academic environment of the institution.
- To obtain feedback from our students about curriculum, Institution and resources provided to them.
- To provide an opportunity to faculty members to enhance their teaching skills.
- To strengthen the curriculum as per the needs of the stakeholders.

CONTEXT

The growth of an educational institution is depending on the satisfaction of its stakeholders, especially students, parents, teachers, alumni and employers. To know their view and requirements our institution is regularly collecting feedbacks from all the stakeholders. After thorough evaluation, the necessary suggestions are implemented.

PRACTICE

- The feedback is collected during their course of education through online mode.
- The feedback is taken through online google forms.
- IQAC obtains the online feedback and corresponds with the principal.
- The IQAC coordinator is responsible for sending timely observations to Heads of the Departments and coordinators regarding the feedback activity and also for generating reports.
- The obtained feedbacks are analysed and the suggestions are forwarded to head of the institution and management for remedial measures.

EVIDENCE OF SUCCESS

- The contemporary topics suggested by students and recruiters are included in syllabus during syllabi

revision.

- The canteen facilities are regularly monitored and improved.
- The transport facility is improved.
- The photocopying facility in library is made available.

PROBLEM ENCOUNTERED AND RESOURCE REQUIRED

- It is difficult to include all the topics suggested by the students, alumni and stakeholder for inclusion in syllabus.
- It is difficult for immediately implementing all the facilities reported through feedback

File Description	Documents
Best practices in the Institutional website	https://www.sankaracollege.edu.in/igac/best-practices-2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our college's vision is to develop self-reliant, socially responsible citizens. The college provides students with training through various programmes. Training in this field includes Value Education and Certificate Courses. Sanskrit faculty teach social responsibility through the Vedas and stories. Students are encouraged to participate in community health programmes, blood donation camps, yoga classes, AIDS awareness programmes, national festival celebrations, Swatch Bharat, and plantation programmes. Students actively participate in college NSS activities. In addition to daily prayers and weekly bhajans, students learn about the Bhagavad Gita and the Upanishads. Religion: Navaratri, Vinayak Chaturthi, Sankar Jayanthi, etc. spiritual and life discourses National Awareness Students celebrate Independence, Republic, and National Youth Days. The NSS will commemorate the birth dates of Indian freedom fighters and leaders. The religious harmony songs sung daily during prayer create a sense of unity. Experts are invited to lecture in the student personality development programme. Songs on self-esteem, youth awakening, and great leaders' teachings are sung in college cultural and NSS programmes to boost student confidence.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To get approval from the University of Madras to introduce the Ph.D programme.
- To submit project proposals to funding agencies.
- To publish more research papers in UGC CARE listed journals.
- To organise socially relevant medical camps.
- To get patents and commercialization of products. Applied Through TNSCST-TIFAC, DST - Application Reference No.: TN-PIC/2019/PA085 - Enhanced production of Nattokinase from *Glutamicibacter creatinolyticus* PS6 - Dr.V.Suganthi and Dr.B.Ramesh - Blood clot lysis - International patent.
- To get Ph.D guideship for eligible faculties
- To tie-up with Professional Accounting Bodies (like CA, CMA and ACS) so that the college can be made a part of their study centre.
- To enter into MoUs with select industries to enhance the employability of the students.
- To enhance microbial biotechnological products for the welfare of farmers and the community.